October 2008 Quarterly Report

City of Eureka



<u>City of Eureka</u> <u>Community Development Department</u> <u>3rd Quarter, 2008 Report</u>

The Community Development Department is responsible for administering and implementing the goals and policies of the City of Eureka's adopted general plan. We endeavor to promote comment, understanding, and public interest in the planning process and the numerous regulations pertaining to it by providing public information and services to a broad range of citizens and citizen groups. We also provide direct staff support to numerous Boards and Commissions, including the Planning Commission; Historic Preservation Commission; Design Review Committee; and, a variety of ad hoc committees.

The Community Development Department is comprised of five divisions: Administration; Current Planning/Permitting; Long Range Planning; Environmental Planning; and, Enforcement.

Administration Division

The Director of Community Development is Kevin R. Hamblin, AICP. Kevin can be reached at 441-4164 or khamblin@ci.eureka.ca.gov

Current Planning/Permitting Division

The Current Planning/ Permitting division administers and implements the goals and policies of the general plan through, among other things, the administration and enforcement of local zoning and subdivision ordinances; the California Coastal Act; Subdivision Map Act; California Environmental Quality Act; and other local, state, and federally mandated regulations, statutes, and/or programs. Staff contacts are Sidnie L. Olson, AICP and Kristen Goetz. Sidnie can be reached at 441-4265 or solson@ci.eureka.ca.gov and Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

Attached to this report is a list of all applications pending in the Department.

Long Range Planning Division

The Long Range Planning division is responsible for updates and amendments to the General Plan; plan interpretation; ordinance implementation; General Plan compliance and consistency determinations; Housing element review and updates; grant preparation and support; administration for long range City planning; and, annexations through LAFCO. In addition, the division is responsible for special land use surveys, studies and reports supporting land use decisions as required. Staff contact is Robert S. Wall, AICP; Rob can be reached at 441-4163 or rwall@ci.eureka.ca.gov

Rob will be completing long range projects that have been pending before our Department, which include:

Gulches and Greenways Draft Ordinance
Vitale General Plan Amendment
St Joseph's Hospital Rezone and Plan Amendment
Indianola Annexation
Elk River Wildlife Trail
County General Plan Update/Forster Gill Subdivision
2009 Housing Element
2010 Census

Long Range Planning has worked with the Planning Commission subcommittee regarding the draft Gulches and Greenways Ordinance. The subcommittee was comprised of Planning Commissioners Ron Kuhnel and Dean Kessler. As of January 14th, 2008, the sub-committee is now comprised of Steven Avis and Ron Kuhnel. A rough draft of the Gulches and Greenways Ordinance was presented to the Planning Commission on October 8th, 2007. The Community Development Department was asked by the Planning Commission to provide a draft ordinance worthy of public hearing/input January of 2008. Based on significant interest of the Draft Ordinance by the California Department of Fish and Game, the Ordinance had been tentatively rescheduled to be heard by the Planning Commission in March of 2008. The central reason for the delay was that the Department of Fish and Game was to provide written comments on the Ordinance by February of 2008.

Cal Fish and Game's late involvement of the Ordinance can be attributed to a restructuring of their staff which now includes a coastal area planning component. Cal Fish and Game has begun to take a more active role in governmental policy and plan formulation with various North Coast municipalities and agencies, Eureka included.

The March hearing date was not met. Comments were received from CDFG on May 22, 2008. To date, staff is still revising the document and expects the draft Ordinance getting a Planning Commission hearing date in September or October of 2008.

The proponent for the Vitale General Plan Amendment is contemplating a larger project that may encompass the adjacent daycare center. For the purposes of the CEQA, the applicant is revising the application, site plan, and traffic analysis. Staff is currently drafting the Initial Study which is likely to result in the adoption of a Mitigated Negative Declaration. The request involves rezoning property in the vicinity of St. Joseph's Hospital (Dolbeer St.) from residential to Hospital Medical.

St Joseph's Hospital is currently expanding their facilities to include a large parking area which entails utilizing properties that are currently zoned and planned for residential land uses. The Hospital has applied to change the zoning and General Plan designation of the property. Parking facilities are conditionally permitted within the RS-6000 Zoning District. Saint Joseph's has applied for a conditional use permit in order to be able to break ground on the parking lot prior to the zone change taking effect. The Hospital is requesting HM or Hospital Medical zoning for the properties adjacent to the facility. The City Council approved the Hospital's General Plan Petition in April of 2008. It is expected that the zone change and plan amendment will be finalized this fall.

The Elk River Wildlife Trail is still in its background environmental report stage. Staff continues to work with SHN Consulting Engineering and Geologists and Gary Bird, AICP, of the City of Eureka on this project.

As most City department heads are aware of, the Forster-Gill subdivision is well within its administrative draft EIR process timeline. Staff has attended scoping and community meetings regarding this very large project. Rob continues to be the City's point of contact and clearinghouse for data and meeting attendance. Regarding the County General Plan Update, Rob has drafted a lengthy response to the County's draft circulation element and infrastructure report. Rob will continue to monitor the progress and effects the County's planning efforts will have on the City of Eureka.

The Historic Preservation Element has been adopted. The element was presented to the City Council on July 1, 2008. The Element becomes effective in August of 2008.

Interest in the Indianola area annexation is still being expressed at County General Plan Update/Outreach meetings. Staff will work with the City Manager and Planning Director for an appropriate course of action on this topic.

The 2004, City of Eureka Housing Element will expire in 2009. Staff has begun to prep for this endeavor. Rob is expected to dedicate much of 2008 on the completion of the Housing Element.

The Community Development Department was involved with the Census Bureau's LUCA Program (Local Update of Census Addresses). Rob attended workshops on the LUCA program regarding the sharing and comparison of federal and local address data. Riley Topolewski of the Engineering Department supervised the update of the census addresses with the help of a paid GIS intern. The project was completed by the spring of 2008. Long Range Planning staff will be available, and expects to contribute to the 2010 Census.

Environmental Planning Division

The Environmental division supports the Community Development Department, and other City Departments, through preparation of environmental studies and

documents, and permitting of City projects. Staff contact is Lisa Shikany; Lisa can be reached at 268-5265 or lshikany@ci.eureka.ca.gov

Martin Slough Interceptor: This project involves the installation of a gravity sewer main system within the Martin Slough drainage basin that will convey wastewater to a new pump station, where it will then be pumped through a force main to the existing sewage treatment plant. The project will result in a wastewater collection and conveyance system that will have significantly fewer incidences of sewage overflows which will reduce negative impacts to water quality, is more economical to operate, and will meet future capacity requirements for planned land uses within the project area. Staff continues to work with the Engineering Department and our consulting engineer on permitting Phase 1 of the project, as well as on the redesign and environmental review for Phase 2.

PALCO Marsh Phase 1A: We have submitted a letter to the Coastal Commission addressing their concerns regarding the potential for the Phase 1A project to result in dioxin-related impacts to Humboldt Bay, and requesting that they resume processing of our coastal development permit; we continue to await their response. We have received a signed lease agreement from the North Coast Railroad Authority for Railroad Marsh (and the railroad berm adjacent to Maurer Marsh) for purposes of the Enhancement Plan and for general maintenance and public safety purposes in perpetuity. Our efforts to control the common reed in Railroad and PALCO Marshes are progressing nicely, with minimal and stunted re-growth observed this spring.

Waterfront Drive Extension: This project proposes to extend Waterfront Drive from Del Norte Street to Hilfiker Lane generally along and within existing North Coast Railroad Authority and City of Eureka rights-of-way. We are in the process of completing a complex CEQA/NEPA environmental review for the project. Information on the project is posted on the Community Development Department's web page.

Waterfront Drive Connection: Staff is working with Engineering and Caltrans to obtain NEPA clearance and amend the Coastal Development Permit for the construction of a section of Waterfront Drive between "G" and "J" Streets. Environmental studies have been initiated.

Martin Slough Enhancement: In conjunction with the Engineering Department, staff continues to work with RCAA on the implementation of this ongoing grant-funded project. We will be conducting the CEQA review and obtaining permits for the project. The general goals of this project are to reduce flooding, enhance riparian habitat, and improve anadromous fish access and habitat in lower Martin Slough.

Tuluwat Restoration Project: This project, proposed by the Wiyot Tribe on their Indian Island property, will re-establish the Tuluwat Village World Renewal Ceremony, provide a venue to educational and cultural field trips, protect sensitive cultural and archaeological resources and improve surrounding salt marsh. The project includes debris removal; partial remediation of contaminated soil; public access improvements; construction of several buildings to facilitate the World Renewal

Ceremony and public access; and ecological or salt marsh and upland habitats. The Tribe is working on the contaminated soil remediation portion of the project. Staff will continue to work with the Tribe as they proceed to implement this project.

Simpson Remediation Project (Del Norte and Railroad Avenue): Staff is working with Simpson, their consultant and the Regional Water Quality Control to permit the remediation of the dioxin at this site. This project will occur in conjunction with the tidal channel dredging portion of the PALCO Marsh Phase 1A project.

G&R Metals Remediation Project: Union Pacific intends to conduct contaminated soil remediation activities on both the upland and tideland portions of this property, requiring a coastal development permit from the City as well as the State. Staff is working with the applicant and other agencies to permit and facilitate completion of this project.

WWTP Biosolids Project: Staff prepared, submitted and successfully obtained the required coastal development permit for the upgrades to the wastewater treatment plant biosolids program. The upgrades are necessary in order to continue to safely and efficiently operate the plant at its current capacity.

In addition to the project noted above, Staff continues to work with the Engineering, Public Works and Redevelopment Departments on an on-going basis to facilitate the implementation of their many projects not listed here, by assuring CEQA compliance, and by providing regulatory, permitting and monitoring expertise and assistance. We also continue to review and comment on environmental documents that are submitted to us for projects that may impact the City.

Enforcement Division

The primary goal of the Enforcement Division is voluntary compliance. The Enforcement Division oversees, directs and conducts the notification and inspection necessary for abatement of zoning violations in accordance with City policy and ordinance. A list of active violations is attached to this report. Staff contact is Kristen Goetz. Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

City of Eureka

Project Applicant Project Name Site Address	Date Applied Date Date Date Status of Project	Comments Planner		
CDP-05-006	2/18/2005	Hidden View apartments, Tydd Street.		
Greg Pierson 75 unit apartment complex 2168 TYDD ST	PENDING	Sidnie Olson		
SV-05-001	7/8/2005	Bucksport paper-streets, street vacation.		
City of Eureka Bucksport paper street vacation 1955 Hilfiker	PENDING	Sidnie Olson		
SV-05-002	7/21/2005	Myrtle Ave between 5th & "R" Streets		
City of Eureka Myrtle Ave between 5th & R Streets Myrtle between 5th & R	PENDING	Sidnie Olson		
TA-05-003 City of Eureka	8/25/2005	Clark District Combining District, zoning overlay		
Clark District Combining District	PENDING	Rob Wall		
TA-05-001	8/25/2005	Safe & Sober Home Ordinance		
City of Eureka Safe & Sober Home Ordinance	PENDING	Sidnie Olson		
CDP-05-015	8/25/2005	Public trail from ERWA to Truesdale		
City of Eureka, Trails Committ new public trail	PENDING	Rob Wall		
TA-05-002	8/25/2005	Historic Preservation Ordinance modification		
City of Eureka, Historic Prese Historic Preservation Ordinance	PENDING	Rob Wall		
CDP-05-017	10/3/2005	Bayfront 2		
EUREKA, BAYFRONT ONE LLC Bayfront 2	PENDING	Sidnie Olson		
LCP-06-001	3/7/2006	MARINA CENTER		
Security National Properties Marina Center Project First Street	PENDING	Sidnie Olson		
CDP-06-003	3/7/2006	MARINA CENTER		
Security National Properties Marina Center Project First Street	PENDING	Sidnie Olson		
TA-06-001	4/19/2006	Secondary Dwelling Unit modification		
Secondary Dwelling Unit Ord revision city wide	PENDING	Sidnie Olson		

City of Eureka

Project Applicant Project Name Site Address	Date Applied Date Date Date Status of Project	Comments Planner		
M-06-003 Humboldt County Office of Edu	5/2/2006	HCOE merger		
CDP HCOE Educational Resource Center 665 MYRTLE AVE	PENDING	Rob Wall		
CDP-06-008	5/3/2006			
CDP & Env for Humb Moving and Storage 6700 Highway 101	PENDING	Lisa Shikany		
GPP-06-003 VITALE, JOHN R & KATHLEEN A TR	5/5/2006			
2745 DOLBEER ST	PENDING	Rob Wall		
C-06-005	6/8/2006			
Wiyot Tribe removal of invasive ground cover & plant Indian Island	PENDING	Lisa Shikany		
R-06-002	6/14/2006			
CDP & Env for Humb Moving and Storage 6700 Highway 101	PENDING	Lisa Shikany		
CDP-06-0012 COLBURN, ROBERT B & SHARON K T	9/20/2006	Colburn warhouse		
additional metal bldg w/ six new pkg. sp 722 W WASHINGTON ST	PENDING	Sidnie Olson		
TA-07-0001	4/17/2007	Write new Reasonable Accomodation		
Reasonable Accommodation Ordinance	PENDING	Sidnie Olson		
TA-07-0002	4/17/2007	Create new definition of "Charitable Institution"		
Charitable Institution definition	PENDING	Sidnie Olson		
SIGN-07-0017	5/25/2007			
Fin-n-Feather Pet Shop Fin-n-Feather Sign 2926 G ST	PENDING	Kristen Goetz		
R-07-0002 VITALE, JOHN R & KATHLEEN A TR	6/25/2007			
Rezone-Medical Offices 013-171-015& 014 2745 DOLBEER ST	PENDING	Rob Wall		
GP-07-0002	6/25/2007			
RS-6000/LDR to HM/MSC 2745 DOLBEER ST	PENDING	Rob Wall		

City of Eureka

Project Applicant Project Name Site Address	Date Applied Date Date Date Status of Project	Comments Planner
SD-07-0001 RUTLEDGE, MARY L UW Minor subdivision 3447 CALIFORNIA ST	6/26/2007 PENDING	Sidnie Olson
CDP-07-0005 SIMPSON INVESTMENT COMPANY Soil Remediation former Eureka Plywood 1200 W. DEL NORTE	7/3/2007 PENDING	Lisa Shikany
V-07-0014 STEVENS, JAMES D & MARGARET M Rear yard setback 1413 J ST	7/25/2007 PENDING	Rob Wall
AA-07-0070 SIGGINS, RALPH UM Demolition of garage 314 HENDERSON ST	11/20/2007 PENDING	Kristen Goetz
LLA-07-0004 RUTLEDGE, MARY L UW Lot Line Adjustment 3447 CALIFORNIA ST	12/14/2007 PENDING	Sidnie Olson
COMP-07-0006 RUTLEDGE, MARY L UW one parcel 3447 CALIFORNIA ST	12/14/2007 PENDING	Sidnie Olson
AA-08-0002 JORDAN CONSTRUCTION REPLACE WINDOWS WITH FRENCH 836 L ST	1/22/2008 PENDING	Kristen Goetz
GP-08-0001 st josephs hospital rezone for medical 2730 DOLBEER ST	2/12/2008 PENDING	Rob Wall
GPP-08-0001 st josephs hospital rezone for medical 2730 DOLBEER ST	2/12/2008 PENDING	Rob Wall
CDP-08-0002 EUREKA, RESCUE MISSION CR SHELTER WAITING AREA 100 2ND ST	3/25/2008 PENDING	Kristen Goetz
C-08-0004 EUREKA, RESCUE MISSION CR SHELTER WAITING AREA 100 2ND ST	3/25/2008 PENDING	Kristen Goetz

City of Eureka

Project Applicant Project Name Site Address	Date Applied Date Date Date Status of Project	Comments Planner
LCP-08-0001 City of Eureka	4/8/2008	This is the recertification of the ENTIRE LCP; The state Coastal Commission case number is LCP EURSMAil: 10150n
Coastal Zoning Ordinance	PENDING	EUNSINGHIE CHEON
R-08-0001	4/21/2008	
ST, JOSEPH HOSPITAL OF EUREKA rezone to medical use 2730 DOLBEER ST	PENDING	Rob Wall
COMP-08-0001	5/23/2008	
Dylan Kulstad Certificate of Compliance	PENDING	Sidnie Olson
AA-08-0041	6/4/2008	
DEXTER, GORDON R & VIRGINIA M REPLACE SIDING 1104 H ST	PENDING	Kristen Goetz
AA-08-0046	6/25/2008	
John Hall AWNING SIGN 236 G ST	PENDING	Rob Wall
C-08-0007 Trent Zelanick	7/28/2008	
Church and offices 321 W WABASH AVE	PENDING	Sidnie Olson
CDP-08-0005 Drew Noel	8/4/2008	
Repair seep in seawall 34 W WATERFRONT DR	PENDING	Lisa Shikany
AA-08-0055	8/7/2008	Design Review of the Fisherman's Terminal Warehouse as one part of total project that includes
City Of Eureka FISHERMEN'S TERMINAL WAREHOUSE 4 C ST	PENDING	dempter that includes dempter that includes
SIGN-08-0024 City Of Eureka	8/7/2008	
4 C ST	PENDING	Kristen Goetz
SP-08-0001	8/12/2008	
surplus property	PENDING	Rob Wall
CDP-08-0006	8/25/2008	
Johnson Ranches Inc LLA FOUR PARCELS TO THREE 3824 JACOBS AVE #57	PENDING	Kristen Goetz

Pa City of Eureka Projects by Planner and Status (regardless of dates)

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Project Applicant Project Name Site Address	Date Applied Date Date Date Status of Project	Comments Planner
LLA-08-0002 Johnson Ranches inc LLA THREE PARCELS TO THREE 3824 JACOBS AVE #57	8/25/2008 PENDING	Kristen Goetz
SIGN-08-0026 Jack Freeman Architects FACADE RENOVATION AND MARQUEE 410 3RD ST	8/29/2008 PENDING	Kristen Goetz
SIGN-08-0027 California Tribal TANF wall signs 716 W Ceder Street #A1	9/10/2008 PENDING	Kristen Goetz
AA-08-0060 California Tribal TANF Patern WALL SIGNS 716 W CEDAR ST	9/10/2008 PENDING	Kristen Goetz
V-08-0010 BATY, KEVIN L & LAND STACY M H exceed height, reduced side yard, garage 2529 E ST	9/24/2008 PENDING	Kristen Goetz
C-08-0008 Leda Rossi change of use in building 503 L ST	9/29/2008 PENDING	Sidnie Olson
HPO-08-0009 Kurt Papstein Residential Rehablitation 1631 MCFARLAN ST	10/9/2008 PENDING	Rob Wall
COMP-08-0002 Stanley Thrash Certificate of Compliance for two prop. 3331 L ST	10/14/2008 PENDING	Sidnie Olson
AA-08-0069 Sandra Shaw and Donald Traxle Rebuild rotten front steps and railing 903 H ST	10/20/2008 PENDING	Kristen Goetz
TA-08-0002 City of Eureka Communication Tower Ordinance	10/22/2008 PENDING	Kevin Hamblin
AA-08-0070 HOWARD HUNT building of a new garage and apartment 823 8TH ST	10/23/2008 PENDING	Kristen Goetz

For the Period 10/30/2008 thru 10/30/2008

City of Eureka Projects by Planner and Status (regardless of dates) For the Period 10/30/2008 thru 10/30/2008

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Proj	ject Nacalno.	Opened	Type Sub-Type	Date Applied Dateatus	Date DatSite AddressmanRarce	l Owner/Resident
	ject Name Address		s ZONING VIOLATIONS	Status iot Project ACTIVE	3117 E ST Planner 010263017	ROWAN KRISTINA WS,
SIG Kyd	SN-08-0 ong Cha	ase Name 034 Description 10	Parking, sign	10/24/2008		
V	lageme	nt of₁ şig₄ nag€ TLE AVE	VIOLATIONS	PENDINGon ACTIVE	3204 SUMMHristen Goetz 009186008	VALENZUELA MARY D UW, MAPSKinder Tate
HO Nicl	P-08-00 k Hals	Tase Name 191 Description	Junk yard, storage of 1-3-03 recheck	vehicles. 10/28/2008		
211	12 C ST		s ZONING VIOLATIONS	PENDING _{nblin} ACTIVE	Kristen Goetz 003142002	CARTER, MARK J & CHRISTI
AA- Kyc	-08-007 ong Cha	ase Name 1 Description 10	grading in coastal zo grading within 100' f	ne w/in 100' of wetland eet of wetland within coas	stal zone	
√98	<u>ląge</u> mei	nt of _l şiggage TLE AVE	s ZONING VIOLATIONS	PENDING Kristen Goetz Active	1212 S ST 006031002 Kristen Goetz	SHWAIKA, WILLIAM T &
		ase Name Description	Junk Yard et al garbage and debris, a	ubandoned vehicles, auto p	parts, living in structure w/o water,	water theft, vector
VIO)-06-	2/15/2	J ZONING VIOLATIONS	Kristen Goetz ACTIVE	4900 BROADWAY 302171023	FIGAS, ROBERT L &
		Case Name Description	const. of structure w	o permits		
VIO)-06-	6/8/20	J ZONING VIOLATIONS	Kristen Goetz Active	1305 14TH ST 005161006	PRIMEAU, ROBERT H &
		ase Name Description	make shift shed w/ta	rps & brush/ refrigerator o	n lawn	
VIO)-06-	8/3/20	k ZONING VIOLATIONS	Kristen Goetz SUSPENCE	006241009	GRACE, DONALD O MMSE
		Case Name Description		st was conducted in viola		nidad Unit) looked at the site today, and Specifically, it was an illegal timberland
			activities had occurred in development could poter	conjunctin with the tree ratially be a violoation of	emoval, it would have triggered th	be sent generally stating that if conversion e need for a conversion. Thus, and future Grace obtains a conversion from CDF. DF PRIOR TO APPROVAL.
VIO)-06-	12/12/	J DEBRIS AND GARBAGE	Kristen Goetz Active	1922 B ST 004145005	WILKERSON, JIMMIE C
		Case Name Description	build up of garbage,	solid & auto hazard waste		
VIO		1/19/2	k ZONING VIOLATIONS	Kristen Goetz ACTIVE	1264 BAY ST 002182006	WADE, GERALDINE P
		Case Name Description	Junkyard			
VIO		5/15/2	J ZONING VIOLATIONS	Kristen Goetz ACTIVE	2650 HARRISON AVE 013171004	COAST, FEDERAL CREDIT
		Case Name Description	parking spaces too si	nall		



City of Eureka ACTIVE CASES - by Officer

Case No.	. Opened	Type Sub-Type	Assign Status	Site Address and Parcel	Owner/Resident
VIO-07-	4/24/2	ł ZONING VIOLATIONS	Kristen Goetz Active	1707 E ST 004254001	HUMBOLDT, CO ASSOC FOR
	Case Name Description	4 apts where 3 permited; r	educed req'd parking		
VIO-07-	5/23/2	J ZONING VIOLATIONS	Kristen Goetz Active	1402 M ST 005166011	COBB, DAVID K UM
	Case Name Description	above ground water tank			
VIO-07-	6/16/2	ZONING VIOLATIONS	Kristen Goetz Active	1016 HODGSON ST 011204018	MCCALL, EDNA ID
	Case Name Description	Junkyard			
VIO-07-	6/17/2	S ZONING VIOLATIONS	Kristen Goetz Active	3204 SUMMER ST 009186008	VALENZUELA, MARY D UW
	Case Name Description	Junkyard			
VIO-07-	7/9/20	k ZONING VIOLATIONS	Kristen Goetz Active	4900 BROADWAY 302171023	FIGAS, ROBERT L &
	Case Name Description	Fill Materials placed on pr	roperty		
VIO-07-	7/12/2	J ZONING VIOLATIONS	Kristen Goetz REF TO CITY	1200 W HARRIS 008052014	PIERSON, LOUISE,TR
	Case Name Description	construction equip on unp	aved portion		
VIO-07-	8/16/2	ZONING VIOLATIONS	Kristen Goetz Active	1413 J ST 005105008	STEVENS, JAMES D &
	Case Name Description	higher traffic & constant n	noise		
VIO-07-	8/20/2	ZONING VIOLATIONS	Kristen Goetz Active	Highway 101 501241008	FKS, INVESTMENT
	Case Name Description	parking lot and fill			
VIO-07-	8/17/2	k ZONING VIOLATIONS	Kristen Goetz Active	315 P ST 002031009	CALIFORNIANS, FOR
	Case Name Description	Convert res to office and r	reduced off-st. parking		
VIO-07-	8/20/2	k ZONING VIOLATIONS	Kristen Goetz Active	Hodgson & Williams 010261010	GRACE, DONALD O MMSE
	Case Name Description	setback for >6' fence			
VIO-07-	8/20/2	k ZONING VIOLATIONS	Kristen Goetz Active	Indian Island 405021008	KUHNEL, RONALD W &
	Case Name Description	Construction of structure v	w/o permit		



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City of Eureka ACTIVE CASES - by Officer

Case No.	Opened	Type Sub-Type	Assign Status	Site Address and Parcel	Owner/Resident
VIO-07-	8/23/2	J ZONING VIOLATIONS	Kristen Goetz ACTIVE	2124 E ST 010196004	STRONG, BRADLEY &
	Case Name Description	Boarding house > 6 perso	ns		
VIO-07-	9/20/2	ZONING VIOLATIONS	Kristen Goetz Active	3353 D ST 010271011	BROWN, MARK A & WIM東京院全社所の机Mark Brown
	Case Name Description	operating comm'l bus in r	esidential neighbrhd		
VIO-07-	11/29/	k ZONING VIOLATIONS	Kristen Goetz Active	734 5TH ST 001144003	MADSEN, JAMES T
	Case Name Description	Signs w/o Design Review			
VIO-08-	1/23/2	k ZONING VIOLATIONS	Kristen Goetz Active	Bayshore Way 007112001	KIRKPATRICK, EDWARD L
	Case Name Description	RECYCLING BUSINESS	S IN NR ZONE		
VIO-08-	2/13/2	s ZONING VIOLATIONS	Sidnie Olson Active	First Street 003041007	CUE, VI LLC
	Case Name Description	ALLEGED MOWING IN	I ESHA		
VIO-08-	2/14/2	k ZONING VIOLATIONS	Kristen Goetz Active	1534 6TH ST 001253021	WAGNER, DAVID A &
	Case Name Description	JUNKYARD			
VIO-08-	4/11/2	C ZONING VIOLATIONS	Kristen Goetz Active	1117 CALIFORNIA ST 004106001	JOHN, ALLEN INSURANCE
	Case Name Description	WORK WITHOUT PER	MIT, NO DR		
VIO-08-	6/24/2	k ZONING VIOLATIONS	Kristen Goetz Active	261 HILLSDALE ST 004163015	BECKERDITE, ROB & ERICA
	Case Name Description	SATELLITE DISH OVE	R PROPERTY LINE		
VIO-08-	8/8/20	(ZONING VIOLATIONS	Kristen Goetz SUSPENCE	3224 Q ST 012211004	ROBY, JAMES A SE
	Case Name Description	IMPROPER SETBACK			
VIO-08-	9/15/2	J ZONING VIOLATIONS	Kristen Goetz ACTIVE	1364 MYRTLE AVE 006181012	O, KYONG CHA UW
	Case Name Description	SIGNS AND GRADING			
VIO-08-	9/17/2	(ZONING VIOLATIONS	Kristen Goetz Active	601 BAY ST 014161013	CALIFORNIA, OREGON
	Case Name Description	VIOLATION OF CONDI	TIONAL USE PERM	IT	



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City of Eureka ACTIVE CASES - by Officer

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Case No	. Opened	Type Sub-Type	Assign Status	Site Address and Parcel	Owner/Resid	lent		
VIO-08-	9/24/2	k ZONING VIOLATIONS	Kristen Goetz Active	639 16TH ST 005046006	TAMBINI, GIN	NINE UV	V	
	Case Name Description	CUTTING/SELLING FI	REWOOD					
VIO-08-	9/29/2	k ZONING VIOLATIONS	Kristen Goetz SUSPENCE	601 BAY ST 014161013	CALIFORNIA,	0	REC	ON
	Case Name Description	BUSINESS IN RESIDE	NTIAL DISTRICT					
VIO-08-	10/28/	s ZONING VIOLATIONS	Sidnie Olson ACTIVE	3080 BROADWAY 007101008	SUTHERLAND	, JANICE	E A S	sw
	Case Name Description	grading and parking lot e	expansion					
VIO-08-	10/28/	s ZONING VIOLATIONS	Sidnie Olson Active	4300 BROADWAY 019261002	W, & W TRAIL	ER SALE	ES P	Γ
	Case Name	grading/fill w/o permit						
58	Project(s),Four	nd					F	ROJ
VIO-09-01	6/4/20	t ZONING VIOLATIONS	Sidnie Olson ACTIVE	2926 G ST 010244006	THROSSEL I	LESLIE	В	&
	Case Name Description	Converted to office w/o p 8/31/2001 - AA-39-01 ap 9/10/2001 - Conditions of 11/19/2001 - Sidnie sign	oproved f approval not met.	as for conversion				
VIO-13-01	7/2/20	t ZONING VIOLATIONS	Sidnie Olson ACTIVE	2006 4TH ST 002104001	HOLMES YVO	NNE J		
	Case Name Description	Signs w/o permits						

38 Case(s) with no closed



<u>OFFICE OF THE CITY MANAGER</u> SPECIAL PROJECTS DIVISION

2008 3rd Quarter Report October 2008

Overview

Under direction of the City Manager, the Special Projects Division participates in a variety of projects and programs including environmental, emergency management (public information officer), economic development, housing, art and culture and other activities. The office provides oversight of the city's recycling/waste reduction and brown field cleanup programs, administers the City's solid waste disposal contracts, and assists with trail development, grant management and committee staff support. It further provides direct assistance to the City Manager with short term special projects and programs as needed. The following is a brief description of the projects and programs administered by the Special Projects Division during the second quarter of 2008:

1. Brownfields Cleanup Program

In August 2008, the City received federal contracts from the U.S. Environmental Protection Agency (EPA) for a Brownfields Cleanup grant awarded to the City in July 2007. The grant is expected to be formally accepted by the Eureka City Council in October 2008. The grant had been held up due to EPA administration delays. The grant is for \$200,000 and will require a 25% city match. In December 2006, the City applied to EPA for these grant funds to assist with cleanup of the Halvorsen property (also known as the Old Carson Mill Site). Under the guidance of EPA and the North Coast Regional Water Quality Control Board, our primary environmental concerns are to prevent potential human exposure to contaminated soil, and to prevent the migration of contaminants into Humboldt Bay.

The City is annually encouraged by EPA to apply for these grants which will assist the city with removing contaminants from other Eureka properties with previous and historical industrial uses. The City has submitted an application for the next round of EPA Grants (FY 07-08) for cleanup of additional properties. In an effort to cleanup and revitalize blighted waterfront properties in Eureka, the City of Eureka Redevelopment Agency has purchased several former industrial sites along Humboldt Bay in an effort to cleanup and remove contaminated soils (brownfields) at these sites. Through the Brownfields cleanup program, we also promote economic development, and the program is a significant component in our continuing efforts to revitalize the Eureka waterfront.

2. GREENHOUSE GAS REDUCTION/CLIMATE CHANGE

The City of Eureka has recently joined with the County of Humboldt and City of Arcata in securing membership to the International Council for Local Environmental Initiatives (ICLEI). ICLEI is an international association of cities, towns and counties committed to sustainable development, and they provide technical, consulting, training and information services to build capacity, share knowledge, and support local government in the implementation of sustainable development at the local level. The City has joined ICLEI so that we may use their expertise and databases to help us adopt a sustainable development program pursuant to recent legislation AB 32, the CA Global Warming Solutions Act of 2006.

Currently, AB 32 is slated to require all CA jurisdictions to perform an inventory of greenhouse gas (GHG) emissions to establish a baseline in this regard, and to eventually adopt policies and programs to reduce GHG emissions to 1990 levels by 2050 in an effort to transition the State toward a cleaner energy future. City staff is currently working with the Redwood Coast Energy Authority to perform the GHG inventory. We will eventually work with and through the City's recently established Energy Commission to set goals and action plans toward reducing our greenhouse gas emissions in Eureka.

3. MANDATORY/UNIVERSAL GARBAGE AND RECYCLING COLLECTION

On June 3, the Eureka City Council adopted a Mandatory/Universal Garbage and Recycling collection ordinance. The vote was unanimous and the ordinance became effective on July 3. In October 2008, the City sent out roughly 10,000 individual letters to property owners and tenants with information on the new programs and their responsibilities under the new ordinance. In addition, the City is broadcasting local TV commercials and expanding its website (www.eurekarecycles.com) with new information, and will send out another round of letters in November, all in an effort to inform citizens about the new ordinance and the implementation schedule shown below.

The ordinance includes the following programs:

- 1. Universal Curbside Garbage collection
- 2. Universal Curbside Recycling collection (2 stream rolling cart)
- 3. Universal Curbside Bulky Item Pick-up (large appliances, furniture, etc).
- 4. Voluntary Curbside Greenwaste collection

The tentative implementation schedule is as follows:

- ✓ Universal Curbside Garbage Collection (Single Fam. Res.) Dec 2008/Jan 2009
- ✓ Universal Curbside On-Demand Bulky Item Collection Dec 2008-Jan 2009
- ✓ Voluntary Curbside Greenwaste Collection Dec 2008/Jan 2009
- ✓ Universal Curbside Recycling Collection July 2009
- ✓ Universal Curbside Garbage Collection (Multi-Fam./Commercial.) January 2010

The delay in the first phase of implementation is due to the need to order and manufacture the carts and special collection trucks (shorter wheel base needed) for our city. The Universal collection rates will not take effect until the services are delivered.

The Universal collection ordinance was adopted by the city because of its potential to bring Eureka closer into compliance with state-mandated recycling and waste diversion laws. The City of Eureka is currently failing to meet State waste diversion mandates under CA legislation AB939 (adopted in 1989) which required all cities and counties in CA to divert 50% of our waste by 2000. Our diversion rate is currently 45%. Moreover, the program has the potential to significantly reduce unsanitary conditions in Eureka resulting from illegal disposal and backyard trash buildup, a problem which is currently causing environmental degradation, blight and public health concerns in city neighborhoods. Together with our existing programs, it is expected that the City will experience an increase in our diversion rate with the implementation of the Universal collection programs.

4. DIGITAL TV TRANSITION

On February 17, 2009, the Federal Communications Commission (FCC) has authorized all TV signals to be transmitted in a digital format only (the DTV transition). On that date, any TV viewers with older analog TV sets will no longer be able to use an over-the-air antennae to receive programming of their local television stations. The FCC has been conducting an extensive outreach campaign to inform citizens of the DTV transition and the steps they may need to take to continue watching free over-the-air broadcast television after the transition is complete next February. They have established a website at www.dtv.gov with all of the necessary information.

5. REGIONAL COMPOSTING AND FOOD WASTE DIVERSION FACILITY

The City continues to coordinate efforts with the Humboldt Waste Management Authority on development of a regional food waste digester project. In March, the City Council received a lengthy update from the HWMA on Eureka's Regional Food Waste Diversion project. The City of Eureka has teamed with the HWMA for a feasibility study on developing this diversion facility in Eureka. It is hoped that the facility may be located at or near our existing Wastewater Treatment Plant. The study is expected to be complete in December 2008.

The development of a regional food waste diversion facility will greatly increase Eureka's ability to divert solid waste from the waste stream, and assist the City in meeting the State's ambitious diversion goals. The facility is intended to divert organic materials from Eureka's waste stream. The project proposes to construct one or more in-vessel digesters in the Humboldt Bay Area for the anaerobic breakdown of food waste that is generated at local restaurants, schools, festivals and institutions. Methane generated from the process will provide power to the digester machinery, creating a very energy efficient system. Eventually, Eureka will have the capability to introduce residential food waste (pre-consumer) into the diversion system.

Two means of anaerobic digestion are being considered – 1) a stand-alone digester for food waste only, or, 2) a co-digester for the digestion of food waste along with municipal sewage sludge, or dairy manure, and/or fats, oils and grease (collected from grease interceptor tanks at local food facilities. It is expected that the total recoverable amount of pre- and post-consumer food waste may be as high as 7,500 tons per year in the Eureka and the North Humboldt Bay region of Humboldt County. The feasibility study is a necessary step in developing the best project for our city, and toward gaining acceptance of the project in future political, permitting/regulatory, site selection and funding processes.

6. ELK RIVER WILDLIFE TRAIL PROJECT

The City is currently seeking a Coastal Development Permit (CDP) to construct the Elk River Wildlife Trail project. The trail, a component of the Eureka Waterfront Trail and Promenade Plan, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary. It is proposed as a hard unpaved surface of ten to fourteen feet wide which would serve a combination of walkers, joggers, mountain bikes and wheelchairs, while also accommodating infrequent maintenance and emergency vehicles. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art, restrooms), improvements to an existing footpath loop, shoreline armor and rock slope protection (Truesdale), and accommodation for paddlers.

The project is scheduled to be funded primarily through grants and donations. The trail will require development of engineering and construction specifications, and a complex permit process involving several local, State and Federal agencies. Through the City Manager's office, the city has contracted with a local engineering firm to identify wetlands and sensitive biological habitat and species near the trail route for environmental protection and review processes. We are currently working with the City's Community Development Dept. to complete the permitting processes, and working with local non-profits, including the Trails Trust of Humboldt Bay and the CA Coastal Conservancy to secure capital funding for the project.

7. EUREKA-ARCATA CORRIDOR TRAIL PROJECT

The city has joined with the City of Arcata, the County of Humboldt, HCOAG, Cal Trans, the North Coast Railroad Authority, the Humboldt Bay Harbor, Recreation and Conservation District, the State Coastal Conservancy, RCAA and other entities to study the feasibility of a Eureka to Arcata trail link. There is a great deal of public and agency interest in development of a multi-use trail adjacent to Humboldt Bay, linking Eureka and Arcata. The corridor is considered by the State Coastal Conservancy to be a potential location of the California Coastal Trail. The study was completed in June 2007 and provided trail options and cost estimates for the establishment of a 7 mile multi-use trail along the east side of Humboldt Bay as a component of the Humboldt Bay Trail system and the Pacific Coast Bike Route. The study analyzed several options and is now being reviewed and explored further by the coalition and the community.

8. WATERFRONT TRAIL AND PROMENADE

Through the City Manager's office, the city's trail development efforts are guided by the City Council's 2005 Waterfront Trail and Promenade Recommendations which provide direction and vision for development of a waterfront trail system in Eureka. It is a strategy which can be followed as development occurs, and one which maps a course consistent with (and supported by) our General Plan. Currently, there are several vacant private properties along the waterfront with the potential to develop in the next several years. Many of these property owners have expressed a willingness to include a trail in their development, with the Waterfront Trail and Promenade Recommendations providing a guide and vision for them to follow. Copies of the Recommendations are available from the Trails Trust of Humboldt Bay, a local non-profit consisting of many former Eureka Trails Committee members. Their website is http://www.trailstrust.org/.

9. PARCEL 4/PALCO MARSH

The City was recently notified by the State Coastal Conservancy that they will record an Offer To Dedicate (OTD) agreement with the Audubon Society which will terminate the City's options and ability to utilize Parcel 4 for Coastal Dependant Industrial uses. The OTD was approved by the Conservancy Board in June, and the city now looks forward to working with the Audubon Society. The City had been working with the State Coastal Conservancy to implement the conditions of a City Agreement with the Conservancy which allows development of Parcel 4 in Palco Marsh. The City had been unable to successfully market the property for development due primarily to access constraints. The City had previously viewed Parcel 4 as a strategic component of our Waterfront Revitalization and Economic Development programs because of its prime location on the Eureka waterfront, its coastal-dependant industrial zoning, and its proximity to Humboldt Bay's main shipping channel.

10. SECURITY FOR REDEVELOPMENT PROJECT AREAS AND OLD TOWN

The local security firm of Pacific Coast Security (PCS) had been patrolling the Old Town Eureka and nearby Redevelopment Areas continuously since November 2005. The contract with PCS ended in July 2008 due to budget constraints and prioritizations. The City wishes to thank Mr. Gene Bass and his crew at PCS for their professionalism, consistency, and effective efforts in combating crime and providing security in these important areas of our city.

PCS was able to work closely with our Eureka Police Dept. to ensure that their services continue to meet any changing needs. Though the contract has ended, the City continues to patrol these areas and build upon the efforts of PCS. The City Council and Redevelopment Agency recognize that Old Town Eureka is one of the City's most vibrant shopping districts, and one which our Redevelopment Agency has invested significant resources to rehabilitate after decades of neglect and blight. It serves as a primary tourist destination, and is a vital component of the City's economic development and redevelopment strategy.

Although the Redevelopment Agency has made significant progress in removing blighting conditions in the area, the remaining vacant and abandoned buildings interspersed with rehabilitated buildings contribute to the overall need for security as we continue to battle burglary, petty theft, transients and vagrancy, prostitution, graffiti, vandalism, drug use and other criminal activity. It is necessary to ensure that the investments made in the area by both the public and private sectors continue to thrive. As the area continues to redevelop, the security needs are expected to diminish, but until revitalization is complete there is a need for police patrols.

11. <u>Disaster Response Training</u>

Together with all City Departments, the City Manager's office participates in a Disaster Response Training program. In 2007, the Dept. attended a weeklong "exercise-based" tsunami preparedness training workshop at the FEMA National Emergency Training Center in Emmitsburg, Maryland. The training was attended by 74 people from Humboldt County, and was designed to provide key local officials with the skills to better prepare for tsunami and earthquake related disasters, and to more effectively coordinate disaster response and recovery activities across multi-jurisdictional boundaries. The Special Projects office focuses primarily on public information roles and serves as the Public Information officer when the City's Emergency Operations Center is activated. As previous earthquakes and winter storms have proven, ongoing training is an essential component of the City's ability to respond effectively to any local disaster or incident, and to ensure that roles and responsibilities during an incident are clearly understood and practiced. Additional Public Information Officer training is scheduled in 2009.

12. EUREKA ART AND CULTURE COMMISSION

The Eureka Art and Culture Commission works together with the Ink People Center for the Arts to directly administer its project activities through the Ink People's established network of grants, donations and programmatic fundraising activities. In May 2007, the City Council approved the Commission's recently completed public art policy intended to promote opportunities for local artists and crafts makers by improving links between creative artists and the community. The policy encourages active dialogue between commissioners, artists and the public, and provides a public framework for commissioning innovative pieces of art in a range of genres, styles and media. Regular meetings of the Art and Culture Commission are held on the third Tuesday of every month at 12:30 p.m. at Eureka City Hall, Room 207. The next three meetings are scheduled for October 21, November 18 and December 16, 2008. The City Manager's office serves as the Commission's primary liaison with the City

13. BACKYARD COMPOSTING BINS

In 2008, the City continues its backyard compost bin program, and bins are now for sale to all Eureka residents for \$40.00. The bins may be purchased at the Eureka Recycling Center located at the Humboldt Waste Management Authority's (HWMA) transfer station on West Hawthorne Street in Eureka. The program is conducted in coordination with the County of Humboldt, local tribes and other jurisdictions in the County.

14. RECYCLING TASK FORCE

The City participates on a regional committee of representatives from the County, the HWMA, and each incorporated city in the County. The Committee meets monthly, and works collectively to develop programs and ideas for promoting recycling, reuse and other measures designed to comply with the State's AB 939 requirements. Current projects include construction/demolition recycling guidelines, a telephone book recycling guide, mercury thermometer exchange program, zero waste management policies, update of the County Integrated Waste Management Plan, shopping guides for recycled products, sustainable behavior techniques, and other projects.

15. NEIGHBORHOOD RECYCLING FACILITIES

The City currently maintains two neighborhood drop-off recycling facilities near the Armory on Russell Street near the Sequoia Park Zoo, and at the Municipal Auditorium at 12th and E Streets. These locations accept newspaper, plastics, aluminum and glass. There is no fee to drop off recyclables. The drop sites divert a significant amount of recyclable material from our waste stream, and assist the City in meeting our State and local recycling responsibilities.

16. CURBSIDE RECYCLING PROGRAM

Through the City's Franchise Agreement contract with City Garbage Company of Eureka, a curbside recycling program is offered to all City residents and businesses for a nominal charge. A Universal/Mandatory recycling collection program is scheduled to take effect in July 2009. The program currently takes glass, plastic and aluminum containers, tin and other bi-metal containers, plastic bags, newspaper, white and colored paper, junk mail, magazines and cardboard. We have approximately 1300 households participating in the program. All recycled materials are collected by the City Garbage Company and then hauled to the Recycling Processing Center in Samoa (operated by the Eureka/Arcata Community Recycling Center). The City is actively seeking ways to increase participation, recycling tonnage and efficiency, and has recently implemented a more efficient two-stream collection/processing system.

17. PUBLIC RECYCLING EDUCATION PROGRAM

The City continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs for waste oil, telephone books, laser/inkjet cartridges, cardboard, Christmas trees, green waste and food waste (home composting), bulky items (free coupons), and other related events. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

18. ILLEGAL DISPOSAL PICKUP SERVICE

The City has experienced increased levels of illegal disposal of trash and bulky items (large appliances, furniture, etc.) into our gulches, alleys, vacant lands and neighborhoods. The City recently adopted a new program through the City Garbage Company which provides 208 illegal disposal pickups per year, and will work to assist community based beautification efforts to maintain health and cleanliness in the City.

19. FULLY AUTOMATED GARBAGE AND RECYCLING COLLECTION

In 2008, the City begins its fourth year utilizing a fully automated garbage collection system operated by the City Garbage Company of Eureka. The system works to increase efficiency and reduce long-term costs for the City's garbage collection services. As part of the implementation, standardized rolling trash carts were issued to each residential customer. The City Garbage Company purchased an industrial arm attachment for their existing trucks, which then picks up each can from the curb when controlled by a single operator from inside the collection vehicle.

The City is also working to automate its curbside recycling collection system. The City is considering a mandatory/universal collection program, which if adopted, will enable the city to issue rolling recycling carts (instead of the existing stackable bins). These carts would correspond to an automated collection vehicle, and thus continue our efforts to greatly reduce injuries and insurance claims, and enable a safer, more cost effective and efficient system of collection in the City.

20. DOWNTOWN/HENDERSON CENTER/ZOO RECYCLING PROJECT

Providing additional opportunities for public recycling is a principal component in our efforts to increase the City's diversion percentage. The City implemented a street side program which placed approximately 30 recycling bins at 25 locations in Old Town, Downtown, Henderson Center and the Sequoia Park and Zoo. The bins allow recycling of glass, plastic and aluminum containers. The recycling bins are located near existing City garbage cans, and are collected about 3 times per week, or as needed. The bins were purchased through a State grant provided by the CA Integrated Waste Management Board. The City previously had no sidewalk recycling bins in these areas. Many citizens and tourists (many of whom recycle in their own cities) have expressed support for these recycling opportunities.

21. CITY SCHOOLS RECYCLING EDUCATION PROGRAM

The City continued its partnership with the Eureka City School District to facilitate a recycling educational program within the district's elementary schools. The program allows trained educators and student mentors to visit schools in the district, and involves school assemblies, take-home literature, on-site recycling days, and service learning activities designed to promote recycling, reuse, and food waste reduction. The program also provides support and information to assist the schools in achieving their own on-going, sustainable recycling program.

The City has contracted with the Recycling Education Team at the Arcata-Eureka Recycling Center to assemble the staffing and provide training necessary to facilitate the school program. The City contributes approximately \$3,000 annually to the program, and the County of Humboldt shares a portion of the costs for necessary materials. This collaborative program is consistent with the objectives in the City's adopted Source Reduction and Recycling Element (SRRE) which encourages cooperation with Eureka City Schools in the implementation of specific educational programs for all elementary grades.

22. MULTIPLE ASSISTANCE CENTER PROJECT (MAC)

On June 19, the City, County and Redwood Community Action Agency formally celebrated the new County contract with the RCAA enabling the County to initiate a restructuring plan which provides the operational funding needed to gain long term MAC operational sustainability. The County Board of Supervisors approved the contract on April 15. In October and December 2007, the City Council in partnership with the County Board of Supervisors allocated emergency stop gap funding to RCAA to bridge critical MAC funding deficits. The MAC restructuring plan centers on closely integrating the MAC into the County's social service network. This restructuring will allow the County to bring a variety of existing State and Federal funding sources directly into the MAC programs.

23. HAZARD MITIGATION PLANNING

The City continues to work with other local agencies and jurisdictions to coordinate hazard mitigation planning. In February, the Eureka City Council adopted the Eureka component of Humboldt Area Hazard Mitigation Plan. In 2006, the City of Eureka joined with the County, other local cities and special districts to develop a Regional Disaster/Hazard Mitigation Plan. The process is sponsored by State OES and FEMA. The adopted Plan gives the City of Eureka eligibility for funding opportunities for numerous implementing programs or projects to protect critical infrastructure, including seismic retrofits, levee and shoreline repairs, and storm water improvements. The Plan is a valuable tool in protecting citizens, critical facilities and infrastructure from disaster (earthquake, flood, fire, etc.).



ENGINEERING DEPARTMENT Activities and Status Report Third Quarter 2008

Summary of Activities

1. Administration

The budget difficulties the City faced transitioning into the new fiscal year resulted in a 28% reduction in Engineering Department full time staff and an overall 10% reduction in the Engineering Department budget. The pared-down budget includes reductions in budget allocations for technical services, materials and supplies, capital outlays, and the freezing of staff positions. Managing an increasing workload with a significant reduction in staff and resources has presented challenges, and staff is working diligently to find creative resolutions.

2. Construction Division

In the third quarter of 2008, construction was completed on two projects, two projects were awarded, and construction was started on two other projects. Engineering design continued on eleven projects and two programs.

3. Development Division

Staff has assisted volunteer construction efforts with the Eureka Skate Park, including construction staking and inspection. City street crews have performed major work efforts to assist volunteer efforts. City park crews have also assisted in maintaining the project site.

Eureka Skate Park volunteer construction, materials and services have been provided by the following:

Mercer-Fraser Company
Wayne Maples Plumbing
Hilfiker Pipe Company
Pierson Company
SHN Consulting Engineers & Geologists
LACO Associates
City street crews

Zachary Wormhoudt continues to provide professional design assistance.

To date the subsurface drainage system, the deck and bowl drainage system and three manhole junction boxes has been installed. About three-quarters of the fill has been installed and compacted to bring the site to sub-grade. Mercer-Fraser is hauling in the remaining fill and compacting it. It is anticipated this work will be completed by October 24th. City park crews will then seed the site to prevent erosion.

The Skate Park design is being refined to allow bidding of a portion of the Skate Park. Bids will be solicited January 2009 with a bid opening in February or March 2009 and anticipated construction in late Spring or early Summer 2009.

Staff has approved an additional 43 properties for street trees in the sidewalk area. Anticipated installation date is November 2008 for all sites.

4. GIS Division

The GIS Division is planning a new, multifaceted web-portal in the forthcoming fiscal year.

5. Traffic/Signals Division

In the third quarter of 2008 the electronic parking meters for the first phase of the Parking Meter Installation project have been installed. The Residential Parking Permit program has also been instigated. The Sixth & Myrtle Improvements project is nearly completed with the final striping to occur in October.

6. Property Management

During the third quarter of 2008, Property Management has continued to grow and develop while overseeing additional Capital Improvement Program Projects.

Construction Division

Kurt Gierlich Angi Sorensen Carolyn McKenna Angela Martindale

The following projects were completed in the third guarter of 2008:

1. Fishermen's Terminal Building Pile Driving – \$300,000

This work installed the piling supports for the future foundations of the Fishermen's Building and the "C" Street Market Square stage area. Construction was completed in August 2008. (Gierlich, Martindale, Whitchurch Engineering) West Coast Contractors.

2. "H" Street Sewer I/I Compliance Project – \$45,000

This project was constructed to satisfy one of the requirements of Administrative Civil Liability Order R1-2008-0049 issued by the California Regional Water Quality Control Board. The project replaced a sanitary sewer main and laterals within utility easements in the block bounded by G and H Streets and Manzanita and Madrone Avenues. (Sorensen, McKenna) Wahlund Construction.

The following projects are currently in construction:

3. Biosolids Dewatering Project - Phase 1 – \$650,000

This project consists of the design and construction of a biosolids dewatering and storage facility at the Elk River Wastewater Treatment Plant. The first phase includes construction of a concrete slab and metal building and installation of piping and pumps to create an interim dewatering facility using geotubes. Phase 2 will be constructed when financing allows. (Gierlich, Sorensen, McKenna, C. Yerby, SHN Consulting Engineers & Geologists) Mercer-Fraser Company.

4. Water Reservoir Maintenance and Security Project - Phase 2 – \$1,110,000

This project has been divided into two schedules of work:

Schedule A (\$400,000): Replace pumps & motor control center (\$200k); Construct emergency generator building and install emergency generator (\$200k).

Schedule B (\$710,000): Harden perimeter fence (\$50k); Install new entry gates and driveways (\$65k); Install reservoir security fence (\$85k) and security lighting (\$70k); Repair access road and slope (\$360k); Misc. security improvements (\$40k); Misc. site improvements (\$40k). (Gierlich, Sorensen, McKenna) Mercer-Fraser Company.

5. Commercial Street Dock Repair Project – \$15,500

The Commercial Street Dock was damaged when it was struck by the Corps of Engineers' dredge YAQUINA. The area to be repaired is approximately 30 feet in length and is located in the central area of the dock. (Savage, Raimey) Mercer-Fraser Company.

6. Fishermen's Terminal Crane Replacement – \$63,400

This project will replace two existing 2-ton jib cranes with articulating manual hoists that will complement the existing 5-ton and 2-ton jib cranes and improve operational efficiency for the Terminal's tenants and the fishing community. (Gierlich, Savage) O & M Industries.

7. 4954 Lundblade Drive – \$150,000

The City is working with the property owner to stabilize a slope failure on this property that appears to have been partially precipitated by discharge from a public storm drain. The design and construction are being expedited to implement a solution before the onset of winter rains. (Gierlich, Schaffner) Mercer-Fraser Company.

The following projects are currently being advertised for public bids:

none

The following projects are in design:

8. "C" Street Development Project – \$4,000,000

Construction on this project is expected to begin in spring 2009, and be completed in 2010. Redevelopment of the foot of "C" Street by the City includes the following phases:

a. Fishermen's Terminal Building - \$2,400,000

Construction of a 16,151 s.f. structure adjacent to the Fishermen's Dock, with 15,700 s.f. dedicated to fish processing and coastal dependent businesses, and 1,600 s.f. dedicated to a retail seafood business and café. (Gierlich, Martindale, Savage, LaPortre and Cleek Architecture, Whitchurch Engineering, Westlund, Skyline Technical Systems)

b. Public Parking Lot – \$350,000

Construction of a 41-space (including 2 handicap accessible spaces) public parking lot immediately south of the Fishermen's Terminal Building. The parking lot will be landscaped and will include amenities consistent in number, scale, and style with those on the existing Boardwalk and "F" Street pedestrian plaza. (Gierlich, Sorensen, Martindale, LaPortre and Cleek Architecture, Westlund, SHN Consulting Engineers & Geologists)

c. "C" Street and Market Square – \$935,000

Reconstruction of "C" Street from First Street to the Boardwalk, along with a 17,000 s.f. Market Square (plaza). This pedestrian oriented plaza area will include installation of street furniture consistent in number, scale, and style with those on the existing Boardwalk and "F" Street pedestrian plaza. The Square will also contain a stage area, Madaket ticket booth, outdoor dining areas, and an anchoring system for a 60-foot by 120-foot removable tent. (Gierlich, Martindale, LaPortre and Cleek Architecture, Westlund, SHN Consulting Engineers & Geologists)

9. Martin Slough Interceptor - Phase 1 – \$9,000,000 (\$2,572,905 Proposition 50 Grant funding + \$956,000 EPA Funding + \$1,860,000 City portion + 3,600,000 HCSD portion)

The City received State of California Proposition 50 grant funding and EPA Special Appropriations grant funding to construct the first phase of the Martin Slough Interceptor project. Phase 1 consists of permitting, easement acquisition, and construction of the main interceptor pipeline from the "O" Street lift station to the Golf Course lift station. Contract negotiations to determine the cost sharing and financing details of the project construction are ongoing with HCSD and anticipated to be finalized in early 2009. Final design of Phase 1 will be completed in December 2008; however, construction will not begin until spring of 2009, after contractual cost sharing, construction financing, and acquisition of easements have been finalized. (Gierlich, SHN Consulting Engineers & Geologists)

10. Anode Bed Replacement of Cross Town Interceptor – \$40,000

This work is an element of the continuing maintenance program for the cathodic protection system on the Cross Town Interceptor Sewer. A corrosion evaluation is scheduled for early 2009. Design and construction of the anode bed replacement will be dependent on the results of the corrosion evaluation. (Sorensen).

11. Biosolids Dewatering Facility - Phase 2 – \$2,500,000

Phase 2 will consist of installing a mechanical screw press and ancillary equipment for a fully automated dewatering facility. Phase 2 will be constructed in the future when financing allows. (Gierlich, Sorensen, McKenna, C. Yerby, SHN Consulting Engineers & Geologists, Brown and Caldwell)

12. Water Reservoir Maintenance and Security Project - Phase 3 – \$200,000

Phase 3 will consist of repainting the interior structural members of the reservoir roof. Construction for all phases is expected to be completed by mid-year 2010. (Gierlich, Sorensen, McKenna)

The following projects are undergoing preliminary design and environmental review:

13. Waterfront Drive Extension Project - Del Norte to Hilfiker – \$12,000,000

The extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently under environmental review. Circulation of the Draft Environmental Impact Report is anticipated by spring 2009. (Gierlich, Martindale, Shikany, North State Resources, Oscar Larson & Associates)

14. Waterfront Drive Connection – Phase II "G" to "J" Streets – \$3,600,000

This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City's Humboldt Bay waterfront from "T" Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete, and the NEPA document is in progress.

A grant in the amount of \$450,000 was received from Caltrans' Local Assistance Program Bicycle Transportation Account. (Gierlich, Martindale, Savage, Shikany, SHN Consulting Engineers & Geologists).

15. BISC Floating Dock – \$450,000 (State Funded)

City staff is working with the State of California to design and permit a new floating dock fronting the Boating Instructional Safety Center. This dock will be used to launch crew shells and small water craft and will provide berthing for the Department of Fish and Game's motor vessel ALBACORE. (Savage, California State University).

16. Martin Slough Enhancement Project – \$4,400,000

The City of Eureka and the Redwood Community Action Agency (RCAA) have completed the feasibility study for the master plan for the Martin Slough drainage basin that would include reduction of flooding impacts, reduction of siltation, and the creation and/or restoration of in stream and riparian wildlife habitats within the basin. \$525,000 has been received in a grant from the State Water Resources Control Board to complete the environmental review, obtain permits and construction the first phase of the project, replacement of tidegates. (Gierlich, Savage, Shikany, RCAA, Winzler & Kelly Consulting Engineers).

17. Former Carson Mill Site Cleanup – Brownfield Grant project (\$240,000)

The City received a second Brownfields Grant for additional cleanup of contaminated soil on the City property known as the Former Carson Mill Site or the Halvorsen Property. Project will consist of testing and removal of contaminated soil. (Gary Bird, Gierlich, Sorensen, SHN Engineers & Geologists).

The following projects are continuing:

18. High Zone Water Pump Station – \$500.000

This project consists of the design and construction of a new pump station to replace the existing pumps that are used to fill the elevated water storage tank. (Gierlich, Sorensen, McKenna)

19. Martin Slough Interceptor Phase 2 – \$12,000,000

Phase 2 of the Martin Slough Interceptor project includes construction of a new pump station, force main, and various collector sewers and demolition of several lift stations. Final design is expected to be completed in 2009, and constructed in 2010, assuming that construction financing has been secured. (Gierlich, SHN Consulting Engineers and Geologists, Brown and Caldwell)

20. Wastewater Facilities Plan and Program - Phase 1 – \$200,000

The Wastewater Facilities Plan will evaluate the current condition and capacity of all components of the wastewater collection, pumping, and treatment systems. This plan may result in the development of several long-term capital improvement programs. This first phase of the program is focused mainly on the wastewater collection and transport

system. Completion of the entire program will be dependent on future years' Capital Improvement Program budgets. (Gierlich, Knight, C. Yerby, Young) Brown and Caldwell

21. Wastewater Facilities Plan and Program - Phase 2 – \$600,000

Phase 2 of the Wastewater Facilities Plan will evaluate the Elk River Regional Wastewater Treatment Facility, unit process by unit process, to determine the current condition and capacity of all components. This evaluation will result in the development of a long-term capital improvement program for expansion of the treatment facility to accommodate the projected growth in the Greater Eureka Area in the next 20 years. (Gierlich, Knight, C. Yerby, Young) Brown and Caldwell

TOTAL: 21 Projects, \$53 Million capital improvement value

Longer Term Projects:

A. Mad River Pipeline Phases 4-6

Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding becomes available. (Gierlich)

B. Sunny Ave and 14th & 'P' Embankment Repairs – \$400,000

Preliminary construction plans were completed in October 2003, and have been placed "on the shelf". Construction funding for these projects has not been identified. (Gierlich, SHN Consulting Engineers & Geologists)

C. Railroad Crossings – \$100,000

This project would replace the at-grade railroad crossings at various locations. Construction is deferred pending availability of State funding.

D. North Eureka Gateway Transportation Enhancement Grant – \$1,500,000

This proposal is on hold. The project would enhance State Route 101 from Airport Road to "V" Street as an entrance gateway with street trees, landscaped medians, sidewalks, street lighting, and bike lanes. A prior \$800,000 proposal for the section from "V" Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful, no longer supports the project, and Caltrans will not sponsor the project without strong community support.

E. Sewer Lift Station Upgrades – \$300,000

This continuing maintenance project will upgrade wastewater lift stations and collection facilities on a yearly prioritized basis. The next project will focus on rebuilding the lift station at the intersection of Hilfiker Lane and Broadway. (Sorensen)

F. SCADA System Program – unknown cost at this time

This program will upgrade the City's Supervisory Control and Data Acquisition (SCADA) systems. SCADA systems are used to monitor and control chemical, physical, and transport processes in municipal water and wastewater systems. The upgraded SCADA

system will be designed to provide centralized control and monitoring of pump stations, reservoirs, and other mechanical systems. (Sorensen, Bailey, Hernandez)

G. Extended Fuel Storage Facility – unknown cost at this time

The increasing number of backup generators installed at City facilities has created the potential for a shortage of fuel in the event of an extended emergency. This project will quantify fuel storage requirements and evaluate potential sites at which additional fuel storage and dispensing facilities may be located in order to decentralize emergency fuel storage for City facilities. (Gierlich, Martindale, Young)

H. Commercial Street Fuel Facility and Underground Storage Tank Removal -\$650,000

This project consists of underground fuel tank removal and soils remediation and construction of an above-ground fuel storage and dispensing facility at the foot of Commercial Street. Construction schedule is dependent on the availability of construction funding. (Gierlich, Savage, SHN Consulting Engineers & Geologists)

Other Department Projects and Programs:

Engineering Standard Drawings and Design Standards

The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka. (Gierlich, J. Yerby, Sorensen).

Water Distribution System Modeling

This project will create a working model of the City of Eureka's water system. The resulting model will be utilized in analyzing the water distribution system and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development. (Sorensen, McKenna)

Engineering Document Database and Long Term Digital Storage program

This project will create a computer database for all the Engineering Department files and maps. The program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's scanner. (Martindale)

Development Division

Gary Boughton Tiffany Peerson

Laurie Shannon

Review of:

- Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (2)
- Building Permits, (67, some with several reviews).
- Certificate of Subdivision Compliance Descriptions, (0)
- City Referrals (10).
- 5. Coastal Development Permits, (4).
- Conditional Use Permits, (4).
- 7. County of Humboldt Referrals, (2).
- Descriptions for City Projects, (1) 8.
- Design Review Applications, (16). 9.
- 10. Development Coordination, (1)
- 11. Encroachment Permits (42).
- 12. Insurance Reviews, (232, some with several reviews).
- 13. Lot Line Adjustments, (3).
- 14. Requests for Service or Complaints, (4)
- 15. Sewer Permits, (7).
- 16. Special Permits, (0).
- 17. Street and Alley Vacations, (0)
- 18. Street Tree Reviews, (50)
- 19. Tentative and Final Parcel Maps, (1).
- 20. Tentative and Final Subdivision Maps, (1).
- 21. Traffic Referrals, (16).
- 22. Traffic Reviews, (2).
- 23. Variances, (6).
- 24. Water Permits, (7).
- 25. Special Events Permits (9).

Regional Transportation Projects

1. **Eureka-Arcata Corridor Improvement Project**

Engineering staff made a number of presentations to the City Council on the Draft Environment Impact Report/Statement for the project and assisted the Council in preparing formal comments to the document.

Long Range Transportation Planning

1. **Greater Eureka Transportation Strategy Plan**

The Greater Eureka Area Traffic Model was completed and distributed earlier this spring. The City of Eureka, County and Caltrans are now working with a traffic consultant to develop a "micro" traffic model of various intersections along Route 101 and on City streets to determine long-range project needs and opportunities. This second phase is expected to be completed in 2009.

2. **Humboldt County General Plan Update - Infrastructure Impact Fees**

Engineering staff continues to work with County Planning and County Public Works staff as they develop a fee structure to mitigate the traffic impacts of future development. This program will assess fees on new development and implement improvements to the transportation network.

In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

1. **Downtown Parking Assessment District Task Force**

The City Council has created the Parking District Number One Task Force to advise the Council on the operation and possible expansion of the paring district. Engineering Division staff is providing support to the task force which will be presenting its preliminary recommendations to the City Council on October 16, 2007. (Gierlich, Parrott)

2. **Capital Improvements Program**

Engineering staff is beginning the annual update of the City's Five-Year Capital Improvement Program (CIP). This document is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City's infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. The 2008-2013 CIP was reviewed by the Planning Commission in February 2008 and received and filed by the Eureka City Council at its March 18, 2008 meeting.

3. **City Council**

Staff attends the twice monthly Council meetings to answer questions Council may have on Engineering agenda items and to have a better understanding of Council directions and concerns for the City.

4. **Disadvantaged Business Enterprise Program (DBE)**

In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign an assurance that it will comply with 49 CFR Part 26. The City of Eureka has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project.

5. **Design Review**

Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of

conditions or permit requirements from Engineering, in order to perform certain work efforts.

6. **Development Coordination Committee**

Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions.

Emergency Operations 7.

Staff attends bi-monthly meetings to coordinate County and other agency preparedness and responses to emergency events such as earthquakes, fires, floods, etc.

8. **Humboldt County Liaison Committee**

Staff attends the monthly meetings to coordinate agency and utility projects. The County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. Staff has been instrumental in reinitiating these valuable monthly meetings.

9. Insurance Review

Staff reviews insurance certificates and endorsements for all Engineering contracts and for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action of others working for the City or working within our rights-of-way.

REMIF has now required the City of Eureka to raise the minimum insurance coverage for contracts, encroachment permits and other special permits from \$1,000,000 to \$2,000,000.

10. **Open Space, Parks and Recreation Commission**

Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have.

11. **Parking Place Commission**

Staff prepares the agenda and attends the monthly meeting to answer Commission questions on the agenda items, and provides clerical support to the Commission.

12. **Planning Commission**

Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction.

GIS Division

Riley Topolewski

The following projects or tasks have either been completed or are currently underway during the third quarter of 2008.

Water Distribution System Mapping

Digital datasets describing Eureka's water distribution infrastructure have been created and are currently being revised to improve accuracy and add features. Water meter locations and service connections are being mapping as well as attributed with pertinent data.

Wastewater Collection System Mapping

The GIS Division updates and maintains existing GIS datasets describing the City of Eureka, and HCSD wastewater collection system to remain current.

Parcel Database Updates

The GIS Division updates the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources are reflected. Ongoing.

Stormwater Infrastructure Inventory

The GIS Division is developing stormwater infrastructure information to assist in NPDES permit process, minor infrastructure inventory. Underway. (Ongoing)

Local Area Network Application Creation/Maintenance

Creation and maintenance of specific GIS applications for City of Eureka employees. Most applications utilize the Arcreader platform or mapserver web-gis. (ongoing)

Pavement Management System

The GIS Division is corresponding with consultants as well as developing data in-house to create and manage a pavement management system.

Web GIS Application Development

Ongoing development of GIS web applications to support various projects.

Application Deployment

Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)

Standardized Metadata

Creation of metadata (data about data) for all City of Eureka GIS datasets. Metadata is a digital file that accompanies a GIS dataset and allows for users of the data to know vital information regarding the data. (Ongoing)

Process Daily Requests for Mapping

The GIS Division is solely responsible for the requests from various departments for current mapping. These requests occur on a daily basis.

Traffic/Signals Division

Sheila Parrott Dan Moody **Emily Curtis**

The following project is undergoing preliminary design:

Harris and Central Traffic Signal - \$175,000

This project will construct a new traffic signal at the intersection of Harris and Central. Design is in progress and construction is anticipated to begin next spring. Proposition 1B funding for this project has been received.

The following project has been approved:

Diagonal Parking on 15th Street between Broadway & Union

Council and the Parking Place Commission have approved a joint construction project with Caltrans which includes the installation of on-street perpendicular parking spaces on the south side of 15th Street. This will increase the number of on-street parking spaces in the area by fifteen. Caltrans will complete the installation this fall.

Longer Term Projects:

1. Downtown Parking Assessment District Task Force

The Parking District Number One Task Force submitted its recommendations to the City Council for the operation and possible expansion of the parking district. Further action is pending.

2. Eureka-Arcata Corridor Project

Caltrans will present modified alternatives at a public hearing in December 2008.

3. Greater Eureka Strategic Transportation Plan

The City, County HCAOG and State staff continue to work on an MOU Users Agreement for the Greater Eureka Area Traffic Model which will be used for coordinated regional traffic forecasting by each entity. A consultant has also been selected to complete a traffic micro-simulation model to look at Level of Service and delay on key roadways and intersections. The traffic models will be used in a City /County project to identify future traffic impacts associated with development and the creation of a Traffic Management Program to assess fees and implement projects to mitigate those impacts.

4. Underground Utility Conversion

Nine blocks of utilities on Fourth Street, between Myrtle and Y, will be considered for Rule 20A undergrounding. The City currently has a Rule 20A work credit balance with PG&E of \$2.8 million. The typical project schedule will include design, right-of-way acquisition, and construction. The project will be completed in advance of Caltrans' scheduled overlay/restriping project.

5. Radar Speed Survey

Every five years the Traffic Division conducts a radar speed survey on all arterial and collector streets on which radar will be used to enforce speed limits. We are currently using a student intern to collect the necessary data for the survey. Anticipated completion of the survey for City Council approval is next spring.

Other Division Projects and Programs:

The Traffic/Signals Division of the Engineering Department continues working with the State, County and private developers on various traffic studies in and around the City of Eureka. This Division has also provided assistance to the Engineering and Public Works Staff in reviewing traffic issues for various projects.

1. Traffic Signals

Maintaining operation of the 25 City owned traffic signals is a primary duty for this Division.

2. Traffic Studies

Final review for the Balloon Track Mixed Use Development has been completed. The Environmental Impact Report is expected to be released for comment soon.

3. Grant Applications

Two Highway Safety Improvement Program Grants have been awarded funding. These grants will cover the installation of protected left turn lanes for southbound E and F Streets at Harris Street including new signal heads, signal arms and detector loops, and the installation of guardrail on Campton Road. Preliminary engineering will begin following receipt of an authorization to proceed.

4. Parking Items

The Parking Place Commission received training on the Brown Act and conflicts presented by the City Clerk and the City Attorney. The commission is currently short one commissioner. Staff prepares the agenda and attends monthly meetings.

5. Alliance with EPD Traffic Officers

Monthly meetings with Tony Zanotti and Gary Whitmer of EPD continue in an effort to maintain a working relationship with Traffic Operations. Current traffic related issues include requests for traffic control devices, locations for placing radar speed trailers, pedestrian safety, and parking zones.

6. Traffic Safety Commission

The Traffic Safety Commission has begun its regular monthly meetings. Staff has outlined a training schedule for the commissioners and will be presenting various transportation related topics.

7. City & Caltrans Electrical Maintenance Agreement

The City shares maintenance and electrical costs for the traffic signals and lighting along State Route 101 with Caltrans. Revisions to the prior agreement are being made in coordination with the Caltrans staff.

8. Dolbeer Street Traffic Calming

In response to citizen requests for traffic calming on Dolbeer Street near Hemlock Street lane line striping was installed. This striping runs along both sides of Dolbeer from Chester to Hemlock and is intended to create a narrower travel lane and reduce speeds. Follow-up speed data will be collected and evaluated.

9. Railroad Tracks Out of Service Signage

Changes to the Eureka Transit bus route prompted a request for "Tracks Out of Service" signage at four at-grade railroad crossings by the Humboldt Transit Authority. Approval was sought and granted by the North Coast Railroad Authority and signs were fabricated and installed by the Public Works streets crew.

10. Other

In addition to the items listed above, regular items processed during the quarter included:

- Special Event requests (traffic control plans included)
- 17 Work Orders for new signs and/or parking controls
- Transportation Permits
- Project referrals Community Development Collision pin map and report filing Complaints and inquiries

Property Management Division

Lisa Savage

In addition to performing routine property management duties, which includes managing real property and administration of leases for the City of Eureka and the Eureka Redevelopment Agency, the following activities of interest occurred during the past guarter.

1. New Leases/Licenses

During the third guarter Property Management negotiated a new license agreement with Grays Harbor Historical Seaport for use of the Bonnie Gool Guest Dock in April 2009.

Lease/License Renewals and Terminations 2.

No leases or licenses were renewed during the third quarter.

3. **Activities of Interest**

Community Service Work Referral Program - Humboldt County's probation department places workers requiring community service time with the City. During the third quarter Community Service Workers served the City at the Zoo and the Marina.

SWAP (Sheriff's Work Alternative Program) - SWAP performed a one day clean-up of the City's Del Norte Street overlook property. The clean-up included clearing non-native brush and removing over 800 pounds of garbage and debris.

Eureka Municipal Airport – The City has received a grant to resurface the runway, taxiways and repaint the markings as identified in the Airport's Capital Improvement Program. The grant which is funded through California Aid to Airports (CAAP) is for \$100,000 and requires a ten percent match by the City. This is tentatively scheduled for September or October 2009.

4. **Facilities Inspection**

Twenty-three (23) City owned facilities were inspected in the third quarter. Facility inspections are complete for 2008.

5. Real Property Work Completed

One service/work requests was completed during the second guarter.

The following projects are in final design:

2. Fisherman's Terminal Building – 17,000 s.f.

Four businesses have tentatively committed to lease space in the Fishermen's Terminal Building which will be located adjacent to the Fisherman's Dock. The Fisherman's Terminal Building will have space dedicated to fish processing, retail seafood, and a café. (No Change)

The following projects are undergoing preliminary design and environmental review:

1. Martin Slough Enhancement Project - \$4,400,000

The City of Eureka and the Redwood Community Action Agency (RCAA) have completed the feasibility study for the master plan for the Martin Slough drainage basin that would include reduction of flooding impacts, reduction of siltation, and the creation and/or restoration of in stream and riparian wildlife habitats within the basin. \$525,000 has been received in a grant from the State Water Resources Control Board to complete the environmental review, obtain permits and construction of the first phase of the project, replacement of tidegates. RCAA is proceeding with the environmental document. This project will ultimately reduce the period of flooding in the slough, especially across the Golf Course. The principle landowner is interested in selling to City and the City is willing to accept if acquisition is 100% grant funded (the grazing lease should easily cover maintenance and operational costs). (Savage, RCAA, Winzler & Kelly Consulting Engineers) (No Change)

2. Salt Marsh Restoration, \$250,000, 2009 construction

The Fisherman's Terminal Project required the mitigation for salt marsh covered by the construction of the wharf. This project will require redesign as negotiations with the property owner have resulted in a new site being targeted for creation of the new salt marsh. (Savage, SHN Engineers and Geologists)

Property Acquisition – The property owner, Security National, has expressed a willingness to work with the City to use the Dinsmore site for our mitigation, provided Security National receives a larger share of the mitigation credits. We will need Council approval before proceeding with further negotiations. This will involve State Lands, a Tidelands Agreement and possible payment from Security National for those tidelands. Staff met with Security National to present the Amended Wetland Mitigation and Monitoring Plan for the Dinsmore Site.

Revised Mitigation Plan -SHN has completed an Amended Wetland Mitigation and Monitoring Plan for the Dinsmore Site. The plan was submitted to the California Coastal Commission for review. The City must complete an Application Form for Amendment to Coastal Development Permit. (No Cahnge)

Revised Permit and Mitigation Credit—We will need to revise the Fish and Game permits and obtain mitigation for future salt marsh impacts. We will also need revised permits from the USACOE and the Harbor District. (No Change)

Construction – Grading normally takes place in fall with planting the following spring. The City anticipates grading to begin fall 2009.

Longer Term Projects:

6. Fisherman's Terminal Cranes

The four (4) jib cranes on the Fisherman's Terminal Wharf have not performed satisfactorily since their installation last year. The Engineering Division sought out, and contracted with, Ederer, LLC, who has provided the City with a professional field inspection, and a troubleshooting and repair report. Staff is using the report recommendations, and reviewing the original contracts and correspondence to formulate a strategy to bring the cranes into compliance for long term use on the Fishermen's Dock and work Area. (Gierlich)(Savage)

Memo

To: David Tyson, City Manager

From: Valerie Warner, Finance Director

Date: September 30, 2008

Re: Finance Department Quarterly Status Report

The following activities and accomplishments took place in the Finance Department during the months of July through September, 2008:

<u>Financial Statements earn GFOA Award!!!</u> At the September 16th council meeting, the City Manager announced that the City received the Government Finance Officers Association Award of Excellence for the FY2007 Comprehensive Annual Financial Report.

<u>Teamwork with Sequoia Park Zoo</u> The Information Technology division participated in implementation of Zoo admission fees by working with Zoo staff to determine what hardware would be required in the ticket booth, purchasing the required hardware and installing the hardware prior to the first day of admission collection. Finance Department staff also trained the Zoo staff on the City's cash collection procedures.

<u>Strategic Planning</u> In mid-September Finance staff spent half a day in an offsite planning session. The group reviewed the department mission statement, performed a SWOT analysis (listed the strengths, and weaknesses of our team and the opportunities and threats facing our team), identified our stakeholders, identified strategic issues that need immediate attention, and created teams to do immediate follow-up work on the critical issues.

<u>UPS Failure/Recovery</u> The Information Technology division, working together with the Facilities Maintenance Division of the Public Works Department, responded to a major failure of the Uninterruptible Power Supply (UPS) which supports the entire City network and is located in the basement at City Hall. The staff of both divisions worked together to diagnose and correct the problem, bringing the network back online the following day.

<u>Tech Stats</u> During this quarter, the automated help desk logged 312 new requests for service. During this quarter, 299 new and outstanding requests for service were completed.

<u>Customer Service</u> In response to feedback from customers that their phone calls to the water billing desk were not answered or returned promptly, the department has implemented a "phone bounce" system. If the line is busy at the water billing desk, the call will automatically bounce to the desk of another employee who is trained in utility customer service. If that line is also busy, the call will automatically bounce to the desk of a third trained employee. Thanks to Sanna Wood for this innovative and successful suggestion.

<u>Sales Tax Revenues:</u> Sales tax totaling \$1,715,358 was received during the quarter ending September 30, 2008. This amount represents a 1% cash basis increase compared to the same quarter last year. The same quarter last year included a negative adjustment of \$129,758 by the State Board of Equalization to correct for funds paid to Eureka during the year that were actually due to another City. Adjusting for that, the year over year change was -5%.

<u>Investment Reports:</u> A quarterly investment report was prepared for the City Council. As of September 30, 2008 the fair value of all cash & investments totaled \$13,106,764, at an average yield-to-market of 3.7%

and an average maturity of 1.75 years. One security in the City portfolio has been downgraded by rating agencies and, in conformance with the city investment policy, will be reported on to council monthly until such time as it matures or is upgraded.

<u>Finance Advisory Committee</u>: This committee met monthly and made reports to council expressing their willingness to support ballot measures D and E and the early implementation of the POP.

<u>Staff Training</u> Two members of the Finance staff attended a one-day class on "risk transference" offered by REMIF in Ukiah. One member of the Finance staff attended a second one-day training in Sacramento for preparation of SB90 claims. Obtaining this particular skill in-house enabled the City to terminate our relationship with a contractor who prepared these claims in exchange for 15% of the claimed amount.

FY2008-09 Budget Finance staff provided support to the City Manager and council through the final stages of the budget adoption process. Following the budget adoption, Finance staff prepared feedback surveys for both city department staff and council members in order to identify opportunities for improvement for next year. Finance staff also prepared the final budget document for publication in hard-copy and on the city's website.

<u>City Auditors</u> In early July, a team of auditors from Moss, Levy & Hartzheim spent a week examining the City's books and interviewing staff members to evaluate internal controls. This process is called "preliminary fieldwork". The auditors will return in November to examine the City's draft financial statements.

Ε U R E K A R Ε D E

Quarterly Report: July - September 2008







MEMORANDUM



To: David Tyson, City Manager

From: Eric Smith, Fire Chief

Date: October 22, 2008

Re: Quarterly Report, 3^{rd-} 2008

The third quarter was filled with normal summer related response activity, continued planning and organizing efforts, and employment development. All of these activities are directly associated with obtaining positive outcomes for our community and our personnel.

The third quarter began with the adoption of the 2008-09 Budget. As in the past, the budget process was an emotional one, as Council worked their way through the numerous City-wide issues that must be considered. As for our department, we had at least one positive outcome; funding and direction by the City Council to fill our two firefighter's positions, thus returning us to recent full-staffing levels. With the budget plan approved, we are now in the process of administering it in an effort to accomplish the stated goals and objectives. Unfortunately, there are many significant issues that could have less than ideal outcomes due to the City's inability to fund them. I have discussed these issues with the community on numerous occasions. The issues include inadequate on-duty staffing, continued facility related disrepair, equipment and apparatus failure, and replacement issues. It is our hope that the citizens of Eureka will support the proposed funding enhancements for the City as additional funding is critical to our recovery and our ability to provide positive outcomes.

During the past quarter, I have led the endeavor to modernize our guiding documents. This includes updating the specific missions, goals, and objectives of our various internal programs. This project will not only assist us in directly tying our outputs to the Council's priorities, it will realign and validate our current process and ensure that all programs are headed in the same direction. The endeavor also has a component that will lead us to a complete policy and procedure update and most exciting, a jointly adopted Operational Policy and Procedures Section with Humboldt Fire District #1. This joint Policy & Procedure endeavor not only provides for efficiency, it will enhance operational effectiveness and increased incident scene safety.

Your administrative program participated in a number of community endeavors during the third quarter, including the recent Pedestrian Traffic Safety Audit and the Port Vulnerability Study. Upon the invitation of Cal Trans, myself, along with representatives of the COE Engineering Department, participated in a Pedestrian

Safety Audit that focused on the Broadway corridor. I found it to be an educational, informative, and educational process related to issues associated with pedestrian safety. I was able to add a fire service emergency response perspective that is a key factor in obtaining positive outcomes on the scene of an emergency due to the travel times associated with our response to an emergency. I look forward to the final report and its finding that should assist us in reducing pedestrian & bicycle injuries. I also participated in the recent Department Of Homeland Security Port Vulnerability Study of the Port of Humboldt. At the request of Humboldt Bay Harbor and Recreation District, we attended several meetings associated with the audit process. Our participation also involved a detailed interview by DHS personnel related to our land-based Hazardous Material response program and water-bourn firefighting capabilities within the bay. From the final review, it was apparent that DHS felt that we have an adequate hazardous materials response system but that we are inadequate as a city and port when it comes to our water bourn firefighting capabilities. From this process, representatives from City and the Port will be discussing what alternatives might be feasible in addressing this shortfall.

Our efforts to improve the community via weed and rubbish abatement continued in full force. We initiated a focused-inspection/enforcement project utilizing education (press releases) and enforcement (inspections, letters, citations) in an attempt to reduce the accumulation of tall grass, weeds, and rubbish. We additionally contacted and subsequently noticed the North Coast Rail Authority of their requirement to maintain their right-of-way through our community. Chief Gillespie and his staff continue to work proactively in the reduction of weeds and rubbish issues within our community.

I have worked diligently with the City Manger, City Council, and the Finance Advisory Committee in an effort to better educate them as to the role that EFD plays within the community and in supporting the Council and Communities goals and objectives. This endeavor included an overview of the current financial issues that face our department including issues such as facilities with failing infrastructure (sewer lines and intercom systems) equipment such as our employee's protective clothing or our radios, of which over 70 % of them are no longer serviceable. Probably the most important issue facing us is the recent Standards of Response Coverage Study which identifies and documents the needs for enhanced staffing of on-duty response forces. It is my hope that the City Council will again take a serious look at this study and implement improvements that improve our safety and effectiveness as we often wonder "who will rescue us in an emergency when we are in need of rescue?"

Discussions continue related to consolidation between the Eureka Fire Department and Humboldt Fire District #1 via the Joint Operations Committee. The committee, which consists of Council Members Glass and Endert, and HFD #1 Board members Moore and Pauli have been meeting to discuss each agency's interest in such a project. Most recently, the JFS committee hosted a Northern California Fire Chief whose current agency is a hybrid agency providing service to a City and Special District. At the conclusion of his presentation, I was proud to see that while we had not consolidated operations to the level that their

agency had, we had accomplished a number of other proactive steps that they had yet to realize.

I encourage you to review Chief Gillespie and Chief Yarnall's attached quarterly report as I believe you will find them informative.

Respectfully,

Eric M. Smith Fire Chief

EUREKA FIRE DEPARTMENT FIRE PREVENTION BUREAU 2008 Second Quarter Report

TO: ERIC SMITH, FIRE CHIEF

FROM: BILL GILLESPIE, ASSISTANT CHIEF/FIRE MARSHAL

DATE: October 21, 2008

PERIOD: July 1-September 30, 2008

NARRATIVE:

Fire Prevention Personnel were busy during the first week of July preparing for the public fireworks display, Old Town Fourth of July Festival, and subsequent fire department staffing. EFD worked with EPD Lieutenant Zanoti to develop a joint Incident Action Plan for joint operation on the Fourth of July, as was done the previous year. Operations were favorable on July Forth, both during the festival and the evening. Both EPD and EFD were on patrol in the Downtown/Old Town areas, and the three engine companies drove their respective response areas to display a presence. Fire Department personnel made a number of illegal fireworks confiscations; in all cases the persons in possession were counseled. EPD issued one citation on the Boardwalk for possession of firecrackers. A number of persons were also contacted for use and possession of safe and sane fireworks within the Old Town fireworks closure area. The joint operation was successful.

The wholesale storage for TNT Fireworks was located on Jacobs Avenue this year. All fireworks were removed from the building by July 14, 2008.

I attended training at the National Fire Academy July 27-August 1. The class was Command and Control Decision Making at Multi-Alarm Incidents. This was previously a two week class that has been reduced to six days. I would highly recommend this class to any of our command officers. The class built on strategy, allocation and tracking of resources, and assessing and anticipating needs for extended operations.

The Community Improvement Team met during July and September. Numerous properties were discussed. 322 W. Del Norte was demolished during September by the new owners. The nuisance was removed, and no longer presents a hazard to fire personnel or to the public.

The CIT team is also working to abate the public nuisance at 3204 Summer St, the site of a fire during this quarter. Efforts continue on this property, with a notice sent to the tenants on July 21, 2008. An inspection followed in lat August; progress had been made, and an extension was allowed. Progress stalled shortly thereafter, and a final notice was sent September 26, 2008 requiring cleanup and requesting an inspection on October 14, 2008.

An Order and Notice to clean up rubbish was issued on September 16, 2008 to the owners and occupants of 242 Manzanita following letters of warning from EPD. I am working with EPD and the City Attorney regarding cleanup and mitigation of this issue.

EFD Prevention personnel were involved in an inspection of 117/119 Fifth Street on September 26. The inspection followed the securing of an administrative search warrant, based on community complaints and an email from the Captain of a responding fire engine. The inspection involved EFD, EPD, City Attorney, and Building Department. Conditions found were poor. Immediate life safety issues noted, such as smoke alarm operation, were corrected by the owner while on site. The city continues to work on this property.

During this quarter EFD investigators formally conducted 13 fire investigations, four to structures, two to vehicles, and at least seven nuisance fires in the area of Myrtle and 6th Street. These investigations totaled 57 hours of investigative time. Of the fires, one was accidental to a structure, one was determined as arson to a structure, and the rest were listed as undetermined. Two of the structure fires and one of the vehicle fires investigated were HCFAIU assists.

During the month of June, Eureka Fire Department began a proactive effort to identify properties within the city that were overgrown with weeds and brush, and notify owners to abate such weeds. Residents of the city were notified via press release through the local media of the effort. Inspection and code enforcement continued throughout this quarter, with more than 250 cases opened. Most cases were dealt with through a first or second notice.

During August, a testing process was conducted to select a replacement Fire Inspector. I worked with Personnel to recruit to fill his position. Through the process, which included an interview panel comprised of a member of the building department and a member the private property management field, two candidates were tested. Bill Walser was selected. His training began September 23, 2008. Outgoing Inspector Moses remained on for two weeks to train Walser and bring him up to speed. Inspector Moses departed Eureka Fire Department on October 8, 2008.

During the quarter, EFD (along with City Building Department) became involved with concern over potential structural issues with Eureka Ice and Cold Storage, 12 W. Waterfront. Of concern to the fire department were weakened and deteriorated structural members holding up roof mounted cooling condensers and piping hangers that were sagging. I issued a letter outlining my concerns, and requested that property owners coordinate with the Building Department for proper permits for repairs. In September, EFD personnel attended meetings with County Environmental Health, the second of which required Eureka Ice to discontinue use of their ammonia systems, and remove all ammonia immediately, pending a \$9.5 million fine for accrued penalties. The first portion of the ammonia was removed in September, with the balance scheduled in early October. Eureka Ice has met with the City of Eureka to explore funding for

construction of a new facility, as well as ideas to allow ice and processing capabilities for the local fishing fleet. Discussions continue.

During the quarter, FPB personnel met with other city personnel regarding blight and nuisance issues in the Palco Marsh area. The goal of this action is to address and manage the open space to make it more desirable to the public, and less of an impact on neighboring properties. Talks will continue on this project.

FPB ISSUES:

- We are working with other City departments on:
 - Waterfront Development Projects
 - o 322 W. Del Norte
 - o 3204 Summer
 - o 242 Manzanita
 - o 117/119 Fifth Street
 - Code compliance "task force" dealing with specific properties
 - o Code compliance with various other occupancies
- Target Hazard Project
 - Engineer Broberg has received electronic copies of HFD preplans, and has identified 9 true target hazards, which will be placed as hard copy in each vehicle. Another request has been sent to Arcata for their target hazard information.
 - Visio '03 has been loaded on Special Project and Station 3 computer;
 Engineer Broberg is working with program. An additional license has been requested through IT, and the Fire Service Icon packages have been requested; Billing has been referred to FSO Pulver.
 - Engineer Broberg is also working on an update and review of sprinkled buildings within the city.

FIRE PREVENTION BUREAU DATA:

	Th	is Quarter	Year to Date				
Type of Inspection	#	Hours	#	Hours			
Code Enforcement	11	9	42	32			
License	0	0	1	1			
Complaints	3	4	4	5			
Construction	4	5.5	14	22			
	4.4		0.5	4.4			
Occupancy	11	6	25	14			
Special: Fireworks:	0	0	31	21			
Miscellaneous	3	2.5	13	15.5			

Vacant Buildings		6		12
City Facility	14	16	22	32
Totals	46	49	141	145.5

FPB FIRE INSPECTOR:

Type of Inspection	This Quarter	Year to Date
Type of Inspection	#	#
R-1	90	309
R-3, R-3.1, E-3	12	32
R-4	0	2
Commercial	0	0
Weed/Trash Abatement	100	155
Complaint	0	4
Other:		
Fire Alarm	0 0	0 0
Sprinkler		
FPB Mtgs. /Classes	2	4
Totals:	204	506

FPB REVENUE:

	Reporting Quarter	Year to Date			
R-1 Inspection Fees	5732.42	15637.90			
Billed					
Plans	2291.21	7298.64			
Permits	0	915.86			
Total	8023.63	23852.40			

SUPPRESSION DIVISION PRE PLAN INSPECTIONS:

	Reporting Quarter	Year To Date
Blocks	101	280
Total Businesses	216	914
Commercial Inspections	185	737
Commercial Re-	79	270
Inspections		
R-1 Occupancies,	1	2
Engines		

EUREKA FIRE DEPARTMENT FIRE SUPPRESSION DIVISION 2008 Third Quarter Report

TO: ERIC SMITH, FIRE CHIEF

FROM: JIM YARNALL, ASSISTANT CHIEF/OPERATIONS

DATE: OCTOBER 15, 2008

PERIOD: JULY 1ST – SEPTEMBER 30TH 2008

PERSONNEL:

The two new lateral engineers, Jon Chambers and Patrick Beyer, as well as returning Captain Chris Emmons, all of which were hired in June of 2008, are doing exceptionally well. Their addition to staffing not only improved the total number of available personnel but they are all exceptional employees and have contributed greatly to filling a large void. I would especially like to recognize the contributions of Chris Emmons. Chris left EFD for approximately 10 months with Cal Fire and returned with increased knowledge and new perspective towards the City of Eureka and what opportunities exist here. Following a brief orientation program Chris was handling complex incidents and issues exceptionally well. I am truly appreciative of his commitment and contributions since his return. Through the actions of the City Council we were given the authorization to fill the vacant firefighters' positions. We are currently involved in the pre-employment screening and are looking forward to beginning a new academy as rapidly as possible. We were tentatively scheduled to begin the academy on November 3rd but due to screening delays we will likely have to push the start date back.

I will be retiring from Eureka Fire Department soon with my last day of employment being December 1, 2008. It has been a wonderful career and I wish to thank all of those who I have worked with making it such a positive experience. It is now time to enjoy time with family and pursue some educational and personal goals. In my remaining time I will work to make the transition to my successor as smooth as possible. I will also compile a guide book which will outline the significant tasks that I perceive are the responsibility of the Operations Assistant Chief.

I would like to again recognize the efforts of the Personnel Department consisting of Susan Christie, Cindi Ricards, Becke Perry and Jill Schoonmaker during the past quarter. They continue to assist EFD in so many ways and most personnel are unaware of their efforts.

TRAINING:

Training early in the quarter focused on completion of the firefighter's, engineer's and captain's academies. Late in the quarter we were able to send five personnel to participate in a wildland prescribed burn assisting Redwood National Park personnel in

the Bald Hills east of Orick. This training completed the last component of required tasks to allow three new captains to be Engine Boss certified under the federal wildland certification system. Presently all EFD captains are Engine Boss certified. To my knowledge EFD has set the standard locally in wildland fire certification. Captain II Hulbert and Marriott recently attended a training conference on the Firehouse Incident Reporting software. This training exposed Hulbert and Marriott to the updates and the potential of this software. Currently EFD only utilizes a small portion of the potential of the program. The training also served to provide for a smoother transition in succession planning in coming years. Previously the bulk of knowledge within the department rested with a single individual which is never a desirable position.

Other time during the quarter was spent with routine manipulative training outside to take advantage of the favorable outside weather.

FACILITIES:

Progress continued at the Hilfiker Training Tower. The tower is complete with exception of the touch up painting. EFD and HFD #1 identified some additional items that were not included in the original contract and O & M Industries completed the extra work at a cost of approximately \$13,150. EFD and HFD #1 personnel have been utilizing the tower for the last several months and personnel have expressed their appreciation of a dedicated facility. We had a generous offer from a local construction firm to donate some services to improve the facility. We are currently working with other departments within the City of Eureka to facilitate this donation. Currently the tower does not have any electrical service or fixtures. I met with Stan Terris and he agreed that his staff could supply the labor to wire the tower if the fire department would purchase the materials. HFD #1 has agreed to contribute to the cost also. The completion of the electrical upgrades will increase training options.

The remaining significant item for completion at the training classroom at 3030 L Street is the landscaping. Chiefs Smith and Ziemer met and have agreed that HFD #1 will fund the landscaping. The classroom continues to be an outstanding resource for joint training as well as a meeting room for other City of Eureka functions.

I met with Miles Slattery at Station 4 regarding the drop curb configuration and failing asphalt. Miles expressed that the funding of this project may be available after other more critical needs had been addressed. The waste plumbing at Station 3 continued to function during the quarter without incident. However, we know at some point this issue must be addressed, hopefully prior to a catastrophic failure.

APPARATUS/EQUIPMENT:

Unfortunately the surplus 1986 FMC fire engine, being marketed by Fire Trucks Plus, an apparatus broker, has not sold to date. I believe the declining economy may be a contributing factor in the prolonged sale of this apparatus. We still have not received

any notification regarding the disposition of our Federal Assistance to Firefighters grant for personal protective equipment (PPE). I still have hope that EFD will be successful. The grant would greatly reduce the financial liability of the City of Eureka to provide this essential safety equipment.

All EFD apparatus have successfully passed their annual pump testing without any significant issues. Personnel also have completed almost all of the annual hose testing for the year and began the annual process of testing hydrants. For the last several years we have utilized primarily volunteer firefighters employed as part time City of Eureka employees to test hydrants. Fiscal constraints of this year have reduced funding for part time employees so the testing will be completed by engine company personnel as in previous years. Hydrant testing provides excellent training opportunities for driver training and city geography so I view this as at least partially beneficial to EFD.

OTHER:

Progress and cooperation between Public Works, Engineering and EFD continue to grow in the area of water valve replacement and hydrant installation. I have met with Frank Mathes, Bruce Young and Angie Sorensen several times. We have agreed on a process to identify each department's needs prior to the project being advertised for bid so if additional standby water department costs are required they can be included into the bid process. I would like to thank my counterparts in different departments for their commitment to identify a common goal in the City's best interest and work collectively to achieve it.

During the summer we experienced a number of wildland fires in the open property to the west of the Bayshore Mall. This property is sometimes generically referred to as the Palco Marsh and/or Parcel 4. This area is has an extensive history of being utilized for camping and accumulating vast quantities of garbage. These fires typically burn the vegetation, trash and camp sites and usually only involve City of Eureka property. We did have one fire that originated on City of Eureka property and was driven by the wind right up to the parking lot of the Bayshore Mall property. Fortunately parked vehicles were moved prior to the fire reaching them. The fires require a significant commitment of resources often tying up two engines and HFD #1's water tender. During this time these resources are not available for other responses. I am pleased to report that it appears that the various departments within the City of Eureka are beginning to work cooperatively to develop a plan to effectively manage this property. I believe the City of Eureka can be a better steward of this property so citizens can enjoy it to its potential.

The other issue that I believe needs a cooperative City of Eureka approach is the development of a coordinated and consistent practice of addressing legal and illegal marijuana grows within the City. Grow operations can be inherently dangerous to the growers and the occupants of exposure properties. During the year we have responded to a number of structure fires resulting from grow operations and have also played a role in addressing electrical modifications to facilitate the growing operation. A meeting should occur between various departments including police, fire, building, community

development and legal to develop the City of Eureka's standard approach to this complex issue. I feel that it is only a matter of time before a firefighter or member of the public is significantly injured or killed as a result of these grows.

SIGNIFICANT INCIDENTS:

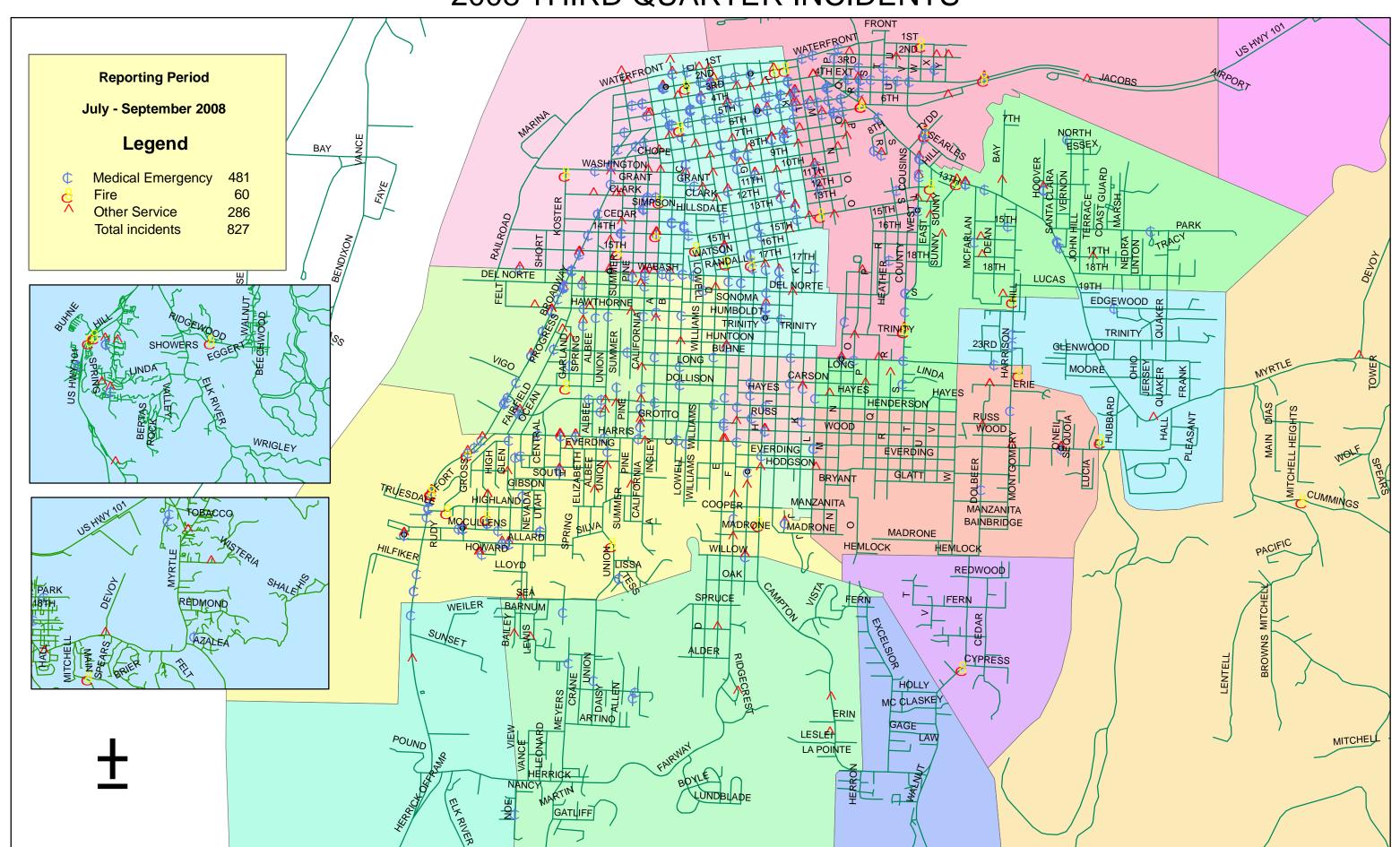
Fortunately the wildland fire season that began early with the lightning complex of June 22, 2008 slowed considerably once those major incidents were contained and controlled. August and September were relatively quiet in California. At the time of this writing however, our OES engine is deployed to combat the wildland fires in Southern California as a result of the Santa Anna wind event. The Santa Anna winds are an annual event in Southern California occurring in mid to late October into November.

At home the quarter was relatively quiet for fires with the total structure fire loss at \$82,725 and total fire loss at \$110,825.

Humbolt County Fire Chiefs Association Incident Report Form for 2008____

Type	Eureka Fire Department		st Quarter		ond Quarter		ird Quarter		ırth Quarter	Tota	I For Year
# Fires		-									
StructuresResat, Comm, Mobile, Chimney)		π	ψ L033	π	ψ LU33	π	ψ L033	π	ψ Ε033		
Vehicle Fires Kum, Trusk, R. V., Trailer)		15	\$361.500	16	\$374 500	10	\$82 725	0	0.2		•
Grass/Brush/Trees(crops, Orchards)											
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Vehicle Accident (Spill, Leak)	` '							_			C O
Explosives (Found Explosives, Bomb)											\$0
Illegal Burning(Hazardous, Noxious, Illegal)											
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Person/PubliqWater, Smoke, Animal, Other)			•				A				
Unauthorized/Improper Burning(complaint)											
Cover/Move-up(Relocation of Company)											\$0
Unable to Classify/Not Classified			•								
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Firefighter Injuries or Deaths 0 1 0											

2008 THIRD QUARTER INCIDENTS



3rd Quarter Status Report

July 1, 2008— Sept 30, 2008



PERSONNEL EVENTS AND ACTIVITIES FOR THIS QUARTER:

The end of this quarter has resulted in difficult transitions for all Personnel Department staff. Former Personnel Director Susan Christie retired in early September, but returned temporarily a few weeks later due to the extended leave of Sr. Personnel Analyst Cindi Ricards. Throughout this period, Personnel Analyst II Becke Perry and Administrative Technician II Jill Schoonmaker have worked with Susan to provide excellent service under difficult circumstances. The new Personnel Director, Teresia Haase, is scheduled to begin work on Monday, November 3, 2008, and her arrival is eagerly anticipated.

NEW HIRES THIS QUARTER THROUGHOUT THE CITY

A **BIG** welcome to:

Engineering: Temporary Engineering Technician; Emily Curtis.

Fire: Civilian Fire Inspector; William Walser.

Personnel: Temporary Director; Susan Christie.

Police: Reserve Officer, Neil Hubbard, Officer Jaime Osborne.

Public Works-Recreation Travis Bewley, Lacey Buck, Jacob Burrows, Shawn Cordes, Kelly Curtin, Jessica Curzon-Roza, Zach Davis, Nathanial Davis-Floyd, Caitlin Emery, Glenda Guseman, Blair Harkins, Jessica Lahr, Joseph Long, Danielle Morvan, Justin Ono, Marissa Ornelas, Kevin Pettit, Michael Roscoe, Nai Sae-

fong, Beth Scott, Cynthia Thompson, Lizabeth Trobitz, John Vu, Rebecca Washleski, Jenelle Yerkes,

Public Works-Harbor: Michael Finnigan, Mitchell Limas.

Public Works Streets: Timothy Brennfleck, Alfonso Garcia.

Public Works-Zoo: Emma Connors, Julie Coombes, Damaris McClelland.

All in all, 37 new employees were hired by the City, and 11 employees separated (including regular, temporary and seasonal employees).

Separations:

0 RFT Terminations 1 FT Resignations 4 Temp Resignations 4 Temp End of Appointment 0 Temp Terminations 2 Retirees

PERSONNEL ACTION FORMS PROCESSED

*************** A total of two hundred thirty one (231) PA forms were processed during this quarter. Personnel issued eighty five (85) Personnel Action Forms & Performance Evaluation Forms to the following Departments:

City Attorney 's Office: 0

City Clerk 's Office: 0

City Manager 's Office: 2

Community Development: 0

Engineering: 4

Finance: 5

Fire: 17

Personnel: 0

Police: 31

Public Works: 26

Redevelopment: 0

Personnel received 46 Regular Full /Part Time, and 100 Temporary Personnel Action Forms from all City departments. 18 Volunteers were processed for Public Works.

NEW EMPLOYEE ORIENTATIONS

One (1) new full-time employee participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and legal documents.

RECRUITMENT AND TESTING

The following is a list of the position recruitments completed in July, August and September 2008:

COMMUNICATIONS DISPATCHER - Applications were accepted August 8, 2008 - September 3, 2008. Testing was held on September 4, 2008.

MAINTENANCE WORKER I/II – Applications were accepted August 1, 2008 - August 15, 2008. Testing was held on October 4, 2008.

POLICE RECRUIT - Applications were accepted August 15, 2008 - August 29, 2008. Testing was held on September 12, 2008.

POLICE OFFICER (ENTRY LEVEL) - Applications are accepted on an ongoing basis.

POLICE OFFICER (LATERAL) - Applications are accepted on an ongoing basis.

POLICE SERVICES OFFICER - Applications were accepted July 25, 2008 - August 8, 2008.

RECREATION AND FACILITIES MANAGER - Applications were accepted July 1, 2008 - July 15, 2008. An appointment was made.

SENIOR ADMINISTRATIVE ASSISTANT - Applications were accepted August 29, 2008 - September 15, 2008. Oral examinations are scheduled for November 6, 2008.

TREATMENT PLANT OPERATOR I/II - Applications were accepted July 25, 2008 - August 8, 2008. Oral examinations were held on September 10, 2008.

NEW WORKERS' COMPENSATION CLAIMS

Twenty-four (24) work related injuries occurred during this period, resulting in sixteen (16) new workers' compensation claims.

LIABILITY INSURANCE

Insurance documents and certificates were daily examined and/or issued to insure appropriate insurance coverage that meets the established standards of acceptability with regard to conducting business with the City of Eureka or using City facilities. Twelve (12) special events liability insurance certificates were issued by the City of Eureka.

LABOR RELATIONS/EMPLOYEE RELATIONS

Negotiations with the Eureka Fire Officers Local #4630 for an initial MOU with that new employee association has been completed. Additional issues with other employee groups were discussed and addressed, or are in the process of being addressed.

DISCIPLINARY ACTIONS

Various disciplinary issues were discussed and addressed, or are in the process of being addressed.

Eureka Police Department Chief's Office

Memo

To: David Tyson, City Manager

From: Garr Nielsen, Chief of Police

Date: October 20, 2008

Re: July, Aug, Sept 2008 Quarterly Report



Chief's Message:

The third quarter of 2008 marked a significant move towards implementation of Problem Oriented Policing, or Results Oriented Policing. The City Council approved the reallocation of funds to provide for start up of a Directed Enforcement Team which will focus its efforts at identified and shutting down drug houses, nuisance properties, and addressing neighborhood problems which compromise livability and citizens' sense of safety. While initially limited in scope this effort represents a significant change in the philosophy of policing the City of Eureka. It is another important step in our transition from a traditional policing model to one which embraces the theories of a collaborative, problem solving approach to law enforcement. Eventually the results oriented culture will be infused throughout the organization, and include the methods we utilize to train our officers and staff, and be fully integrated into our day to day operations. The outcome will be a much more efficient approach to the public safety issues which confront our city.

In this quarter we welcomed three new police officers to Eureka Police Department; Pam Wilcox, Jon Luken, and Jaime Osborne. Officers Wilcox and Luken have completed their field training and are currently assigned to patrol. We have two very promising candidates in backgrounds and anticipate having them on board soon.

We continue to focus on improving our response to Domestic Violence calls. Towards that end we have implemented a response strategy which more effectively integrates advocacy resources into our response. The Domestic Violence Response Team has been languishing for some time and we have struggled to overcome obstacles for successful implementation but have made significant progress recently. We are currently much more consistently calling domestic violence advocates to the scene at the time our officers are handling those calls. Additionally, we have designed a system to provide the victims' assistance office with police reports in a much more timely manner. We have redoubled our commitment to take written reports on domestic violence calls and to ensure appropriate follow up by our Investigations Section. We have instituted a

process for including copies of the 911 tapes with our reports that we send to the District Attorney and will soon be requiring officers to tape record the on scene interviews in hopes that it will assist the District Attorney's Office if the victim later recants. Our response to domestic violence is one of my highest priorities and we will continue to explore strategies for a more effective, compassionate response to this critical problem.

Another focus of mine recently has been to participate actively with the Human Rights Commission on the concept of police review in Humboldt County. My opinion is that it is vital for law enforcement to be at the table to contribute to the discussion so as to avoid a system which does not recognize the unique challenges which must be taken into account if the process is to have any credibility. In that regard we have been successful in supporting a hybrid system which will include an independent auditor and a civilian advisory group. I have made clear my support of a review system which will enhance our transparency and credibility in the community without usurping my management authority over EPD or interfering with the ability of my officers to perform their duties in an environment free of unreasonable second-guessing.

As you can see in the following pages, the Eureka Police Department continues to perform extraordinarily, providing better service to the community in an environment of increasing demands throughout the organization, both in calls for service and expectations. The results of their efforts are clearly reflected in the anecdotal reports I receive in the community, and more dramatically in the look and feel of some of our historically problematic areas. The Old Town/Boardwalk areas have experienced far fewer problems recently, and are much more inviting to tourists and residents. We continue to emphasize traffic enforcement and hope to place an additional officer in our traffic division close to the first of the year, as staffing allows. Additionally, our policing teams are now utilizing their overlap days for special projects which will augment the Results Oriented Policing efforts. Recently they have focused on traffic enforcement. drug houses, and directed enforcement in the Old Town area. Each team is responsible for identifying a problem, developing a plan to address it, executing a specific mission, and then evaluating the results of the project. As we continue to evolve and refine our Results Oriented Policing we will have the benefit of additional analytic tools to assist the officers in their efforts.

Patrol & Police Services:

Between July 1st and September 30th, 2008, Eureka Police Officers responded to 10,438 calls for service and conducted approximately 10,879 self-initiated enforcement actions resulting in 2,655 written reports and 1,039 arrests.

Selected Calls of Interest:

It can get dangerous out there - Man Arrested after EPD Officers Respond to a Report of "Shots Fired"

Unfortunately, Eureka Police Officers respond several times a month to reports of "Shots Heard" or "Shots Fired". Many times, responding officers are unable to locate the person responsible for the suspected gunfire....... But sometimes we get lucky and with

the aid of helpful citizens are able to identify suspects and rightfully introduce them to the criminal justice system.

On July 18th, 2008 at around 8:18 PM, Eureka Police Officers were dispatched to the report of shots fired in the 3300 block of California Street. Multiple witnesses reported seeing a man with a handgun fire several shots into the ground while yelling, "I don't care." Responding officers were able to track the man, to a residence in the 100 block of Harris St. Officers immediately went to work setting up a perimeter around the residence in preparation for making a safe and preplanned contact with the reckless gun toting man. However, just as the residence was successfully surrounded and before the officers could initiate safe contact with the man, the man on his own and without any advanced warning, suddenly exited the back door of the house. Fortunately, the officers were prepared for such an unplanned event and the man was taken into custody without further incident.

The man was identified as Travis Carl Stolberg (age 26 years) of Eureka. The weapon, a .40 caliber Glock 22 semi-automatic handgun, was subsequently recovered from Stolberg's bedroom. Five other firearms (2 pistols, a shotgun, and 3 rifles), including a Russian SKS assault rifle, were also seized from the residence. Stolberg's actions were attributed to his being upset about a recent break-up with his girlfriend. Stolberg was transported to the Humboldt County Correctional Facility where he was booked for discharging a firearm in a grossly negligent manner.



Stupid Crooks

There is an old axiom in law enforcement that says "crooks are stupid," but they also provide us with job security and make our work a lot easier. Here's a recent example for you...

"Raymond" is a local 17-year-old gang banger who likes to fly his gang's colors, talk the

talk, and generally cause lots of mischief around town. He fancies himself quite the hardcore, sophisticated gangster and he's even sporting a couple of new tattoos on his face to let the world know just how tough and cool he really is. Raymond, who is on fairly restrictive juvenile probation for various crimes, also likes to liberally use his older brother Nathan's identity whenever contacted by the police under circumstances that are potentially "uncomfortable" for him (like when he is up to no good, which is usually the case).



Raymond would rather the cops not know about his probation, which could further "complicate" things for him. Unfortunately, this has worked for Raymond several times with officers who were not familiar with him and he apparently hasn't learned his lesson yet.

Raymond was up to his usual ways recently when a vehicle in which he was a passenger was stopped by EPD. When the officer asked Raymond for his name, Raymond used his brother's Nathan name again. The officer ran a routine local records check on "Nathan" using the information Raymond gave him. Imagine Raymond's surprise when it turned out that "Nathan" had a couple of warrants out for his arrest. So, Raymond went to the "big boys" jail as "Nathan," where he stayed until correctional officers eventually figured out who he really was. Raymond is also now facing fresh criminal charges for giving a false identity to officers. Ah, job security...thanks Raymond.

EPD OFFICERS RECEIVE SPECIALIZED TRAINING & CONDUCT HOTEL/MOTEL ENFORCEMENT OPERATIONS:

OFFICERS ATTEND HOTEL/MOTEL ENFORCEMENT TRAINING

On August 6th, 2008 EPD Officers attended a California Narcotics Officers Association (CNOA) sponsored Hotel/Motel Enforcement class at the Warfinger Building. This acclaimed class was taught by Officer Mayse Taylor from the Hayward Police Department. During the 8-hour class, officers received training enabling them to more "effectively enforce criminal violations of the law" occurring at our local hotels/motels. Officers were provided with many different strategies, concepts, and techniques designed to enhance and improve their investigative abilities. Some topics covered in the class included:

- Cultivating hotel/motel employees as effective police informants
- Recognizing the variety of criminal activities occurring in hotels/motels
- ➤ Legal issue surrounding hotel/motel searches, contacts, detentions, and arrests
- > Internet prostitution stings and undercover operations
- Vehicle searches
- Proper documentation and report writing for successful prosecution
- Current trends and activities occurring at hotels/motels
- Strategies, concepts, and techniques for effective hotel/motel enforcement

The training was well-received by those who attended and many officers left the class eager to apply what they'd learned.

OFFICERS CONDUCT HOTEL/MOTEL ENFORCEMENT SWEEPS

On Wednesday, 9-03-08 and 9-10-08, a total of 22 EPD officers conducted hotel/motel enforcement sweeps at approximately 19 lodging establishments in Eureka. Participating officers utilized the specialized training they'd just received in this area to apply effective strategies and concepts to the operation, thereby increasing its success. This was also made possible by the extra staffing available on "team overlap days"

following the implementation of the "team staffing concept" by Chief Nielsen on January 6th, 2008.

Background:

Hotels/motels are frequently used for a wide variety of criminal activities, including prostitution and sex crimes, drug sales and manufacturing, transportation of illegal substances, identity theft and miscellaneous other financial crimes, receiving and selling stolen property, auto theft, human trafficking, gangs/street terrorism, underage drinking, fugitive flight/harboring, etc. Many hotel/motel lodgers and tenants are also on searchable probation/parole and/or have outstanding warrants for their arrest. The City of Eureka has numerous disreputable and/or problematic motels located along the Highway 101 corridor (Broadway, 4th/5th Streets). These motels are well-known to law enforcement as being "high crime" areas where the listed illegal activities are common. EPD officers are frequently dispatched to the aforementioned motels to investigate and address these and other crimes occurring there.

Purpose/Objective:

TO EFFECTIVELY ENFORCE & SUPPRESS CRIMINAL VIOLATIONS OF THE LAW OCCURING AT OUR HOTELS/MOTELS.

Assigned teams of EPD Officers conducted crime enforcement and suppression activities at the listed motels. Officers were instructed to make an effort to communicate with hotel/motel managers and staff to:

- > solicit their help and participation
- > teach them how to recognize indicators of possible criminal activity
- encourage them to report suspicious persons/activity to law enforcement
- explain the need for enforcement
- > explain our enforcement procedures
- reasonably address their concerns (peace/privacy of guests, the motel's reputation, legal issues)

Execution:

During the hotel/motel enforcement sweep, assigned teams of officers contacted suspicious subjects, conducted probation/parole searches, served arrest warrants, and conducted "knock and talks" at or in the vicinity of the targeted motels. To increase their chances of success and to foster better relationships with the hotel/motel staff, officers met with employees when possible and solicited their help and participation. This included asking to see the hotel/motel guest registration records to look for subjects on the current probation, parole, and active warrant lists team leaders brought with them. Officers were instructed to be cognizant of the hotel/motel staff's concerns regarding the privacy and peace of their law-abiding guests. This included avoiding a high profile in the common areas such as the front lobby, and making reasonable efforts to minimize the disturbance to guests when possible.

Outcome:

13 suspects were taken into custody with a 14th suspect cited and released on a misdemeanor warrant and a warrant requested for a 15th outstanding suspect. No injuries or significant incidents/problems were reported. The following subjects were taken into custody during the course of the sweep:

Suspects: (Arrested)

- Dennis Tritcher (Serenity Inn: 11378 HS, 11377 HS, 11350 HS, 3056 PC)
- James Nevelle Kralle (Serenity Inn: Warrant, 11364 HS)
- Janet Irene Farnham (*Christie's Motel*: 11377 HS, 4140 BP)
- Michael Thomas Meyers (Christie's Motel: 11377 HS)
- Anthony Robert Hammond (*Eureka Lodge*: Warrant)
- Shawn Stringfellow (*Motel 6*: 11350 HS, 4140 BP, 4060 BP *Warrant requested)
- Patricia Ann Kralle (*Motel 6*: Warrants)
- Michael Forrest Graves (Motel 6: 647(f) PC)
- Valerie Lynn Martinez (*Motel 6*: Warrant)
- Randal Craig Boatsman (Motel 6: 11378 HS, 11377 HS)
- Chad Daniel Byrum (3300 Block of Broadway: 12500 CVC)
- Mark Zweigle (Budget Motel: 5150 W&I)
- Dean Jason Pallman (Budget Motel: 11377(a) H&S, 11364 H&S)
- Bridget Bailey (Budget Motel: Warrant)
- Tabitha Shelley (*Budget Motel*: Cited and released on warrant)

Crimes:

- 11377(a) H&S –Possession of Methamphetamine
- 11364 H&S –Possession of Drug Paraphernalia
- 3056 PC –Parole Violation
- 11378 H&S –Possession of Methamphetamine for Sale
- 11350(a) H&S –Possession of a Controlled Substance
- 4140 B&P –Possession of a Hypodermic Syringe
- 647(f) PC –Public Intoxication
- 4060 B&P –Possession of Medication without a Prescription
- 12500(a) CVC –Driving without a License
- 5150 W&I -72 Hour Mental Health Detention
- Felony and Misdemeanor Warrants

CRIMINAL STREET GANGS/GANG SUPPRESSION UNIT

What is a criminal street gang?

As defined in California Penal Code 186.22(f):

- 1. Any ongoing organization, association, or group of three or more persons
- 2. Whether formal or informal
- 3. Having as one of its primary activities the commission of one or more of the specified criminal acts (*enumerated felonies listed in P.C. 186)
- 4. Having a common name or common identifying sign or symbol

5. Whose members individually or collectively engage in or have engaged in a pattern of criminal gang activity

*Enumerated offenses include:

- Assault with a deadly weapon
- Robbery, carjacking
- Unlawful homicide or manslaughter
- Sale, possession for sale, transportation, manufacture of a controlled substance
- Shooting at an inhabited dwelling or occupied motor vehicle
- Discharging a firearm from a vehicle
- Arson
- Intimidation of witnesses and victims, extortion
- Grand theft, burglary, looting, auto theft
- Rape, kidnapping
- Mayhem, torture
- Vandalism
- Threats to commit great bodily injury or death
- Counterfeiting, identity theft, money laundering
- Miscellaneous specified weapons violations

What gangs are most active in Eureka?

While there is no way to obtain an exact count, we estimate there are currently approximately 200-300 members and affiliates of criminal street gangs in the greater Eureka area. This includes Hispanic (Norteno/Sureno), White (White Power/Supremacist), Black (primarily with Richmond/Oakland area connections), Native American, Asian (Hmong/Laotian), Outlaw Motorcycle (OMG), Prison, and "hybrid" gangs. Local gang cliques include 18th Street, East Side Locos (ESL), East Side Criminals (ESC), Crazy White Boys (CWB), Up River Indians, 707 Bloods,

Laotian Blood Killers (LBK), Mongols (an Outlaw Motorcycle Gang trying to establish a chapter here), and Humboldt County Gangsters—among others. With Pelican Bay State Prison nearby, Eureka also sees many gang-associated parolees come through our city. Many of these gang members are teenagers and young adults, who are often recruited in their early teen years. Over the past year in particular, we saw a significant increase in gang-related activity, including the recruitment of "at-risk" teens in our community schools, graffiti vandalism, assaults, and more blatant congregation of gang members in public places such as the Bayshore Mall. This activity has been greatly reduced through the joint efforts of EPD's Gang Unit and the Humboldt County Gang Task Force.

Most of the more significant gang problems occurring in Humboldt County happen in and around the City of Eureka. For instance, over the past 1-3 years we have had several serious gang-related acts of violence occur within the city limits. These incidents include, in part: 1) a murder (fatal shooting) off West Del Norte Street in which the primary suspect is an 18th Street gang member, 2) a shooting (attempted murder) on Buhne Street in which a Crazy White Boys gang member shot a 707 Bloods (Asian) gang member, a stabbing at Carson Park in which a Crazy White Boy was stabbed by an Asian gang member in retaliation, 3) a drive-by shooting on Union Street in which a Crazy White Boy's house was believed to have been shot at by a local Asian gang member, 4) a felony assault at the Bayshore Mall in which an East Side Locos gang member seriously beat the victim, 5) another stabbing on West Cedar Street suspected

to have been committed by an East Side Locos gang member, 6) an extortion/criminal threats case in which an 18th Street gang member threatened to kill a victim and blow up his vehicle if he didn't pay him a specified amount of money by a certain date (suspect convicted), 7) an alleged robbery/attempted murder in which an East Side Locos gang member was shot in the face by suspected Norteno gang members, and 8) numerous other assaults/fights (bear/pepper spray attacks, etc.).

EPD Gang Suppression Unit

EPD maintains a part-time Gang Suppression Unit to address this problem. The Gang Unit currently consists of 7 officers who have received extra training in gang enforcement, suppression, and intelligence gathering/documentation tactics. The Gang Unit is active in coordinating multi-agency gang suppression operations. As part of their ancillary duties, Gang Unit members are expected to support patrol officers and detectives with gang-related criminal investigations, testify in court as an expert witness, attend the monthly Humboldt County Gang Task Force meetings, upkeep the confidential criminal street gang files, provide training and education to officers and educators, and generate their own gang-related investigative leads and field contacts. Additionally, the EPD Gang Unit provides leadership and direction for the Humboldt County Gang Task Force (HCGTF), and an EPD officer has chaired the HCGTF's Executive Committee for the past 2 years.



TRAFFIC

Traffic Section:

During this 3rd quarter of 2008 there have been a total of 170 traffic collision reports taken. Numerous other collisions occurred but were minor in nature and no report was taken, rather the information of both parties was exchanged. This number was down compared to last quarter at 201 collision reports taken. Of the 170 collision reports taken 51 of those reports were injury, with a total of 69 persons being injured. Again, a significant number of collisions were not reported and /or handled civilly with no police involvement.

Luckily there have been no fatal traffic collisions this quarter. We have had several major collisions that very well could have resulted in a fatality.

Traffic Analysis Summary: to Date	This quarter	Year	
Total collisions involving fatality:	0	0	
Total collisions involving injuries:	51	175	
Total DUI collisions:	8	34	
Total pedestrian collisions:	5	21	

Areas of Concern:

Broadway, 4th, 5th and Harris streets. These roadways carry thousands of vehicles per day which result in traffic collisions

Intersections:

There have been no unusual high incidents of collisions at a certain intersection, I believe that it has to do with the below mentioned information.

Construction has started that will block 6th street from crossing Myrtle avenue. In years past this has been a leading intersection for collisions. Construction is almost under way to block 3rd street from crossing "R" street. This intersection in past years has seen numerous injury collisions.

Traffic Safety Grants:

The Office of Traffic Safety has approved a DUI grant totaling \$49,197.00. The grant starts 10-1-08 and ends 9-31-09. This grant will provide money for 50 DUI saturation patrols, 4 DUI checkpoints, 15 DUI warrant services, 4 stakeouts of drivers who have a suspended CDL for DUI, 7 court stings, 3 Preliminary alcohol screen devices, and DUI checkpoint equipment such as lights and generators.

Officer Whitmer applied for a "Click it or Ticket" seatbelt grant through UC Berkeley totaling \$27,320.00. This grant would provide money for Officers to work overtime and enforce seatbelt violations. We will be notified sometime in September if we are awarded this grant.

DUI Arrests	This Quarter	Year To Date	
	68	203	

Primary collision Factors:

Improper turning	32 collisions
Right of way violations	30 collisions
Other improper driving	21 collisions
Signs and signals	17 collisions
Unsafe speed	20 collisions
Unsafe lane change	8 collisions
DUI	6 collisions

Total Number of Citations:

This quarter there have been a total of 1,234 citations written. Year to date there have been a total of 3, 885 citations written.



Community Response:

During this quarter there were only three neighborhood watch meeting held and there were only minor issues discussed which have been resolved.

However, there were neighborhood problems that were addressed and continued to be addressed. One such location that was worked on by Fire, Police, Community Development, Building and the City Attorney was at 322 West Del Norte, which was featured in the Second Quarter report, became a vacant lot during this quarter. Refer to before and after pictures.



The beginning



In progress

Before

322 West Del Norte



Current view

322 West Del Norte

In July we led an internet prostitution sting as a result of complaints and made three arrests.

We did four camp sweeps on city properties. Some as a result of complaints by city employees such as Cooper's gulch playground and ball diamond where four camps were located and removed.

On one such sweep there were 13 EMC citations issued and three parole violators arrested. There were 18 camps located and 20 shopping carts recovered from one camp.

On another sweep there were 21 carts recovered and 31 bicycles found. Refer to pictures.





Besides assisting with special assignments and search warrants, the unit also handled the following types of calls for service. Foot patrols in the green belts, POP details, EMC violations of all types and vehicle investigations.

There were 122 such calls in July.

There were 79 such calls in August. (Vacation affected this total)

There were 88 such calls in September.

Included in these total were 21 times we conducted foot patrols in the green belts and responded to 117 POP details during this quarter.







242 Manzanita - example of work currently being done

Criminal Investigations Section:

Personnel Changes:

Police Officer Tim Jones was transferred to the Criminal Investigations Section in a temporary light duty capacity.

Police Officer Amber Cosetti went off on maternity leave and transferred back to the patrol division.

Detective Ron Harpham was promoted to Senior Detective, replacing Detective Neil Hubbard, after his recent retirement.

Detective Danny Kalis returned to the CIS division after being temporarily transferred to the patrol division to cover man-power shortages.

Major Cases:

During the time frame of this quarterly report, the Criminal Investigations Section either initiated or provided follow up investigations on 77 felony cases, along with follow up on 142 missing person and/or runaway juvenile cases.

CIS continues to have an increase in violent crime cases, involving several severe beating cases.

CIS also reviewed and investigated about 30 cross reports forwarded by either Adult Protective Services or Child Welfare Service, as well as screening about 25 additional cross reports.

The following is a summary of some of the larger cases handled:

Case number 3C08-5045

On 8-7-08, a local car dealership was the victim of felony vandalism. With the assistance of a Public Service Officer and an evidence technician, enough physical evidence was collected, along with latent prints, to make a suspect identification. A warrant has been requested for the suspect.

Case number 3C08-6131

On 8-7-2008, the investigation into an elder financial abuse case was initiated involving a scam where home repairs were agreed to but the suspect would not perform the repairs as agreed. He also told his victim that he was licensed to conduct such repairs, which he was later determined to be unlicensed. A warrant has been requested for the suspect's arrest.

Case number 3C08-5911

On 9-11-08, an investigation was conducted on a felony assault case involving the severe beating/robbery of a subject at a local Motel. The victim's injuries included multiple facial fractures. Through an extensive investigation and the assistance of another jurisdiction, the two suspects were identified. This case is ongoing and arrests are expected.

Case number 3C08-5170

On 7-1-2008, an investigation into the fraudulent use of an unauthorized copy of Renner card was begun. The use took place over a period of about two years and the total loss was several thousand dollars. A suspect was identified and discovered to be a former employee. A warrant has been requested.

Case number 3C08-6608

On 9-2-2008, an investigation of a fraudulent use of a credit card was begun. Through this investigation a suspect was identified. A search warrant was obtained and served on the suspect's residence. As a result of the search warrant service, the property purchased with the credit card were recovered, along with the discovery of a large illicit commercial marijuana grow. The suspect also admitted to the credit card theft.

Case number 3C08-5535

On 7-22-2008, CIS assisted the Humboldt County Drug Task Force with a large multi location search warrant service for marijuana sales conspiracy. As a result of our involvement, a location at the 1400 of A Street was searched and an illegal grow operation from beneath the house was discovered. Four arrests were made at this location.



Case number 3C08-4885

On 8-21-2008, Lisa Marie White attempted to sell a stolen shotgun from a large residential burglary. As a result of the investigation into this matter, a warrant was issued and she was arrested.

Case number 3C08-6689

On 8-28-2008, an investigation into three felony vandalisms on Broadway was begun. On two successive Thursdays someone broke out the windows of the recruiters offices. Between the two incidents, all of the windows were broken out. The following Thursday, the windows at Edge Wireless and Kragen's auto were broken out. The vandalisms have since stopped. The investigation has revealed an investigative lead, but there is no probable cause to make an arrest. This case is still under investigation.



Case number 3C08-7398

On 9-23-08, John Sweaney came to EPD to turn himself in for failing to register. While here, Sweaney admitted to molesting two of his daughters when they were about 1 years old. The case is still under investigation. Sweaney is in custody.

Case number 3C08-7484

On 9-25-08, a feeble 61 year old man was severely beaten. The victim was drinking beer with other transients along the waterfront. One of the transients, 35 years old Joseph Lareau, became angry at the victim and began to beat him. The victim could not defend himself and was kicked in the head repeatedly. The victim is recovering, although he appears to have brain damage. Lareau was booked into jail on the assault charges and is waiting trial.



Case number 3C08-7434

On 9-24-2008, CIS was called out concerning a possible child pornography case at a residence at the 1800 block of Harrison Avenue. During a possible burglary report the suspect, identified as Mark Pete, was contacted and found to be in possession of child pornography. Pete is a registered sex offender and had an active warrant for possession of child pornography. He was taken into custody. Pete was held to answer at preliminary hearing and is awaiting jury trial.

Case number 3C06-9949

The Karen Mitchell suspected abduction continues to be investigated, with the assistance of a California Department of Justice Bureau of Investigations agent. Several old and new leads are being followed up on. Several interviews have recently been conducted and new investigative strategy is being utilized.

Missing Person / Runaway Juvenile Cases

The missing person/runaway juvenile reports are running approximately one month ahead of the the number of reports for 2007. A total of 372 reports have been filed to date this year and a total of 451 reports were filed in 2007.

Working the missing person desk involves developing a menu of names of agencies that can aid in locating the missing person and/or family and friends. This menu takes time to develop and is an on going research project. Here are examples of two older cases that have been being worked on with the use of other agencies.

For the past year, EPD has been working with the Department of Justice on a 1998 case that involves a missing seven year old girl that was abducted by her father and taken to Mexico to live with her grandmother. In 2006, we were told, by the Humboldt County DA's Office, that the girl was going to be brought back to the United States because the grandmother had ran out of money to raise her. I contacted the Department of Justice and they found out the case had been closed by the State Department in 2004 and archived. I was finally able to find out it was closed because they could not locate her mother. The mother has moved around a lot. EPD received an e-mail from the DA's Office with a possible phone number for the mother. A message for the mother was left to call EPD. She called back and said she is living in Salt Lake City, Utah and furnished her address. The mother said she has never gotten over losing her daughter. A request was made to the Department of Justice to see if they can get the State Department to arrange a welfare check on the girl in Mexico to see if she is still going to school near her grandmothers. It has been a slow process but we are hopeful that the girl, who is now 17 years old, will be located soon.

In working on a 1988 missing person case it was discovered that the reporting party, the woman's mother, had died nine months after she filed the MP report on her daughter. Last week, the Humboldt County Coroner's Office was contacted concerning older death

records. A coroner's report, a suicide, on the mother of the missing woman was located and helped lead to locating a cousin of the MP. The cousin was contacted and he is willing to furnish DNA samples that will be sent to the Department of Justice Laboratory DNA Bank in Richmond, California for the MP case. This is one of the last E.P.D. missing person cold cases that DNA is needed on. The cousin also stated that he has two sisters that live in the area that he is sure would be willing to furnish DNA samples. The cousin also furnished more information about the missing person and a suspect in the case.

Pursuant to the new W&I 601 citation protocol, 42 incorrigible juvenile citations have been issued to runaway juveniles since July 2, 2008.

Equipment / Remodeling:

CIS is testing AT&T cellular phones with "Push to Talk" feature. This feature is in its trial stages, but it appears could be quite useful in our operations.

Task Force Involvement:

Detective Wilcox participated in two fire investigations as the new designee to Humboldt County Arson Investigation Unit.

K9 Section

This past quarter proved very busy for the Eureka P.D. K9 Unit. We have completed the merger with Arcata P.D. and Fortuna P.D. for shared group trainings. This means that we have eliminated the expense of four handlers having to travel to Redding twice monthly, AND our teams benefit from sharing hosting responsibilities with these other two local agencies. As a result, all of our regular training happens locally and each of our departments benefit from familiarity with fellow handlers and officers. In the event of a major deployment situation, our three agencies will be working "from the same sheet of music".

Now on to the notable events from the past several months: Officer Mike Guy has returned to the K9 unit, temporarily, until another regular handler is selected. He and his K9 Tahoe, were part of the unit prior to Mike leaving the service for a few years, and both stepped right back into the saddle with a felony apprehension of a domestic violence suspect at 735 P Street. They have had numerous deployments since returning to the street, and are a huge asset to the unit. Mike and Tahoe just rotated off Day Watch, so you've probably seen them during the summer months, patrolling old town on foot. If you see them during the coming months, you've stayed up past your bedtime. In fact, this winter should prove challenging for any crooks out during the nighttime hours, as there will be two K9 teams working each night of the week.

Officer Byron Franco and his K9 Jimi, have had four felony apprehensions, with one (a wanted parolee, with 2 felony warrants....of course!) resulting in the suspect being bitten. The suspect in that case had been involved in drugs and theft, and had "set up shop" at the Motel 6. Officers Siipola and JD Braud have been working that area of the city quite heavily in an effort to curb some of the drug related activities and this particular bad guy ran from Officer Siipola at the wrong time.

Officer Ed Wilson and his partner Endy have been very busy working the weekend nights and probably respond to an average of 8 K9 calls a night. Many of those are alarm calls and in-

progress felony calls. Endy is the youngest member of the unit and is still waiting for his first "taste" of the bad guy....so far everyone he's found has given up....but his day is coming. This team has handled a number of requests from allied agencies for K9 searches and was responsible for the track and capture of a local burglar, who'd been fled on foot after being caught in the act, by a HCSO deputy. Turns out that suspect was responsible for several thefts in Eureka also.

And lastly, Sgt. Kay Howden and K9 Tava, had a very busy quarter, with numerous assists for the our local drug task force, the sheriff's department and Trinidad PD. Tava located 2.2 lbs of Heroin, \$6,500.00 in cash and alerted to the presence of three "hidden compartments" on vehicles. She also was responsible for the location and capture of James and Patricia Kralle - suspects in possession of a \$10,000.00 stolen diamond wedding ring (the ring was recovered). Both suspects had fled into the greenbelt behind the Bayshore Mall and eluded six officers for 30 minutes. Tava located them within the first two minutes, on-scene....and they gave up without incident. The team also located and apprehended a car thief, who was "hot-rodding" around town, 30 minutes after the theft. There was also a felony domestic violence suspect (and parolee) who resisted arrest and was coerced into submission by Tava, as well as an absconding parolee (see a pattern here?) who was reported to be armed and dangerous by his agent. The later suspect had stashed a knife, on the ground, where he'd been hiding when the dog located and apprehended him. While we make every effort to end our deployments in a safe surrender, we don't take chances with armed persons....and this is exactly why!

On a final note - last month Sgt. Howden and K9 Tava participated in the funeral for Sgt. Paul Starzyk, of the Martinez Police Department. He was shot by a domestic violence suspect, who'd been served with a restraining order "protecting" the victim. Sgt. Howden and Tava were one of eighty-five K9 teams who represented various departments at the request of the Chief of Martinez P.D. The request was made on behalf of fallen Sgt. Starzyk's three children, who reportedly loved his department's canines and whose close family friend is a handler for their department. Our presence there indicated we honored the sacrifice Paul Starzyk and his family have made.

Support Services Division:

Records Section

July – A Happy Birthday to Ron Aubuchon, PSO.

August - A Happy Birthday to Stacy Hansen, PSO!

September - With the ending of Summer and the beginning of Fall Kaitlin Powell goes back to college. We are happy she can attend college and remain with us as a PT Police Records Specialist.

CASA team members put on a three hour fund raiser at the Carl Jr's lot on Saturday the 19th of Sept to raise monies for the upcoming CASA walk. Among the car washers were: Stacy Hansen, Mary Kirby, Suzie Owsley, Jean Childs, and Kaitlin Powell. Be looking out for more fund raisers. The walk is Saturday, October 11!

PROPERTY SECTION

A Happy Birthday to Terry Christensen (August) and Elaine Bradshaw (July) – both Property Technicians!

EPD Property Room Annex, designed by our very own Lt. Len Johnson, is officially completed. It broke ground this June to provide approximately 600 sq ft of additional space to store property and evidence.

Communications Section:

Personnel Anniversaries:

Jennelle Miller
 July 1st
 2 years
 Kristen Stewart
 August 13th
 1 year

Training:

 <u>September 15-26:</u> Senior Communications Dispatcher Amanda Nichols attended the 80-hour, POST Civilian Supervisor School at the Criminal Justice Training Center located at Golden West College in Huntington Beach, CA. Topics included: Effective Communications, Supervisor Role & Responsibility, Administrative Support, Discipline, Liability, Problem Solving, Ethics, Training, Counseling and Performance Appraisals.

Notable Calls:

- July 21, 2008 Sr. Communications Dispatcher Michelle Olson received reports of a helicopter on fire at the Murray Field Airport. She immediately sent a full response from Eureka Fire Department and Humboldt Fire District #1 to the scene. Communications Dispatcher, Jennelle Miller sent a traffic officer and sergeant to the scene to assist. Notifications were made to Humboldt County Aviation, Federal Aviation Administration (FAA) and National Transportation Safety Board (NTSB). The helicopter had been under maintenance for several weeks and inadvertently lifted off the trailer it was being stored upon when the pilot was testing the engine. The helicopter flipped onto its side and crashed into a nearby field. The pilot had to extinguish a small fire and the helicopter sustained major damage. This situation served as a reminder that there is never a routine day in the life of the dispatch center and that dispatchers must always be prepared to handle any emergency that may come over the phone or radio.
- September 6, 2008 Communications Dispatchers Brittany Wilson and Miranda Baird received calls from neighbors of an elderly couple on Union St. who were concerned the couple was arguing in their driveway. While on the phone the neighbor reported hearing what sounded like gunshots. This was determined to be a homicide/suicide. The dispatchers both did a great job of controlling radio traffic from officers, coordinating assistance from Eureka Fire Dept. and City Ambulance. This was a tragic situation in which both dispatchers demonstrated their professionalism and abilities to maintain composure and level-heads in the middle of a situation that evolved as the caller was still on the line.

Statistics - Calls Received into the Communications Center:

July 2008

Administrative Calls
 9-1-1 Calls
 2,018

August 2008

• Administrative Calls

• 9-1-1 Calls

September 2008

• Administrative Calls

Administrative Calls 8,464
 9-1-1 Calls 1,900

Total Incoming Calls

30,685

8,202

1,930

Eureka Volunteer Patrol:

The EVP continues to serve the community as volunteers who assist the Police in many ways. This quarter they put in 439 hours of service. They performed 16 vacation checks and answered requests for extra patrols by 14 businesses and 1 residential recipient.

We commend these wonderful folks who give so generously of their time and effort to the citizens of Eureka.

Commendations:

- To Lt. Murl Harpham and PSO Suzie Owsley, from Ron and Melanie Kuhnel, to thank them for running an excellent Neighborhood Watch Program and assisting in making their neighborhood safer and more neighborly.
- To Sgt. Rodrigo Reyna-Sanchez and Officers Mike Guy, John Gordon, Wayne Rabang, and Patrick Bishop, from Jane Nelson, to thank them for their quick response to the hit and run to her fence and for the fine service they provided.
- To Parking Enforcement Officer Lynda Punch from Richard McPherson, to commend her for being the ideal parking control employee, who is properly attired, steady in the mechanics of her job, and consistent in the application of the parking restrictions regardless of the vehicle ownership.
- To Sgt. Rodrigo Reyna Sanchez and Officer Gary Cooper from Redwood Community Action Agency, who phoned regarding why officer's went to a call at a certain location, and wanted to thank them for being very helpful. They appreciated how the officers handled the difficult situation.
- To Officer Wayne Rabang from Deborah Hall, to commend him for his conduct during an interview regarding her stolen vehicle. He was professional while being a true gentleman.
- To Sgt. Bill Nova, Officers JD Braud, Travis Braud, Chris Silvey, Mike Guy and Joshua Siipola from Sgt Mike Quigley. Sgt. Quigley received the words of gratitude from a disabled Vietnam vet who suffers from mental illness. Due to a mistake in his medication he began having hallucinations and seeing people in and around his house. Several times throughout the day officers responded to his home and eventually transported the individual for treatment. He appreciated that the officers took him seriously and empathized with him. He thanked them for their kindness, understanding and professionalism.
- To Records Supervisor Erin McBride from Terri Majors, for listening to her and assisting her in a positive way.

- To Sgt. Jim Armstrong and Officer Justin Winkle from a group of individuals who thanked them for their time, information and sharing their experiences.
- To Sgt. Kay Howden from CHP Captain Robert Del Mese, to express appreciation for her assistance during a search for an individual with weapons violations who had fled on foot.
- To Communications Supervisor Tawnie Hansen, Sgt. Jim Armstrong and Officer Justin Winkle from Dawn Watkins of Humboldt Domestic Violence Services, to thank them for their candid, informative and compassionate presentation.
- To Motor Officer Gary Whitmer, from Joe Ramsey, who was pulled over by
 Officer Whitmer but was appreciative of his great attitude and respectful nature.
 He was a complete gentleman and a great representative of the department.
- To PSO Cherie Eastham from Sgt. Steve Watson to commend her for her consistent hard work and "can do" attitude. She had taken the time to thoroughly sweep the back car lot and carport of the accumulated leaves and debris on her own initiative.
- To Lt. Tony Zanotti and former Chief Dave Douglas, from an anonymous concerned citizen, who is glad the case against them was dismissed. She is also grateful for all the EPD does and very appreciative for what the officers do and go through on a daily basis.
- To Sgts. Steve Watson and Rodrigo Reyna Sanchez and Officers John Gordon, Gary Cooper, Joshua Siipola, Patrick Bishop, Drake Goodale, Chris Jenkins, Alan Aubuchon, Chandler Baird and Eddie Wilson from Ted Williams to thank the officers who were involved in the removal of the marijuana at a nearby location. It no longer smells in his neighborhood and he doesn't get a headache now when going outside.
- To Officer Louis Altic from an arrestee. She wanted to thank him for being so nice and she is going to try to get her life back in order quickly. He helped her more than hurt.
- To Traffic Officer Greg Hill from Pete Vodopal thanking him for doing a fantastic job in front of the school. The traffic is slower and is allowing the students to cross the street in a safe manner.
- To Officer John Gordon from Dave Campbell to thank him for pulling an individual over on Broadway at Fifth who was driving recklessly. He is from Seattle and it is nice to know he is safe.
- To Officer Drake Goodale from Sgt. Steve Watson who caught him detailing his
 Unit with products he purchased on his own. He is putting extra effort to maintain
 a professional and clean police car.
- To Officer Drake Goodale from Chief Garr Nielsen to let him know he appreciates
 the pride he takes in his equipment and the role model he is to the younger
 officers. Chief is proud of the example he sets.
- To Officer Adam Laird from Laurinda Roche, who has followed his career and is proud of him.
- From Senior Communications Dispatcher Jenifer Braud to Senior
 Communications Dispatcher Michelle Olson and Communications Dispatcher
 Lisa Morrison. To Lisa to commend her for her continuous outstanding work
 ethic and dedication demonstrated when responding to a staffing crisis with very
 little sleep and very short notice. And to Michelle for displaying extreme
 dedication to the dispatch center by working a 17 hour shift. Both are willing to
 go the extra mile to help their fellow dispatchers.

- To Officers JD Braud, Travis Braud, Gary Whitmer, Gary Cooper, Chris Silvey, Cindy Manos, Butch Manos, Terry Liles, Lt. Murl Harpham and any others she might regretfully have forgotten, from an individual whose addiction resulted in many calls for service from EPD. She apologizes for the many calls that involved her and her husband and their addiction, her behavior and attitude during those visits. She is in a program and has since moved and seeking help for herself and her husband. They are on their way to a clean and sober life and thank all of the above for their encouragement for seeking help.
- To Officer Terry Liles from the same individual in the above mentioned commendation. She again apologizes and credits him for his positive influence and help in the past in encouraging her to seek treatment for her addictions, of which she is well on her way.

New Hires, Promotions, Special Assignments, Departures:

New Hires

Officer Jaime Osborne Reserve Officer Neil Hubbard – POP Program

Promotions

Detective Ron Harpham promoted to Senior Detective

Special Assignments

<u>Patrol Rifle Team</u> – Officers Stanley Harkness, Alan Aubuchon, Chandler Baird, Patrick Bishop, Joshua Siipola, Cory Crnich, Travis Braud, John Gordon, Chris Silvey and Drake Goodale

Officer Mike Guy and his K9 Tahoe assigned as EPD K9 Team

Officers Pam Wilcox and Jon Luken successfully completed their Field Training Program and are assigned to solo patrol.

<u>Humboldt County Sheriff's Special Weapons and Tactics Team</u> – Officers Alan Aubuchon, Patrick Bishop, Justin Braud and Travis Braud

Departures

PSO Cherie Eastham
Supervising Detective Neil Hubbard
Temporary Evidence Technician Bill Walser

CITY OF EUREKA PUBLIC WORKS/BUILDING DEPARTMENT

3rd Quarter Report JULY – SEPTEMBER 2008

BUILDING DIVISION

The 3rd quarter valuation for 2008 of \$2,584,372 is significantly down from last year's 3rd quarter total of \$8,558,153. The Building Division issued 282 permits for the quarter. Staff conducted approximately 1,052 inspections, 85 plan reviews, and investigated 34 new code enforcement complaints. During the quarter, 36 code enforcement cases were resolved.

Permit Type Totals				
	No. of Permits	Valuation	Fees	
Commercial	0	\$0.00	\$0.00	
Demolition	5	\$0.00	\$235.00	
Duplex	0	\$0.00	\$0.00	
Electrical	37	\$3,500.00	\$2,642.00	
Fire Alarm	1	\$20,000.00	\$43.00	
Fire Sprinkler	1	\$59,530.00	\$1,759.00	
Grading	1	\$3,970.00	\$1,059.00	
Improvement Commercial	47	\$768,132.00	\$24,767.00	
Improvement Residential	85	\$707,369.00	\$25,774.00	
Mechanical	17	\$0.00	\$958.00	
Misc.	0	\$0.00	\$0.00	
Multi-Family	0	\$0.00	\$0.00	
Plumbing	29	\$700.00	\$1,554.00	
Reroof Commercial	5	\$107,190.00	\$1,858.00	
Reroof Residential	45	\$401,464.00	\$9,005.00	
SFD	3	\$489,138.00	\$8,506.00	
Signs	6	\$23,378.00	\$1,552.00	

Quarter Summary					
	July	August	September	Quarter Totals	Last Years
					Totals
Permits ISSUED	83	103	96	282	261
Permits FINALED	123	73	93	289	242
Valuation	\$790,229.00	\$931,114.00	\$863,029.00	\$2,584,372.00	\$8,558,153.00
Inspections Performed	419	319	314	1,052	990
Plan Reviews	37	27	21	85	95

Code Enforcement					
	July	August	September	Totals	Last Year
					Totals
Complaints OPENED	12	5	17	34	42
Complaints CLOSED	11	12	13	36	32
Investigation Fees	\$4,642.00	\$1,838.00	\$1,346.00	\$7,826.00	\$4,425.00

Vacant and/or Boarded Buildings

Vacant and/or boarded building monitoring inspections were conducted in early October in conformance with Eureka Municipal Code § 150.095. Twenty-five (25) buildings/properties were inspected. Twelve (12) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Nine (9) owners obtained permits for repairs and those properties have been removed from the list. Five (5) vacant properties have been added to the list this quarter as a result of the inspections.













COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Туре	Valuation
	Humboldt Senior		
1925 California Street	Resource Center	Fire Alarm	\$20,000.00
	Humboldt Senior		
1925 California Street	Resource Center	Fire Sprinklers	\$59,530.00
3956 Jacobs Avenue	Johnson Banahas	Convert Warehouse to Grooming	\$50,000,00
3936 Jacobs Avenue	Johnson Ranches	Facility	\$50,000.00
4001 Broadway	David Schneider	Foundation Only	\$100,000.00
2730 Dolbeer Street	St. Josephs Hospital	Storm Drainage & Retaining Wall	\$33,000.00
434 7 th Street	Lundblade & Co. Inc.	New Elevator & Second Floor Remodel	\$80,000.00
402 G Street	Redwood Capital Bank	Basement Remodel	\$35,000.00
2700 Dolbeer Street	St. Josephs Hospital	Add UPS Module & Interior Alterations	\$192,000.00
4300 Broadway	W & W Trailer Sales	Re-Roof	\$29,870.00
525 5 th Street	Donald Cloney	Re-Roof	\$35,925.00

RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Туре	Valuation
3225 Cleveland Street	Michael Gordon	973 SF Detached Garage	\$36,332.00
		Conversion of Structure to	. ,
2311 Spring Street	Carl Ratner	Residence w/o Permits	\$20,000.00
600 P Street	Nicholas Frank	Garage Conversion to Residence	\$75,000.00
		Addition to Garage/Convert to	
1316 G Street	John Lockett	Second Unit	\$43,031.00
3560 N Street	Henry Mauro	Sunroom Remodel/Addition	\$52,000.00
2515 O Street	Robert Bartley	1672 SF Detached Garage	\$59,440.00
2033 G Street	Matthew Johnson	Fire Damage Repair	\$78,990.00
1621 R Street	Brett Munson	New SFR w/ Attached Garage	\$207,275.00
1391 Nigel Lane	Douglas Stock	New SFR w/ Attached Garage	\$167,828.00
1230 West Avenue	Matthew McCluskey	New SFR w/ Attached Garage	\$114,036.00

Unreinforced Masonry Buildings

Of the 55 potential Unreinforced Masonry Buildings identified in 1990, seven remain on the City's Unreinforced Masonry Building List and are required to complete a seismic upgrade in conformance with the City's ordinance entitled "Earthquake Hazard Reduction in Existing Buildings."

The Eureka City Council approved a time extension to complete a seismic upgrade for six property owners. Each of the six owners are working with an Engineer to develop plans, specifications and contract documents for a seismic upgrade and have a project schedule developed and approved by Council. Two property owners who have not responded at this time are being referred to the City Attorney's Office for further action.

PUBLIC WORKS ADMINISTRATION

During the 3rd Quarter of 2008, Public Works Administration processed 407 service requests: 121 were street related, 86 were facility maintenance issues, 103 were water distribution issues, 36 were related to sewer, 23 were park issues, and 31 were addressed by administrative staff. Approximately 399 service requests were completed during the quarter.

Staff also addressed fourteen (14) public right-of-way encroachment issues, twelve (12) were reconciled; seven (7) sight obstructions, seven (7) were resolved; twelve (12) sidewalk defects and nine (9) were resolved. Eight (8) requests were received to investigate illegal dumping and all eight (8) were resolved.

Projects completed during the second quarter included:

- The Recreation Division's webpage update
- Recreation's FAQ's connected to various webpage links;
- Painting of the Ryan Slough's Boost station; and

RECREATION DIVISION

Youth Programs

Summer Youth Programs were as popular as ever this year. Camp Ryan which began in June at the John Ryan Youth Center enjoyed one of its most popular summers ever. The program, consisting of eight one week sessions, filled to capacity (forty children) each week. Initial plans were to expand the day camp to include fifty children per week. After reviewing the idea, we determined that space was already an issue with forty participants so we decided not to push it. We did, however, broaden the age limits on the program to include 5 year olds in addition to the normal 6-12 year old age range. Camp Carson (formerly Camp Ross), which is the City's free drop-in playground program, also enjoyed strong participation throughout the summer.

The Summer Aquatics Program, offered at the Eureka High School Swimming Pool, was back again this summer. The program offers American Red Cross swim lessons to children of all ages and abilities. The most popular classes were Parent and Child, Pre-School, and Levels I-III. The number of private lessons we offered was up again this summer, a direct result of our continuing partnership with the Redwood Coast Regional

Center. Several of their developmentally disabled clients were registered in our private lessons. The partnership proved beneficial for the participants as well as our aquatics staff.

Our 2008-09 After School Programs through Eureka City Schools have entered the 10th year! Currently there are six After School Programs operating at individual school sites with 68 Recreation Leaders providing unique and enriching activities to over 700 youth daily.

Hoopsters Basketball is just around the corner. Planning for the popular program was well underway in September. Registration forms have been distributed to all Eureka City School locations as well as local schools within the surrounding communities. Our annual search for coaches and program employees has begun. Program organization will continue through December with league play scheduled to begin in January.

The Skate Program continues rolling right along at the Eureka Municipal Auditorium on Friday and Saturday evenings. Thanks to our new skate maintenance program we have identified a need for additional skates to replace worn out ones. A skate order will be placed shortly. Skate attendance is expected to increase with the start of a new school year.

Participation in youth activities exceeded 22,000 during the quarter.

Adorni Recreation Center

Third quarter Adorni Center activities were highlighted by our annual summer membership promotion. The promotion produced over fifty new memberships. Overall, monthly memberships averaged two hundred and fifty (250) during the quarter with well over 95% retention among active members. Adorni Center members continued to support a variety of aerobics/exercise classes and the weight room continues to be particularly popular with our senior citizen aged members. Plans to expand a Cardio Room into the existing Arts & Crafts Room continue and could be a reality as early as first-quarter 2009.

Open Gymnasium activities slowed during the quarter as it seems to each year during the summer months. Attendance for gymnasium activities averaged approximately four hundred participants per month throughout the quarter.

The Adorni Center was a venue for a number of special events during the quarter, most notably in July, the North Coast Big Brothers Big Sisters Wine Cheese & Chocolate Fund Raiser. In August, Eureka High School's Class of 1988 held a reunion, College of the Redwoods held its annual Sports Banquet, and Redwood Coast Music Festivals held the 18th annual Blues By The Bay event. The special event highlight for September was the annual Buddy Walk event.

Adorni Center attendance approached 7,500 participants during the quarter.

Adult Programs

Our most popular adult program during the year is slow pitch softball. Once again Men's, Women's and Coed Softball Leagues attracted a strong response during the third quarter of 2008. Over seventy (70) teams participated in the summer long program. Games were played on weeknights at Kennedy, Hartman and Cooper Gulch fields. The program concluded with the annual Men's Slow Pitch Softball City Championship

tournament. This year thirteen (13) teams participated in the double elimination tournament. The Choppers softball team won the tournament in walk-off fashion with a grand slam in the bottom of the seventh inning of the championship game.

Rowing, Yoga, Tai Chi, and Puppy Manners were popular classes with adults during the quarter. Rowing, in particular, continues to be one of our most popular classes and is made possible through our ongoing partnership with the Humboldt Bay Rowing Association.

Fall program planning for adults began in August with Women's and Coed Volleyball leagues. In September, both of those leagues began their games. Registration for Men's and Women's Basketball leagues also began in September, with games scheduled to begin in October.

Over 15,000 participants were involved in our adult programs during the quarter.

Revenue

Recreation Division revenues exceeded \$60,000 during the third quarter of 2008.





Yoga Guru Miss Lorna Brown

Tai Chi on the Boardwalk with Glenda Hesseltine



PARKS DIVISION

Sequoia Park



The North Coast Chapter of the American Dahlia Society is starting to provide maintenance support for Dahlia's growing at the Sequoia Park Garden. Staffing budget reductions effective July I, 2008, have significantly reduced garden maintenance personnel and materials. The Dahlia beds were staked and have a modest flower display; however, spent blooms were not being removed due to staffing cutbacks. The Dahlia Society has started dead-heading spent blooms and cleaning up Dahlia planter beds. As membership activity increases, the Society hopes to provide additional volunteer support in caring for our Dahlia collection. Landscape maintenance activity in the Zoo has also

been reduced by half, but Parks staff continue providing support for special events and fundraising efforts.

The Sequoia Creek Trail sign at the Duck Pond parking lot was rebuilt with new posts and repainted. A large redwood parking post along Madrone Street was replaced with new split redwood material.

Park Facilities

Park turf irrigation systems were activated and maintained operational for summer season watering. Softball fields at Cooper Gulch and Kennedy/Hartman were weeded, leveled, marked and mowed. Ball field dugouts and fences were also repaired as needed to get ready for softball season. At Cooper Gulch Park, additional site cleanup and security fence repairs were performed around the Eureka Skate Park. Eureka Police assisted Park staff in the removal of several more homeless encampments within Cooper Gulch and helped cleanup all unhealthy material and debris. Berry vines were cut down along Cooper Creek and the shoreline slope trimmed. A washed-out and collapsing section of concrete gutter behind the park restroom was excavated, repaired and new concrete poured to stabilize the drainage structure.



All park turf grass areas are being mowed on a regular basis and turf irrigation systems are operational. The large dirt piles adjacent to Halvorsen Park were smoothed by a Streets Division loader to reduce hiding places for homeless encampments and drinking parties. Park staff cleaned up all the trash and garbage before performing weed abatement work throughout the area to get ready for Cruz-N-Eureka, Woofstock and the Humboldt Bay Maritime Expo.

At the Eureka Skate Park, Hilfiker Pipe Company, Maples Plumbing and Mercer Fraser equipment crews are working with City staff to install a subsurface site drainage system, including installation of three drainage system access manholes and prepare a compacted base grade level. Fund raising efforts continued with a site tour by the Humboldt Area Foundation representatives and other interested parties. Email: espfundraising@gmail.com. After site fill compaction and grading work are completed this fall, the site will be over-seeded with winter rye grass to reduce water runoff and stabilize soil slopes for winter season.

The tennis nets at Highland Park were replaced in preparation for high school team use and the playground area spiral climber pole was re-welded to its anchor brace. The wooden park bench at Carson Park was rebuilt and a vandalized double slide at 20-30 Park repaired.

Landscape Facilities

Weed abatement work was completed at many park and landscape facilities in preparation for the City's July 4th celebration in Old Town and for other summer festivals or events along the waterfront. New replacement street

trees throughout the City are being watered by hand during dry summer months. The old town restrooms are being opened daily for public use by custodial and park staff.

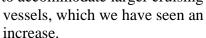
Large Cypress trees along Waterfront Drive were pruned up to accommodate city bus traffic being re-routed from 3rd Street due to traffic improvements at the Samoa Bridge approach. Adorni Center sidewalks and decks were pressure washed to remove built up grime, stains and dirt. The Sacco Amphitheater was also pressure washed and cleaned up for summer public events.

The City of Eureka Street Tree Plan has been completed after a year long effort by Davey Resource Group, Keep Eureka Beautiful and City staff. The plan designates planting sites and identifies tree species for 2,000 new street trees within the city limits of Eureka focusing primarily on community traffic corridors such as Fourth, Fifth, Sixth and Seventh Streets, H and I Streets, Harris and Henderson Streets, Wabash Avenue, Broadway and Waterfront Drive as well as several residential neighborhoods.

HARBOR DIVISION

Eureka Public Marina

The Marina was full of activity all summer and was filled to capacity with a large number of new transient vessels. This was great news considering the salmon season closure and other fishing restrictions. The Marina staff was busy pressure washing the docks and maintaining the tenant's facilities. The Harbor staff was once again excited to facilitate the July 4th celebration including: permits, barge movement, security and transport for the pyrotechnics crew. The launch ramps were washed down monthly to remove tidal debris. Two new 50-amp power plugs were installed on the outside docks to accommodate larger cruising





Boardwalk and Fisherman's Terminal

The Boardwalk and F Street Plaza were prepped for the 4th of July celebration. Walkways were scrubbed and pressure washed, banners were replaced and flowers planted. Harbor staff began the lengthy process of removing the Boardwalk benches to sand and refinish. Work began at the F Street Plaza working down to the





Boardwalk. "No Smoking" signage was placed at various locations along the Boardwalk. The Fisherman's Terminal hoists were greased and exercised regularly. Arrangements were made to repair the rollers, pins and electrical connections on the hoists to prepare for the onset of crab season.

Waterfront Facilities

Weed abatement was performed at all waterfront facilities for fire prevention at 4th of July festivities. Two Mono-filament recycling stations were installed at the Samoa Boat Launch and the Marina to encourage anglers to recycle their fishing line and keep it out of the bay. The Bonnie Gool guest dock was pressure washed and water lines were repaired to accommodate the many summer festivals.

From our Guest Book:

8/5/08 Kevin from London, U K, aboard the TESLA destination Los Angeles: "Great Place to visit. Nice shops and People. Marina Staff Helpful. Thank you for an enjoyable stay!"

8/29/08 Blair from Gibsons, B.C. aboard ECLIPSE destination South: "Top notch marina. A real pleasure to be here. Great staff and facilities. Five stars!"

9/14/08 Dave from Bremerton, WA aboard VANE SWEEPER destination Mexico: "Very nice facility and the staff were great. Free showers what a concept."

9/14/08 Brain from San Francisco aboard WENLEMIR destination Canoe Pt., B.C.: "Wonderful stay. Can't complain at all – Fantastic! WI-FI!!"

9/26/08 Max from Sydney aboard VOLO destination Mexico: "Very enjoyable very friendly."

9/26/08 Scott from Victoria B.C. aboard TWISTER destination: Mexico: "Great facility! Great town!"

Wharfinger Building

Approximately 1,158 guests attended 19 events at the Wharfinger Building in July 2008. Events including



weddings, memorials, church services, business meetings & training created \$4,500 in revenue. In August, \$8,213 in revenue was generated through events including a 50th wedding anniversary party, public forums, weddings and receptions. Approximately 2,800 people attended the 33 events held in August. The number of events slowed down a bit in September with 22 held at the Wharfinger Building although attendance at these events numbered almost 2,000 guests. Revenue of \$5,400 was generated through September events including California Coastal Commission Hearings, and non-profit fundraisers.

ZOO DIVISION

Summer was very busy at the Zoo with our biggest season yet of youth classes and events. Through our Summer Zoofari Adventures, we served over 130 kids, distributed 40 scholarships and brought in an income of



just under \$10,000. Seven weeks of classes for ages 5-12 included "Animal Grossology"—where participants discovered the "gross, but cool" aspects of animal science. Participants examined owl pellets, made slug slime and researched parasites and bacteria using microscopes, and "Forest Explorers"—where participants explored the forest in our backyard, Sequoia Park, and learned about forest ecology through hands-on activities. This year we even introduced a GPS-based forest scavenger hunt, where explorers used GPS units,

mapping skills and clues to find hidden treasures throughout the forest. Youth volunteers were also on the go with a newly revised youth



volunteer program called Youth Assistant Keepers (YAK). In total, 21 volunteers served just under 400 volunteer hours over the course of this summer quarter.

The education staff also facilitated 12 school program field trips, serving approximately 500 students.

The Zoo Foundation held two successful fundraisers. The second-annual "Zootini" featured specialty animal-themed martini tasting at the zoo during the evening, with music from Pan Dulce Steel Band Orchestra and included live and silent auctions. This event raised over \$15,000 for renovations to the flamingo and cavy exhibits. "Brew At The Zoo" was another evening fundraiser featuring over 10 different handcrafted brews from 5 local breweries and hosted about 200 people who enjoyed the beer and the zoo.

The Nancy Hilfiker Aviary was closed for two months for a significant interior renovation during July and August. Overgrown trees that had been encroaching into the wire top were removed, as well as the old bridge, walkways and foyers. A new pathway and larger foyer was added to enhance the viewability of the birds and the flow of the exhibit, allowing for better bird flight. The new landscaping is almost entirely native and sized to fit within the space, and several dead snags were added for bird perching. This renovation has renewed and refreshed the look and experience of the aviary and improved many maintenance and functional issues. The project was a partnership between the City of Eureka and the Zoo Foundation, which funded 80% of the costs with private donations and a fundraiser selling bird tiles to be placed within the Aviary entry foyer. The improved Aviary was reopened to visitors at the end of August.

The end of summer brought a significant shift for the Sequoia Park Zoo as the City Council approved and implemented an admissions fee for the first time in the Zoo's history. Minor alterations to the front entry and

inside the ticket booth were accomplished in eight weeks and Zoo Attendants began to collect fees and greet zoo visitors on the last weekend in August. With the help of many from Facilities Maintenance and the IT/Finance Departments, the shift has progressed fairly seamlessly in spite of the abrupt change. A few negative reactions along with many positive and encouraging ones have been offered by visitors. A formalized program to assist lower-income and under-served community members was launched in September. Zoo Attendants enhance and guide the visitor experience at the Zoo by providing directions, maps and information. Two manual wheelchairs are now available at no cost for lending to visitors in need during their visit.

This quarter saw a few changes to the animal collection. Our oldest spider monkey and one of the oldest documented of this species in the world died of complications from cancer after surgery two months prior. This leaves us with three remaining spider monkeys on exhibit, with another under veterinary care for age-related issues off-exhibit. Several new birds joined our zoo for additional residents of the Aviary, and a mate for our Patagonian cavy arrived and will be joining her on exhibit after a quarantine period.

FACILITIES OPERATIONS

Facilities Operations completed an ongoing project to remodel and refurbish the Old Town Restroom facilities as part of an effort to enhance public access and improve service. A new cinderblock privacy wall was installed in addition to automatically controlled flush valves and faucets. Facility interior walls were repainted and new energy efficient lighting fixtures installed. The improved facilities should be more resistant to vandalism and available for use seven days a week.



The Zoo entry kiosk area required extensive improvements to get ready for charging admission fees. Entry fences and gates were installed and a service desk/counter fabricated inside the kiosk. Facilities staff was also frequently involved in the recently completed Aviary Remodel Project. New Aviary entry chains and improved gates were completed and new wiring conduit was installed to several aviary heat stations. Miller Farms Nursery constructed a new walkway loop and re-landscaped the aviary interior. An electrical circuit was added to accommodate a new water feature.

Downtown on Fourth and Fifth Streets, all damaged information kiosk lights were repaired and replaced as needed. Facilities staff also started repairs to all City owned parking lots, walkways and park security lighting.

Traffic signal collision repair projects included work at Harris and Union, Harris and S, Harris and Harrison, Henderson and I, Buhne and H and 14th and E Street. The electricians also installed new in-ground pedestrian warning lights at West and Tydd.

An effort to improve the emergency wiring at Fire Station 3 went very well. With the help of a contractor, we were able to rewire the Station providing a new electrical service and emergency backup generator, which will support the Station's operation in addition to a recently upgraded electrical panel. This was all done in 2 ½ days.

At the Eureka Police Department, Facilities staff installed all new energy efficient lighting as part of an upgrading project accomplished with the assistance from Redwood Coast Energy Authority.

The last major project we have started is the repairs to the roof and parapet at the garage in the Corporation Yard. It seems the more we get into this project the more damage we find.

STORMWATER DIVISION

The annual report for the second year of the City's Stormwater Management Plan (SWMP) was due on September 15th. The Stormwater Division has met all the benchmarks that were set for this year, and the City is in compliance with the Phase II National Pollution Discharge Elimination System permit issued by the State Water Resource Control Board. All the information demonstrating compliance with the SWMP was entered into the ASIST database. This information was reviewed and submitted to the North Coast Regional Water Quality Control Board electronically on September 11th. A hardcopy of the report was made available on the Stormwater Division's webpage, www.eurekastormwater.com.

A region wide stormwater hotline number was established by the Stormwater Division to provide one number for all Humboldt County residents and visitors to call to report suspected stormwater pollution activities. The North Coast Stormwater Coalition (NCSC) has been interested in establishing the number so it can be advertised at Coalition sponsored events rather than having to display each of the four municipalities' hotline numbers. The number, (877)NCSC-001, consolidates the four separate hotline numbers in Humboldt County, thereby, decreasing confusion and helping the public reach the right agency to report pollution activities. Refrigerator magnets have been created with the hotline number to pass out at events. You will also see two advertisements of the hotline number on the back of Humboldt Transit Authority buses through March 2009.

On September 15th, the Stormwater and Streets/Alleys Division performed the first smoke testing of the storm drainage facilities in the City. Smoke testing the storm drainage facilities is a component of the Illicit Discharge Detection and Elimination Minimum Control Measure of the SWMP. It will detect leaks in the storm drainage system as well as plumbing that should go to the sewer system for treatment (i.e. floor drains in automobile shops) but is plumbed to the storm drain system, which is not treated. Detecting these illicit connections will have a beneficial effect on water quality in our streams and Humboldt Bay.



Streets/Alleys crew using smoke testing equipment at intersection of 3rd and Y Streets



Liquid smoke bellowing out of stormwater outfall adjacent to Target department store

STREETS/ALLEY DIVISION

Street crews started work activities relating to the preparation for the coming winter storms. Silt accumulations were removed from many street culvert crossings to allow for maximum water conveyance during heavy rainfall. Approximately 100 feet of damaged culvert pipe was removed and replaced on Ridgecrest Drive and 3 other locations.

This work also includes the inspection and cleaning where necessary, of all street DI's, cross culverts and manholes associated with the citywide drainage system. This work is especially important this year, as the reduction of street sweeping will increase the likelihood of accumulation of leaves and debris, possibly clogging the drain inlets.

Approximately 40 tons of asphalt materials were used to repair defective street surfaces, potholes, and other problem areas. Alley grading continued during this quarter to maintain smooth driving surfaces and provide for proper water drainage during the winter months.



Many street markings were repainted in this quarter, with emphasis being placed on school crossing markings and associated crosswalks in all areas of the city. This program consists of crews repainting the yellow markings at all crossings prior to the beginning of the school year. This provides for the greatest visibility for drivers and those using the crossings.

Roadside mowing continued during this period, with brush/weeds and tree limbs being cut back from roads to maintain safe travel lanes for motorists, bicyclist and pedestrians. This included extensive work on Fairway

Drive in the area of the golf course in an effort to insure a safe biking route, including the removal of encroaching vegetation along the edge of the asphalt portion of the bike lane.

Public Works staff has been working with Humboldt Bay Bicycle Commuters Association in an effort to work with their members on resolving issues relating to bicycle travel within the city. These issues include: maintaining smooth and clean, well marked bike lanes. Measures taken by City staff include maintaining street surfaces, street markings with paint/thermoplastic applications and mechanically sweeping the bike paths whenever possible.

Streets personnel, along with engineering staff, installed the new parking meters at Old Town and Downtown parking lots. This work was accomplished very quickly in order to maintain consistency in regards to parking rates.

Additionally, crews worked with volunteers in the effort to move the skate park closer to reality. This work included the continued installation of the drainage system and soil compaction to finished grade. Crews assisted Zoo staff in the remodel of the Aviary by removing the old handicapped ramp and replacing with a new asphalt ramp.

Crews also cleaned up three illegal dump sites within the city.

WATER DISTRIBUTION DIVISION

During this quarter emphasis was place on a maintenance program that will have multiple benefits for the distribution system, crew, and engineering staff. The program involves a water valve exercise program that entails the operation of valves to determine proper operation. This portion of the program will provide knowledge of properly operating valves during potential emergencies and provide information about valves that may not be working correctly.

Field inspection of water services and fire hydrants also will be done during this work as a way note and rectify any operational problems. Additionally, field verification of meter boxes, water main and fire hydrant valves, and other water system components will identified for the purpose of updating the water system mapping.

The project to replace older fire hydrants continued during this period with the removal and replacement of 6 hydrants. The replacement of old "dry barrel" fire hydrants with new "wet barrel" fire hydrants is part of the continuing effort to improve the fire protection within the City. The water distribution staff has had an ongoing project in the past to replace these type hydrants as they are less desirable to the fire services, unfortunately time constraints have caused this to be done over a long period of time. Dry-barrel fire hydrants must be shut off in order to connect additional hoses as the separate hose connections aren't individually controlled, causing unwanted delays during potentially critical fire fighting efforts. The



newer wet-barrel type hydrant connections are individually controlled, allowing the connection of additional fire hoses to the hydrant without shutting down the entire hydrant, a very important factor during critical times. This project was originally designed to be completed by a city contract, but has been taken on by city crews to save money. With the recent completion of the Automated Meter Reading project, there has been a reduction in hours previously required to obtain the necessary information for water usage billing, allowing the field crews to concentrate on other projects/programs such as the one talked about above.

Another noteworthy job done during this period was the installation of a 3" domestic water service and 4" fire service to the Best Western Bayshore Inn expansion.

Additionally, 25 domestic water services were replaced at various locations in the city. This is an ongoing proactive program to replace older water services throughout the city in order to improve customer service, avoid potential failures that can require expensive repair activities, and prevent unexpected customer outages.

WASTEWATER COLLECTION DIVISION

Work activities during this quarter are dominated by preparation for storm related issues. Seasonal rainfall can affect the flows within the collection system piping, especially during heavy rainfall events, or when consecutive wet storm systems hit the area. Crews prepare for these occurrences by insuring that piping and associated pumping systems are clear of any possible obstructions and that pumps are operating at peak performance levels.

The work related to the piping system is accomplished by crews concentrating on cleaning sewer mains of buildups, root removal, along with closed circuit television inspection to identify potential problem areas. Preventive maintenance was performed at all City lift stations, with repair and/or replacement of worn or defective items being initiated. Additionally, several pump motors were upgraded to provide better pumping capacities to handle increased wastewater flows.

All above described work efforts help prevent potential Sanitary Sewer Overflows (SSO's), which can occur when wastewater flows combined with the inflow and infiltration (I&I) of groundwater into the piping system can overwhelm the engineered capacity of the collection system and pumping stations. In the past two years, the City has greatly reduced these SSO occurrences through diligent work efforts by Collections staff.

As talked about previously, the collection crew performs ongoing inspections of the collection system piping to identify potential pipe defects. These defects can be a source of infiltration that can contribute to the high winter flows. During this quarter, crews identified and repaired 14 of these types of defects. Crews excavate down to the pipe and affect a spot repair that entails the removal of the defective portion of the pipe, and then replaced it with new pipe. Not only do these repairs prevent infiltration of water, but it can also stop the surrounding soils from being carried into the pipe, which can potentially cause a "sinkhole", jeopardizing the structural integrity of the surrounding surface area.

UTILITIES OPERATIONS DIVISION

Laboratory

In July, the laboratory performed quality assurance proficiency testing for inorganic constituents of drinking water. This is required by Environmental Laboratory Accreditation Program (ELAP) in order to maintain the laboratory's certification. All results submitted were correct. The lab also completed proficiency testing analyses for wastewater samples, which are required for our NPDES permit as well as our laboratory certification. All results submitted were correct.

In August, the lab conducted and analyzed additional BOD samples as requested by Brown and Caldwell, our facilities plan consultant. Another 40 gallons of effluent samples were collected and transported to a commercial laboratory for bioassay experiment analyses requested by Brown and Caldwell for the plant upgrade assessment. The lab also analyzed stormwater samples the Baykeeper First Flush dry event.

At the end of September, the lab collected geo-bag dewatered biosolids samples and submitted them for 503 regulatory parameters, specifically fecal coliform and salmonella.

Wastewater Treatment Plant Operations and Maintenance

The Humboldt County Hazardous Materials team conducted chlorine leak response training at the Wastewater Treatment Plant. Staff installed a new controller and operator for one of the two primary clarifier discharge valves. The McCullen Avenue pump station roof was repaired, a new soffit was constructed and the existing inner parapet and equipment were removed.

Biosolids land application was completed with 200 loads (1,000,000 gal.) applied to Parcel M.

Operations staff assisted Brown and Caldwell engineers in their Plant Capacity Assessment. Data and specifications were gathered for the bar screen, bypass channel, disinfection system and the grit removal system. Flow measurements were taken on various process pipes utilizing a clamp on flow meter provided by Brown and Caldwell.

Operations, Maintenance and Laboratory personnel assisted in gathering biosolids, mixing polymer and filling geo-bag for bench scale dewatering testing.

Jeff Underwood attended a three day intensive training seminar in preparation for his Grade IV Wastewater Certification test, and Paco Lemus attended the CWEA Regional Training Conference in Sparks, Nevada.

The grinders at Washington and Hill Street pump stations have been repaired and reinstalled. Staff removed the heads from one engine/generator. The heads were rebuilt locally and reinstalled. In addition, the chlorine contact chamber was drained and cleaned.

Water Treatment Plant Operations and Maintenance

The Humboldt County Hazardous Materials team conducted chlorine leak response training at the Water Treatment Plant and annual facilities inspections were conducted by the building and fire departments.

A bid was awarded to Mercer Fraser, Inc. for the Reservoir Maintenance and Security Project. A preconstruction meeting was held with contractors and the City. Dan Duncan will be the on-site inspector and primary contact.

Dan Duncan successfully passed the water distribution system operator grade 4 certification exam.

New motion sensors with door contacts were installed at the Harris & K Street communications building and additionally, Coastal Tree Service finished grinding stumps there.

Water Treatment staff attended water quality and monitoring training in Fortuna. HBMWD installed their repaired Eureka meter.

At the Lundbar Hills Boost station, Water Treatment staff sawcut, trenched, ran conduit, and pulled wire for the relocation of communications antennae and security camera on the Lundbar Hills storage tank. Staff also pulled wire and mounted security camera base on the High Tank. Pete's Custom Fencing repaired damaged chain link fencing at WT plant. Staff also installed a concrete stormwater drain apron and valley gutter at that location.

Pretreatment

Nine facility inspections and twenty-eight (28) wastewater samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are preformed by the City to monitor and ensure compliance of all permitted businesses.

The Pretreatment Section also performed inspections of non-permitted industries in order to identify any new industrial dischargers. No facility inspections were conducted at non-permitted industries.

(Fats, Oil, and Grease (FOG))

The City's FOG program includes grease trap and interceptor inspections, and public education regarding Kitchen Best Management Practices. Thirty-seven (37) facility inspections were conducted at Eureka businesses.

A compliance order was issued to Lost Coast Brewery on June 2, 2008. An inspection conducted on 9-3-08 confirmed that the work was complete.

A compliance order was issued to China Buffet on August 21, 2008. The scheduled date for completion of the required work is December 22, 2008.



Brandon Bishop inspects a grease interceptor

EUREKA REDEVELOPMENT AGENCY QUARTERLY REPORT 7/1/08 TO 9/30/08

The Eureka Redevelopment Agency is responsible for the implementation of all activities associated with the expenditure of Redevelopment tax increment and bond funds. The primary objective of the Agency is to undertake projects that will revitalize the project areas and improve the economic base of the community by facilitating both redevelopment and economic development activities. In order to leverage and fully maximize the impact of the Redevelopment Agency's limited tax increment monies, the Agency also applies for additional funding from both state and federal sources for housing and economic development activities. This summary does not separate achievements by funding source, but by projects, which are administered by the Agency. The following summary lists the Agency's activities from July 1, 2008 through September 30, 2008 as well as each program's objectives.

REDEVELOPMENT GENERAL ADMINISTRATION (NON-HOUSING)

PROGRAM OBJECTIVES:

- Assist in the elimination of economic and physical deficiencies, underutilization of property and other blighting factors.
- Focus limited Redevelopment monies by investing in projects that will be self-sufficient, increase tax increment and create new employment opportunities.
- Strengthen and stimulate commercial activity in the area.
- Revitalize the Eureka waterfront and eliminate blighting influences.
- Assist in the elimination of blighting influences to improve and strengthen residential neighborhoods and supporting commercial areas.

PROGRAM ACHIEVEMENTS:

ADMINISTRATION

◆ *I-Bank*—2 reimbursements have been requested and received for work completed on the \$2,000,000 C Street and Market Square project.

PRIVATE DEVELOPMENT ACTIVITY

- **Eureka Inn**—Redevelopment staff continues to work with the buyer to determine potential state and local programs which may apply during renovation of the historic structure and its ongoing operation.
- **♦** Request for Proposals
 - ▶ *H.H. Buhne Warehouse RFP*—Old Town Carriage Company was selected to locate their business in building constructed using salvageable components of the Buhne Warehouse building. A new ERTN was approved on May 20, 2008, and included provisions for the deconstruction and salvage of the building. Deconstruction is currently underway.
- ◆ Disposition and Development Agreements (DDA)

- ➤ **Hampton Inn**—Council/Agency approved a six-month extension to the ERTN for Pierson and DeBeni on March 19th. There has been no recent activity on this project.
- Coastal Dependent Industrial RFP—Redevelopment Agency Board and staff continue to work with DB Properties, LLC for the purchase and development of a 5 acre site for Wing Inflatables, LLC. Developers have provided the items required by the ERTN with the exception of an ownership agreement, which is still outstanding. There was no activity during the July through September quarter.
- Environmental Technology Hostel—Redevelopment Agency Staff continue to work with the Humboldt Bay Center for Sustainable Living (HBCFSL) for development of an Environmental Hostel on the Halvorson waterfront property. A one year ERTN was approved on November 27, 2008. Consultants have been hired for site studies using CDBG and Headwaters grants. The local match of \$8,750 has not yet been received from HBCFSL.
- > Tydd Street—Six month ERTN with new developer Travis Schneider was approved on May 20, 2008. A deposit of \$10,000 is now due and payable.
- Eureka Pier (Fisherman's Building)—On August 22, 2008, the Agency received approval from the State Lands Commission to complete the removal of the public trust from small slivers of property adjacent to the boardwalk. Upon completion of escrow the public trust will be cleared.
- > 7th & Myrtle Ave—A Request for Proposals was postponed pending the determination of a wetlands buffer.
- ◆ Facade Improvement Program (co-administered with Eureka Main Street)—prepared and executed Facade Improvement Loan documents and disbursed funds when projects were completed for the following facades:

FAÇADE IMPROVEMENTS - COMPLETED

Solatube

50 W Fifth Street

Agency Participation: \$15,422

FAÇADE IMPROVEMENTS – IN PROGRESS

Brothers Building

425 Snug Alley Est. Agency Participation: \$10,000

Mori Building

201 & 211 Second Street Est. Agency Participation: \$22,500

Vanity Building

109 F Street Est. Agency Participation: \$ 8,285

GRANT ACTIVITY/ADMINISTRATION (INCLUDES HOUSING)

♦ CDBG Planning and Technical Assistance Grant—GIS Project—Geographic Resources of Arcata has completed the items in the Phase II Scope of Work. The project final report was submitted and the project is now closed. Our retention payment has been received from HCD.

GRANT ACTIVITY/ADMINISTRATION (INCLUDES HOUSING) Continued

◆ North Coast Veterans Resource Center (NCVRC)-Veterans Transitional Housing Facility—Redevelopment staff continues to monitor this Community Development Block Grant funded project.

On July 17, 2008, the City of Eureka received notification that Eureka has been awarded a conditional commitment of additional grant funds in the amount of \$1,500,000 from the FY 2008/2009, General Allocation of the State Community Development Block Grant (CDBG) Program for the North Coast Veterans Resource Center. \$1 million will be used to assist the North Coast Veterans Resource Center (the "NCVRC") in the financing of Phase II of the rehabilitation of a Veteran's Transitional Housing facility in Eureka, and \$500,000 will assist the Veterans is providing additional program services. The City of Eureka has previously secured CDBG grant funding for the Veteran's project in the amount of \$201,000 which was used to assist the Veteran's in the acquisition of the facility site. The center will create 34 new beds for homeless Veterans.

As a 10% Set-aside Activity of the CDBG FY 2008/2009 General Allocation grant, an additional \$12,000 will be received by the City to assist the Humboldt Community Access and Resource Center ("HCAR") in completing Phase II improvements of the HCAR/Sunrise Plaza Building in Eureka. Also committed to the HCAR project by City Council Resolution is \$150,000 of the City's CDBG Program Income.

- ♦ Humboldt Senior Resource Center (HSRC) New Alzheimer's Day Center—On June 25, 2007, HSRC awarded the construction contract to build Phase I of the new center to Danco Builders in the amount of \$2,504,916. Work on Phase I construction is complete. Phase II construction of the new center is being funded with a \$564,000 CDBG Economic Development, Grant Over-the Counter Component (OTC), from the State of California. Work is in progress and expected to be completed by the end of January 2009. Staff will also monitor the required job creation under the OTC loan to HSRC for Phase II construction. All required jobs must be created within 36 months of the final loan disbursement.
- ♦ Humboldt Bay Center for Sustainable Living (HBCSL) —In April 2007, the City was awarded grant funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist in the preparation of an updated economic feasibility study, site plan study, and related preliminary environmental review work for project commonly known as "Eco-Hostel Project. On February 19, 2008, Council approved entering into an agreement with HBCSL to carry out the grant eligible activities. Work is in progress.
- ◆ Economic Development Administration (EDA), Public Works Assistance, Fisherman's Terminal Building—
 On August 5th, Bill O'Neil of EDA visited Eureka for the purpose of reviewing our application for funding to assist with the construction of the Fisherman's Terminal Building. Staff took him on a tour which highlighted other successful waterfront projects completed with EDA assistance as well as the site of the Terminal project. Sometime later this year we anticipate presenting the project to the regional EDA review committee.

ECONOMIC DEVELOPMENT

PROGRAM OBJECTIVES:

- Administer the Business Revolving Loan Program to encourage business start-ups and expansions within the City of Eureka.
- Market and administer the Eureka Enterprise Zone to the business and financial communities.
- Act as a City liaison with the business, financial, and economic development communities.
- Ensure compliance with all federal and state CDBG requirements and procedures.
- Be actively involved in the California Enterprise Zone Association to influence legislative changes to enhance the Zone's benefits to business.
- Maintain open communication with the Business, Transportation and Housing Agency to ensure inclusion in appropriate business location leads.
- Develop relationships with federal and state funding agencies as well as legislative representatives to assist the City in accessing financial and technical assistance.
- Complete Foreign Trade Zone implementation.
- Develop Business Retention and Expansion Visitation Program and conduct regularly scheduled visitations to Eureka companies with 10 or more employees.

PROGRAM ACHIEVEMENTS:

ECONOMIC DEVELOPMENT ORGANIZATIONS/PROGRAMS

- ◆ Foreign Trade Zone--City staff has completed a request to activate the Foreign Trade Zone at the Redwood Marine Terminal in Samoa which is owned by the Harbor District. The activation documentation has been submitted to Customs and Border Protection for consideration.
- Revolving Business Loan Program--continue to monitor open loans and market program to lending institutions and potential borrowers. All business loan recipients have completed their job creation requirements.
- ◆ Enterprise Zone Program (EZ)
 - ➤ California Enterprise Zone Board (CAEZ)—Serve as a Board Member/Secretary. Attend quarterly Board Meetings and actively supported/opposed legislation affecting Enterprise Zone incentives.
 - **Eureka Enterprise Zone Program**—Administer and market the program in compliance with the State rules and regulations.
 - **Employee Hiring Credit Vouchers Issued**—Staff issued 148 Employee Hiring Credit Vouchers to EZ businesses between July 1st and September 30th. Businesses located in the EZ continue to learn about the program and the benefits it offers.
 - Business License Waivers Issued—29
 - Business Information Packets Distributed—5
 - Enterprise Zone Application—Final designation of both the Enterprise Zone and the new Targeted Employment Area (TEA) was received from HCD on May 19, 2008, culminating a two and one half year process. The approvals were retroactive to October 15, 2006. Staff is now working to identify information gathering methods needed to track the 27 performance measures required to be documented as a condition of Enterprise Zone approval.
- ♦ Eureka Main Street Program—City liaison serving on the Main Street Board of Directors and Economic

Restructuring Committee. Attended monthly Board Meetings this quarter.

- ◆ Upstate California Economic Development Commission—UCEDC—The mission of UCEDC is to cooperatively market the region (Northern California from Sacramento to the Oregon border) to new and existing businesses in support of the regional effort to diversify the economy, increase employment and enhance the quality of life. Redevelopment staff attends bi-monthly board meetings, and serves as Chief Financial Officer for the group. Current projects include updating our regional website and completing a current marketing piece.
- ◆ *California Association for Local Economic Development (CALED)*—Executive Committee Board Member. Actively supported/opposed legislation affecting economic development in the State of California..
- ◆ California Enterprise Development Authority (CEDA)—As Board Member, attend meetings to review and approve capital to California small and medium sized businesses for expansion and job creation through an innovative gap financing program. Financing is a combination of tax-exempt industrial bonds (IDB's) and below market-rate second mortgages resulting in a lower down payment and lower blended interest rates than commercial lenders.
- ◆ Community Development Block Grant (CDBG) Conference—Redevelopment staff attended the Biennial CDBG Conference in Napa on September 3-5, 2008 and gave presentations as requested by CDBG staff on the topics of Over-the-Counter Funds and Façade Grants. Sessions were offered on funding for housing, public facilities and planning and technical; as well as managing, monitoring and reporting guidelines for the programs.

MARKETING

♦ Business Outreach—Redevelopment staff had a number of meetings this quarter to discuss potential revolving loans and grant applications, as well as enterprise zone benefits for specific businesses.

ADDITIONAL PUBLIC INVOLVEMENT

◆ Eureka Chamber of Commerce Business & Industry Committee—staff attends meetings as scheduled to discuss issues affecting businesses in the region.

HOUSING PROGRAMS

PROGRAM OBJECTIVES

- Provide adequate sites and promote the development of new housing to accommodate Eureka's fair share housing allocation for very low, low and moderate-income residents.
- Encourage the maintenance, improvement and rehabilitation of Eureka's existing housing stock and residential neighborhoods.
- Insure the provision of quality housing opportunities for very low-income citizens.
- Assist in the elimination of substandard and deteriorated housing while preserving the neighborhood community.
- Increase, improve and preserve the community's supply of very low or low-income housing.

PROGRAM ACHIEVEMENTS

- ◆ 615 Myrtle Avenue This property was purchased by the Eureka Redevelopment Agency in 2004 from the State of California with Low and Moderate Income Housing Funds, with the intention of developing affordable housing for a low income household. This property will also serve as replacement housing for the demolition of the residence at 1901 California Street for the development of the Senior Resource Center's Alzheimer's Day Care Center. The Agency awarded a construction contract to Will Adams Construction in July 2007 to restore the home. \$140,000 was budgeted for the project. A loan increase of \$15,000 was approved in October 2007 for the addition of a single car garage and for additional unexpected historic and structural repairs. Construction of the residence, garage, landscaping, and fencing was completed in March 2008, and the selection process began for an eligible first time homebuyer. It was difficult as the criteria for the program required a low income household to qualify for a minimum first mortgage loan amount of \$70,000, and a total purchase price of \$249,000. After two deadline extensions with no qualified homebuyers, the program parameters were modified and an eligible applicant was qualified in September. The City Council/Eureka Redevelopment Agency will review authorization for the applicant, the loan amount, and authorization for the Agency to sell in October 2008 at the City Council meeting on October 21st, 2008. This property will retain affordability covenants to a low income household for 45 years, while remaining affordable with only the first mortgage monthly amortized payments for thirty years. The Agency deferred payment loan of \$180,000 (plus a 72% share of equity) will be due and payable upon maturity in 45 years.
- ♦ Seventh Street Villas—On September 4, 2007, the City Council/Redevelopment Agency authorized the Agency to enter into a Joint Agency Agreement (JAA) with the Humboldt County Office of Education (HCOE), to develop redevelopment owned property between 6th and 7th Street on Myrtle Avenue in Eureka, as an affordable housing condominium complex that will be an annexation to the Sixth Street Villas. As soon as the tract map is approved by the City, the escrow transferring the property should close. It is anticipated that two of the six units will be completed and ready for sale by fall of 2008 and the other four units are expected to be completed by July 2009.
- ◆ First Time Homebuyers Program (FTHB) The program is being administered by Umpqua Bank who qualifies applicants for their amortized monthly payment first mortgage. The Agency's Low and Moderate Income Housing Fund provides up to \$120,000 in a deferred payment (second lien position) loan, which provides the gap financing, up to the allowable purchase price of the home. The FY 2008-9 budget of \$1,660,000 will provide up to fourteen first time homebuyer loans. Since July 1, 2008, seven loans have closed escrow totaling \$715,300, and one is pending. Two loans have been reserved for the first two completed Seventh Street Villas Condominium projects, thus four additional loans remain available. The waiting list is approximately 80 people, with twenty applications mailed monthly, until funds are expended. This program does not reserve funds for applicants; until the prequalification is received from Umpqua and the signed Purchase Agreement is executed by the owner and seller, and an escrow is opened.

- ◆ LOCAL Fund/Owner Occupied Rehabilitation The LOCAL owner occupied rehabilitation budget for FY 2008-9 is \$100,000. These funds are generally reserved for projects located outside the Low and Moderate Income Housing Fund targeted area and are for those applicants who are moderate income, as low income applicants would qualify for CDBG Program Income funding. No applications to date.
- ◆ DANCO Communities "Garden Hotel" Project: Danco Communities requested \$2,000,000 from the Agency's Low and Moderate Income Housing Fund reserves for the demolition of the existing "Garden Apartments" located at 4th & S Streets in Eureka to develop a thirty unit affordable housing "family" and "senior" townhouse apartment complex in the community. These new units would remain affordable for 55 years. The Agency's low interest loan was required as match to secure federal tax credits and Danco would also obtain a bank loan. Staff met with Danco Communities to discuss their proposal and sent a letter on June 30, 2008 outlining the necessary information to analyze this application. In August, Danco requested and was denied a request for a pre-development loan (as this cost should be included in the developer's fees). On August 27, 2008, Danco (Sean Armstrong, Danco's Project Manager) informally canceled this project, but is continuing to search for another location within the City.
- ♦ Greyhound Hotel Project/Jack Freeman: Jack Freeman, the owner of the "Greyhound Hotel" located at 420 Third Street has requested \$450,000 in Agency funding from Low and Moderate Income Housing funds for the rehabilitation and conversion of the existing single resident occupancy units on the second and third floors of the structure, to 11 single unit apartments. The applicant will also seek bank financing. There is an existing retail store on the first floor. This project involves relocation, lead based paint mitigation, historic review, and affordability covenants for 25 years. The applicant is currently seeking a construction bid proposal and finalization of application of materials.
- CalHome Grant Program- The City was awarded a State of California Housing and Community Development CalHome grant of \$600,000 effective October 30, 2007, for the purpose of restoring substandard owner occupied residential units. The grant will provide between 13-15 owner occupied rehabilitation loans and will expire on August 28, 2010. These loans are for low income eligible applicants at 3% interest with deferred payments for 30 years. This program will be administered by City staff. Ten percent of the total grant will be used for activity delivery. There is no allowable administration for this grant. Out of the 35 applicants on the waiting list who were mailed handouts, 21 applications were requested, and seven applications have been received back by the City. Two applicants declined to complete their loan applications. One applicant declined to proceed at the bid construction phase of the project as he didn't want to pay for all the health and safety repairs (only a roof). The only approved applicant (\$35,000 loan) is near completion of construction. Two applications are pending the final documents necessary to complete their application and one is in the process of bidding her scope of work to contractors. Once the contractor is selected, her application will go to the Housing Advisory Board for approval. It is anticipated that Community Development Block Grant Program Income funds will be used as matching funds, should the rehabilitation repair costs exceed the \$40,000 CalHome loan amount, up to an additional \$20,000. The Agency will market the program heavily after the first of the year.
- ♦ HOME Program Income Fund The City of Eureka has received and administered multiple State of California Home program grants in the form of owner occupied rehabilitation and First Time Homebuyer loans. When these loans are repaid to the City, the funds are deposited to this revolving program income account to be reused for other program eligible purposes. The balance remains at approximately \$400,000.
- ♦ Community Development Block Grant Program Income (CDBG-PI) Funds These funds are revolving funds which accumulate from repayment of past CDBG program income loans. In fiscal year 2008-9 \$200,000 was budgeted for owner occupied rehabilitation and rental rehabilitation, or special project loans. As the balance increases, these funds are then expended for allowable program uses. These funds are also anticipated to be used to match those CalHome loans which exceed the maximum CalHome allowable \$40,000 loan limit, up to the \$60,000 maximum, and to fund the Lead Based Paint Hazard Mitigation program for those applicants who are low income. To date, one application has been received to be funded from CDBG. The amount of the loan

- is to be determined by the bid proposal from the contractor. This applicant was originally seeking CalHome funding, but did not meet the guidelines. One additional application was mailed during the quarter.
- ♦ Low and Moderate Income Housing Fund/Owner Occupied Rehabilitation —For fiscal year 2008-9 \$300,000 is budgeted for owner occupied rehabilitation and another \$100,000 is budgeted for rental rehabilitation projects. The historic property owned by the Eureka Redevelopment Agency on 615 Myrtle Avenue is listed separately above, and is funded from the LMIHF. Repayment from the first mortgage will be used to partially fund the City's downpayment assistance loan. The Danco Communities request for \$2 million to fund the purchase of the site and development of a thirty unit affordable townhouse apartment complex at 4th and S Street in Eureka was canceled on August 27, 2008. Staff is continuing discussions with Jack Freeman in regards to the Greyhound Hotel (also listed separately above). The Serenity Inn is still pursuing funding for rehabilitation of their Broadway facility. No application has been submitted to the Agency to date.
- ◆ Paint Up/Fix Up Program \$50,000 was budgeted from the Low and Moderate Income Housing Fund and an additional \$25,000 was budgeted from the LOCAL fund for Paint Up/Fix Up Program grants to cover both targeted areas and provide grants City wide. The program provides grants of up to \$2,500 for qualified moderate to low income households for exterior repairs to qualified homeowners and landlords who rent to qualified income eligible tenants. Approximately \$8,016 has been provided in grants from the LMIHF to date, for five applicants, and \$7,120 in LOCAL funding for four grants. There is currently no waiting list for this program.
- ◆ *Dumpsters* The City of Eureka, in cooperation with Eureka City Garbage, provides free dumpsters to neighborhoods upon request (based upon need). Eureka City Garbage provides 20 dumpsters, at no cost to the City, every calendar year. This program is augmented by the City's budget of \$5,000 for additional dumpsters, if needed. Of the twenty free dumpsters available on January of 2008, twelve free dumpsters have been provided to the community, and none of the City's funds have been used.
- ◆ Graffiti Clean Up Program The City of Eureka, in cooperation with Shafer's Ace Hardware is providing Graffiti Clean-up kits to those single family and multi-family residential property owners whose properties have been a target of graffiti. To be eligible, the property must be located within the city limits of Eureka. The kits are available to eligible property owners at \$5 per kit. Each kit shall consist of one quart of latex paint, a free paint color match by Shafer's staff, a 2" paint brush, clean up cloth, drop cloth, stir stick, and wet paint sign.
- ♦ Wheelchair Ramp Grant Program The City Council in October 2007 approved new guidelines to increase grant funding per project from \$1,500 to up to \$2,500 for moderate income households and up to \$3,500 for low income households. This is anticipated to create more participation in the program. For budget year 2008-9 \$5,000 was allocated from the City's LOCAL fund. Since July 1, 2008, two applications were mailed with none being returned to date. Homes must be located in the City limits.
- ♦ Senior Home Repair Program In FY 2008-09 the City appropriated \$25,000 from the LOCAL fund, for the Humboldt Senior Resource Center to administer the "Senior Home Repair Program". This program provides small home repairs grants to income qualified seniors, over 60 years of age, ranging from grab bars to leaky faucets and running toilets. Approximately \$1,786.42 has been expended to date to assist 14 seniors.
- ◆ Multiple Assistance Center Project The City is repaying the \$1 million loan from the State HOME program by contributing \$50,000 annually from the Low and Moderate Income Housing Fund. As of the new fiscal year 2008-09, State HOME Program has requested that no further repayments be made to the MAC project for operations, but will be required to be paid into the HOME Program Income revolving fund.
- ♦ *Housing Advisory Board* —The Board Held a Special Meeting on September 29, 2008. All other regular meetings were canceled due to a lack of items.

Special Meeting September 29, 2008:

- 1. Approval of June 30, 2008 minutes.
- 2. Recommendation to City Council/Eureka Redevelopment Agency, the Sale of Redevelopment

Agency Owned Property at 615 Myrtle Avenue, Eureka, to a low income First Time Homebuyer.

- ◆ 2008 Biennial Community Development Block Grant Conference: Staff attended the CDBG Conference in Napa on September 3rd through the 5th, 2008, and attended meetings on Contracting & Licensing, Updating Housing Elements in the Community, Fair Housing Laws, and Green Building.
- ♦ Brown Act and Conflict of Interest Training: On October 20, 2008 staff and several Housing Advisory Board members attended the City Attorney and City Clerk presented "Brown Act" and "Conflict of Interest" training session held in Room 207 at City Hall from 5-6:15pm.